



Wenhaston Village Hall
Hall Road, Wenhaston , Halesworth , Suffolk IP19 9EP

Charity Number : CN1001694

Custodian Trustees : Parish Council

Managing Trustees : WVH Management Committee

Minutes of Wenhaston Village Hall Management Committee (WVHMC)
Tuesday 8th April 2025 at 7pm

Present:-

Chairperson: Susie Cooke
Carol Hudson-Jary: Vice Chair
Booking Secretary: Sue McKeown
Secretary: Angela Corsan

Committee members: -

Mike Wilkinson (MW) Jane Peters (JP) Eileen Hayes (EH) Bob Rixon (BR) Lizzie Pitkeathly,
Sara McLoughlin

Guest:- Welcome to Arthur Musk

1. Welcome and Apologies: -

Susie welcomed all present

Apologies from: Fran Desborough, Carey Taylor, Kevin Canham

2. Minutes of previous meeting signed off: Proposed Angela Corsan, Seconded Mike Wilkinson.

3. Matters Arising: -

a. Village Hall Anniversary Celebration Day

Daytime

- Proposed date 4th October (as this is the Film night SM to speak to Film Committee)

- Arthur discussed the plans for the Children commemorative mugs. Suggests competition for the school children to design one side of the mug with the Village Hall sign on the other.
- Each year group of school to be part of the competition in designing the mug and a prize for winner and a prize for each year group winner.
- The mugs will take 4 weeks in production.
- Arthur suggested that the Wenhaston Charities will fund the cost for the mugs.
- 100 mugs to be ordered so that all Children in the Village have a mug even if they don't attend our local school.
- Arthur advised that there is an Old Wenhastonian who had kept a diary from the age of 7 who has offered to speak to the Children at the day event. Roger Claxton has also offered to help with any voice recording.
- Archive videos to also be shown
- During the daytime it will be a celebration of the Village Hall involving the children
- Possibly an Ice Cream stall to be provided by Bex who owns Lickety Ice.
- Exhibits of Art and Pottery etc
- Children's Art on display
- Café to provide Bacon roll and soup offering during the day
- Celebration cake provided for all.
- Treasure Hunt for Children
- Raffle to be provided

Evening

- Musical variety evening
- Black Deek Band
- Storyteller playing the fiddle
- Ukulele
- Cheese and nibbles on tables
- Celebration Cake

General

- Pictorial Timeline
- Opening of Village Hall pictures
- SM to speak to all Village Hall Group users for any input
- Free Event with Donations
- Kitchen Fund launch (fundraiser bucket to be on display for donations)
- Book with Pictures and words about historic events
- SC to speak with Chris Stone (School Head) regarding their involvement on the day
- Talent Show
- CHJ will organise 2 cakes one for day event and one for evening
- Millenium Map of 25 years ago to be displayed

b. Food and Hygiene

- CHJ researched online regarding providing hot food at Charity Events and appears that a Food Hygiene certificate is not required for Charity Events.

4. Entertainment Sub Committee Report

- April- Rock and Roll evening tickets gone well
- June- Summer Breeze Group for Summer evening
- July- Possible Quiz
- August- Ceilidh

5. Café Team Report

- All going well

6. Craft Market

- Very successful event and over prescribed needing more tables
- New stall holders were very good
- Possible use of Stammers Room for a couple of extra stalls suggested

7. Correspondence

- Communication from Essex & Suffolk Water wish to use the Car Park on 28th April for a portable cabin for any Q&A from residents from 1pm-4pm.

8. Treasurer's Report

- All going well. No comments

9. AOB

LP

- Pizza Man – asked if he pays a pitch fee as the takings at the Children's event was very good. To speak to him and suggest we take 5% of taking for future events.

CHJ

- The local constabulary (Police Community Support Officer) ask if they can have a small table at the Craft market, CHJ agreed.

RR

- Rob asked about a keyholder forms that he found. SM advised that she manages the keyholder list

RR

- Advised that CT and RR will research a new bank as still having major issues with Santander.

SM

- Hanging Baskets and troughs – Sue will be going out to purchase them in next couple of weeks and wants to arrange a working party to help planting et.

Meeting closed 8.20pm

Next meeting - 13th May 2025.

A handwritten signature in black ink, appearing to be 'J.H.' or similar, located in the bottom right corner of the page.