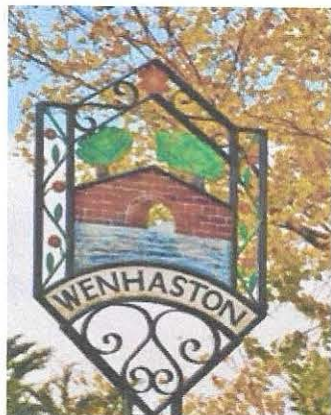




Wenhaston Village Hall
Hall Road, Wenhaston , Halesworth , Suffolk IP19 9EP

Charity Number : CN1001694

Custodian Trustees : Parish Council

Managing Trustees : WVH Management Committee

Minutes of Wenhaston Village Hall Management Committee (WVHMC)
Tuesday 12th August 2025 at 7pm

Present:-

Chairperson: Susie Cooke
Carol Hudson-Jary: Vice Chair
Booking Secretary: Sue McKeown
Carey Taylor- Treasurer
Secretary: Angela Corsan

Committee members: -

Mike Wilkinson (MW) Jane Peters (JP) Eileen Hayes (EH) Bob Rixon (BR) Lizzie Pitkeathly,
Fran Desborough (FD)

1. Welcome and Apologies: -

Susie welcomed all present

Apologies from: Kevin Canham (KC), Sara McLoughlin (SMc)

2. Minutes of previous meeting signed off: Proposed AC, Seconded CHJ.

3. Matters Arising: -

a. 50th Anniversary update

- Decorations- Bunting, Banners, Balloons (for inside and outside) – purchased
- Plates and Napkins purchased
- Cake- Ordered

- Childrens Treasure Hunt- Bee necklaces purchased and being made by volunteers
- Artwork for mugs- To be sent to printers
- Judging of the Mug designs proposed judges are;
 - Wil Harvey
 - Peter Wildish
 - Glennis Leach
 - Alison Alder
- Ice Cream Vendor- Lickety Ice to attend in the afternoon
- Evening Event- proposed entertainers
 - Ukelele
 - Marie Young and students
 - Jack & Sophie
 - Rob and Bass Player
 - Tony Sharples- Acoustics
 - Viv Kemp -Monologue
- Evening Event PA and Lighting to be carried out by Roger Claxton with the assistance of Jerry?
- Art displays arranged by Will Harvey
- Posters created by JP; CHJ to arrange the printing
- Raffle- this will be a Scratch card Raffle
- Timing of the day and evening
 - Café open as normal 10-12
 - Treasure Hunt 1pm-2pm(Volunteers and Parents to accompany children)
 - Ice cream on sale from 12-2pm
 - Bacon Butties from 12-2pm
 - Cut cake at 2pm?
 - Break between 2.30-7pm
 - Set up for evening event 6-7pm (volunteers)
 - Evening event starts at 7pm-11pm
 - JP to purchase Alcohol for evening
 - Decorations- Bunting, Banners, balloons – purchased
- To ask Chris Stone to put a reminder in the parents newsletter – SC to provide itinerary to Chris Stone
- Advertise and provide itinerary in the September Warbler?

b. Kitchen update

- CHJ had a meeting with Mulberry to agree final designs
- Extras added, Plate warmer/hot cupboard, A/C Unit suggested and Fly catcher unit
- CHJ attending the Parish Council meeting to outline proposals on 20th August
- Funding;
 - Belstead Ganzoni Charitable Settlement- £4000 donation received
 - Adnams- Applied
 - National Lottery- Applied
 - Bernard Sunley Foundation- Applied
- The donation buckets to be put out at all Village Hall events where possible

c. Dimmer Lights

- All completed by Townsend Electrical cost of £500

4. Entertainment Sub Committee Report

- Soul Alliance event raised £400
- Ceilidh event cancelled due to lack of ticket sales

5. Café Team Report

- All going well.
- The cafe has seen to be very busy and continues to be very successful.
- Need extras Volunteers for Baking as helping in the kitchen – To advertise in Warbler

6. Craft Market

- Very successful event with 26 tables for next Market Day.
- A little quiet due to Holiday season

7. Correspondence

- Jo Small- Organising a birthday party for Margaret Goldstone on 28th September and wanted to ensure there was enough Crockery and Cutlery for 100 people.
 - SM to do a stock take to check what was available. If needed additional items to be purchased.

8. Treasurer's Report

- All going well.

- Funds looking healthy
- Increase in Electricity and Water Costs. CT to email SMc to review
- Need new taps for Disabled Toilets SM to speak to Phil Gill, Plumber to arrange quote
- Santander still causing a n issue. New forms needed to be completed by the committee.

9. AOB

- SC arranging a work party to do a general tidy up of the external areas weeding/strimming etc. Proposed date of 30 August for anyone who can assist.
- Pellets for Biomass Boiler gone down to £30 a tonne
- Boiler service contract renewed for the next 3 years.
- School Disco-
 - Reported that the Main Hall and Kitchen were left ok but there was an issue regarding the toilets and Tardis being left in a bad state with reported broke waste paper bins in Mens toilet and Tardis. - SM emailed organiser (School PTA) but has had no response. SC to send a follow up email and copy in Chris Stone.

Meeting closed at 8.50.

Next meeting at 7pm on 9th September 2025.