

COVID-19 Risk Assessment Policy ADDITIONS to the original Policy document following Government amendments

Dated March 2022

Area or people at risk	Amended ruling detail and possible risk identified	Actions to take to mitigate risk	Work in hand or completed and notes
<p>Hall users, self-employed people, volunteers and contractors.</p>	<p>We have relaxed the hall capacity restrictions to Pre COVID-19 numbers</p> <p>Ventilate enclosed areas prior to hall use at any intervals and after use by opening main exit doors and windows when appropriate</p> <p>The requirement to wear face masks in law is now “Encouraged”</p> <p>Provide hand sanitiser.</p> <p>Deep clean required if hall is used by more than 100 people</p> <p>“Wenhaston Village Hall COVID Policy” to be at hand</p> <p>Tables will continue to be sanitised in the Café</p> <p>Signage at foyer entrance to be simplified so that COVID policy is clear</p>	<p>2- meter rule no longer applies</p> <p>All hall hirers to be made fully aware of new ventilation policy</p> <p>The wearing of face masks is no longer required, but it is to be encourage.</p> <p>Ensure sanitiser is available on entrance table</p> <p>Advise hall users of additional cost that may will be incurred</p> <p>Red folder that contains Conditions of Hire, Copy of ACRE’s Winter Plan and emergency contact numbers.</p> <p>Before and after use tables and chairs to be sanitised</p> <p>Remove unwanted and duplicated signs</p>	<p>Continue to display COVID-19 secure posters.</p> <p>Doors to be held back with cabin hooks</p> <p>Continue to display COVID-19 secure posters.</p> <p>Check levels and refill if required</p> <p>Contact users if applies</p> <p>Policy RED Folder to be kept on front desk along with hand sanitiser</p> <p>Responsibility of volunteers behind counter that this fulfilled.</p> <p>Remove and unclutter unwanted signs</p>