



**Wenhaston Village Hall**  
**Hall Road, Wenhaston, Halesworth, Suffolk IP19 9EP**

Charity Number: CN1001694

Custodian Trustees: Parish Council

Managing Trustees: WWH Management Committee

**Minutes of Wenhaston Village Hall Management Committee (WVHMC)**  
**Tuesday 13<sup>th</sup> May 2025 at 7pm**

**Present: -**

Chairperson; Susie Cooke (SC)  
Vice Chair: Carol Hudson Jary (CHJ)  
Booking Secretary: Sue McKeown (SM)  
Secretary; Angela Corsan (AC)

**Committee members: -**

Jane Peters (JP) Eileen Hayes (EH) Fran Desborough (FD) Mike Wilkinson (MW) Sara McLaughlin (SM) Bob Rixon (BR)

**1. Welcome and Apologies: -**

Susie welcomed all present

Apologies from: Kevin Canham, Lizzie Pitkeathly

**2. Minutes of previous meeting signed off: Proposed MW, Seconded EH.**

**3. Matters Arising:-**

**a) Replacement rubber feet for chairs (quote) –**

- New stoppers which are more functional with hem going inside the legs of the chairs. The quote is £189. Proposed AC Seconded EH

**b) School Childrens afternoons- update**

- A good turnout.
- Due to the time of the event the children had to go home from school first and then come back. To make it easier for the parent and children the next event will be straight after school 3.30-4.30.
- Next event will be in June.
- Hall Hire fee and supplies needs to be funded so possibly a charge per child. To enquire whether the Church fund / Pepyn & Lessey Charity Trust may be able to help.
  - LP and SMc to speak to Chris Stone.

**c) Blue Towels-cost**

- These are expensive and not great quality so looking at other options.
- Agreed to trial oblong paper towels in baskets for the toilets. JP to purchase. (Thanks Jane)  
Proposed by SC and Seconded AC
- Continue with the blue roll for kitchen only.

**d) Mural on the Stage**

- This has been up for many years and to enable the backdrop to be used for various events it is proposed to paint it Black.

- JP to purchase paint. Proposed by SC and Seconded by JP (Thanks JP)

**e) Bin Day Team**

- Discussed to agree who put the bins out. JP agreed to do this when there isn't a Bank Holiday. SC agreed to do this on Bank Holidays. (Thanks to JP and SC.)

**f) Cleaners Cupboard**

- Thanks to Roger Claxton for replacing the handle on Cupboard Door

**g) 50<sup>th</sup> Anniversary for day event and evening event**

- **Day time events**
  - Normal café from 10-12 noon then from 12-2pm Bacon rolls and Soup
  - Screen and Exhibits from Children
  - Treasure Hunt on the Common
  - Ice Cream
  - Cake for evening event
  - Napkins
- **Evening event**
- **Donation Bucket**
  - 50.50 raffle
  - Cake
  - Bob Rixon to coordinate evening acts.
    - Black Deek Bank
    - Storyteller plays Fiddle
    - Ukelele
    - Marie Young
- **Timetable to be created**

**4) Entertainment Sub Committee**

- Tickets for Summer Breeze evening in June being printed by Leiston Press at a cost of £33
- Anthony to provide BBQ food, Burgers and Hotdogs

**5) Café Report**

- Reports of milk going missing from fridge. To monitor and keep an watch
- Freezer to be defrosted (café will do this)
- Café 10<sup>th</sup> Anniversary (Decs and Banner to be displayed in the café)

**6) Craft Market**

- All going well with additional stalls.
- Marie Youngs musical group of children to play at the June Market.

**7) Correspondence**

- No correspondence this month

**8) Treasurers Report**

- Agreed as ok. See attached report.
- Still having issues with Santander Bank getting the signatories changed, CHJ has agreed to contact Bank to see if this can be resolved.

**9) Any other business**

- SM- Working party for planting baskets, troughs and general tidying up outside.
  - Compost, plants and hanging baskets purchased. Volunteers needed to helping plant up. SM to send an email for help.

- JP- Bingo- Complaint that the kitchen, cooker and floor were very dirty. Milk was left out with no lid on.
- JP- Parking- At the last market complaints from residents in Narrow Way regarding parking issues. Requested that additional cones are purchased to extend no parking further down the road.
- MW- to advise that the cost of Salt tablets is £153.90 (77p per kilo)

Meeting closed 8.30pm

Next meeting - 10 June 2025.

A handwritten signature in black ink, appearing to be 'C. H. L.', written in a cursive style.