



**Wenhaston Village Hall**  
**Hall Road, Wenhaston , Halesworth , Suffolk IP19 9EP**

Charity Number : CN1001694

Custodian Trustees : Parish Council

Managing Trustees : WVH Management Committee

**Minutes of Wenhaston Village Hall Management Committee (WVHMC)**  
**Tuesday 11<sup>th</sup> March 2025 at 7pm**

**Present :-**

Booking Secretary : Sue McKeown

**Committee members:-**

Angela Corsan (AC) Mike Wilkinson (MW) Jane Peters (JP) Eileen Hayes (EH) Fran Desborough (FD) Bob Rixon (BR)

MW chaired this meeting in the absence SC and CHJ

**Guest:-** Christina Ballingina (Community Bread making Project)

**1. Welcome and Apologies:-**

Mike welcomed all present

Apologies from : Susie Cook , Kevin Canham, Carol Hudson Jary, Sarah McLoughlin

**2. Minutes of previous meeting signed off:** Proposed Angela Corsan , Seconded Mike Wilkinson.

**3. Matters Arising:-**

**a. Talk from Christina to explain project ideas**

• **Discussed what the kitchen could be used for.**

- Suggested doing some Market research first
- Does the Kitchen meet their needs or what are the shortfalls
- Possible Baking school
- Suggestion of launching a fundraising for the Kitchen at the Anniversary event

## **b. Health & Hygiene Visit**

- **Discussed Health and Safety Visit**

- Christina said Rebecca has a contact at the Local Authority to assess the Kitchen for Health and Hygiene. All agreed this is the right thing to do.

## **c. Cleaner**

- **New cleaner starts on 21<sup>st</sup> March**

- Propose to pay £14 per hour to start for 5 hours per week

## **d. Village Hall Anniversary Celebration Day**

- Proposed date 4<sup>TH</sup> October (as this is the Film night SM to speak to Film Committee)
- Further discussion needed so we need to invite Arthur to attend our next committee meeting

## **e. AGM**

- **Date is 25<sup>th</sup> March- A notice to be put on the Facebook page**

## **4. Entertainment Sub Committee Report**

- Valentines night was a success with £243.71 profit made.
  - Thanks to all that made it happen and special thanks to Fran for the table decorations
- Propose Summer Breeze event in the summer, Maybe in June. Suggestions of 'Her comes Summer' as theme.

## **5. Café Team Report**

- Bacon Roll morning went well (although Halloumi didn't sell)
- Overall Café going well

## **6. Correspondence**

- Letter from CHJ informing us of her resignation on the events team from 31 December 2025. The committee thanks Carol for her ongoing hard work.

## **7. Treasurer's Report**

- All going well
- Trading going well with £2900 surplus
- £100 club donation of £900 going towards the purchase of the Projector (£2641)

- Still having issues with Santander but persisting with them Letter from CHJ informing us of her resignation on the events team from 31 December 2025.

## 8. AOB

JP

- JP proposes that we purchase a wall mounted spirit optics
- JP to speak to Star Inn first to see if they have any spare ones

LP

- Children's Talk taking place on Friday 28<sup>th</sup> March between 4-6pm
- Pizza man available for kids and for purchase takeaways for the Community

RR

- Eon replied regarding the Electricity cost at night. This is due to the tariff we are on where we don't get a discount at night. It is the same rate for Day and Night.

Thanks

- Thanks to Nick Amery for all his work arranging the Fire Alarm testing Rota

SM

- Tom Milne has carried out the PAT testing
  - Kettle out of action as it didn't pass the PAT test
- 2 Hall lights failed
  - Driver wasn't compatible to panel.
  - Spares of consumables should be kept for future issues
- Planting outside – Need to purchase some wildflowers for around the outside of Hall. Cost is approx. £60
- Hanging Basket and Troughs need emptying and new compost and new plants. This will cost £300
  - Total cost will be £360 Proposed LP Seconded AC

Meeting closed 8.40pm

Next meeting - 8<sup>th</sup> April 2025.

A large, stylized handwritten signature in black ink, likely belonging to a member of the committee or the chair.



# Wenhaston Village Hall

## Bank Income/Expenditure March 2025.

Bank Balance as at 1st March 2025 30269.40

### Income

Hall Hire	337.75	
Café, Cinema see attached	735.37	
Wenhaston PCC - Donation	100.00	
Market	268.00	
Heathers Book	220.00	
Kurling	77.50	
Kurling Bar	108.00	
Sundry	22.00	
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### Expenditure

Regular Outgoings	833.75	
Bolier Maintenance	94.24	
Building Maintenance	252.00	
Insurance	1111.85	
Projector, including cable	2264.99	
Deposit Refund	100.00	
	<hr/>	4656.83

Surplus for month 

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 -2788.21

Bank Balance as at 31st March 2025. 27481.19

### Cash at Bank

Current account	27481.19
CAF Investment Account	12456.60
Total	<hr/> 39937.79

Cleaning Mats	72.94
Kitchen Provisions	119.40
Kitchen Renewals	0.00
Cleaner	240.00
Booking Secretary	115.00
Water Rates	66.00
Lighting & Heating	57.19
Broadband	31.29
Printing	33.03
Bar Stock	98.90
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	833.75