



**Wenhaston Village Hall**  
**Hall Road, Wenhaston , Halesworth , Suffolk IP19 9EP**

Charity Number : CN1001694

Custodian Trustees : Parish Council

Managing Trustees : WWH Management Committee

**Minutes of Wenhaston Village Hall Management Committee (WVHMC)**  
**Tuesday 14<sup>th</sup> October 2025 at 7pm**

**Present:-**

Chairperson: Susie Cooke

Deputy Chairperson: Carol Hudson-Jary (CHJ)

Booking Secretary: Sue McKeown

Carey Taylor- Treasurer

Secretary: Angela Corsan

**Committee members: -**

Mike Wilkinson (MW) Jane Peters (JP) Eileen Hayes (EH) Bob Rixon (BR) Fran Desborough (FD)

**1. Welcome and Apologies: -**

Susie welcomed all present

Apologies from: Sara McLoughlin (SMc) Lizzie Pitkeathly,

**2. Minutes of previous meeting signed off: Proposed MW, Seconded AC.**

**3. Matters Arising: -**

**a. 50<sup>th</sup> Anniversary update**

- Thanks to BR for all his efforts in making a successful evening.
- Reydon Village Hall is interested in buying our decorations, banners, cups etc for their upcoming anniversary.

## **b. Kitchen update; post consultation**

- Parish Council happy with progress and outcome so far.

## **4. Entertainment Sub Committee Report**

### **Update from Karen (Events team )**

- **Halloween Event –**
  - Friday 31 October
  - 6PM-11PM (for children 6.00-7.30pm)
  - Help required for set up
  - Hot dogs and jacket potatoes arranged

## **5. Café Team Report**

- All going well.
- Trial of Bacon Rolls at the Craft Market this month
- There will be no café on 27<sup>th</sup> December.
- Prices list to be reviewed in January
- More volunteers needed

## **6. Craft Market**

- **Craft Market**- 32 Stalls booked for next Market
- **Christmas Bazaar** - 28 stalls booked for Christmas Bazaar so far
  - Raffle prizes going well
  - Stall cost to increase from £8 to £10
  - Waveney Sax to play music

## **7. Correspondence**

- Emails re Kitchen – All dealt with

## **8. Treasurer's Report**

- All going well.
- Bank signatories all sorted now with Santander
- Private donation includes Gift Aid. A reminder any other donations we can claim gift aid.
- Funds looking healthy

## 9. AOB

- New taps for ladies and disabled toilets cost of £150 fitted by Matthew Aldridge
- Kitchen fitters coming to quote on 16<sup>th</sup> 17<sup>th</sup> and 21<sup>st</sup> October.
- Leak in the Kitchen- Valve on hot water cylinder to be repaired- MW to call Daniel Foster Heating Engineer to repair
- Committee Christmas Meal- £10 Deposit for all who want to be booked
- Need new volunteer to take over the checking of the Defibrillator (to check pads in date)
- Need new volunteer to do the Fire Test

Meeting closed at 8.25pm.

Next meeting at 7pm in the Tardis on 11<sup>th</sup> November 2025.