**Wenhaston Village Hall**
**Hall Road, Wenhaston, Halesworth, Suffolk IP19 9EP**

Charity Number: CN1001694
Custodian Trustees: Parish Council
Managing Trustees: WVH Management Committee

## Minutes of Wenhaston Village Hall Management Committee (WVHMC)
## Tuesday 11th August 2026 at 7pm

**Present: -**

Chair: Susie Cooke (SC)
Secretary: Angela Corsan (AC)
Bookings Clerk: Sue McKeown (SM)
**Committee members: -**
Eileen Hayes (EH), Bob Rixon (RB) Mike Wilkinson (MW) Karen Clegg (KC), Sara McLaughlin (SMc)

**1 Welcome and Apologies: -**
Susie (SC) welcomed all present

Apologies from:

Carey Taylor (CT), Carol Hudson-Jary (CHJ), Fran Desborough (FD), Lizzie Pitkeathly (LP)

**2. Minutes of previous meeting signed off:** Proposed SM, Seconded MW.

**3 Matters Arising: -**

a. **WVH- Constitution review -MW- To sign off at next meeting**
- To update current constitution document
  - To update Hall Hire T&C's
  - Committee Criteria- to put a notice in Warbler and Flyer to be provided by KC
  - To sign off at next meeting

b. **WVHMC- Meeting Frequency**
- Propose to chance frequency to bi-monthly
  - Proposed KC and Seconded by BR

**4 Entertainment Sub Committee Report**

**Update**
- Big Quiz 22nd August 15 teams currently but will probably be 20 teams in total.
- Alcohol Management Policy to be added to updated Constitution

**5 Café Team Report**
- All going well.
- A new advert in Warbler to hopefully recruit some new bakers SMc
- Reported low numbers at Coffee morning.
- To increase Coffee Morning costs to £3 Proposed SC and Seconded MW
  - New pricing to be implemented at the September Coffee Morning

**6 Craft Market**

- July was attended well with 23 stalls
- To add agenda point at next meeting to discuss Market

**7 Correspondence**

- Nil

**8 Treasurer's Report**

- Nothing to report

**AOB**

- **Village Show results-** A profit of £400 was made on the day.
- **New Years Eve-** AC advised that a New Years Eve party was being planned. Further info to be advertised.
- **Hall Floor** – EP advised that the Hall Floor was a bit grubby and could do with a proper clean. Only a damp mop can be used. The cleaner has been asked not to saturate the floor with water.
- **Kitchen Water Filter** – To be replaced on a 6 monthly basis.
- **Work Party** – Weeding etc to be arranged at September Meeting.

Meeting closed at 8.20pm.

Next meeting at 7pm on 13th October 2026.