



Wenhaston Village Hall
Hall Road, Wenhaston, Halesworth, Suffolk, IP19 9EP
Charity Number: CN 1001694
Custodian Trustees: Parish Council
Managing Trustees: WVH Management Committee

Minutes of Wenhaston Village Hall Management Committee (WVHMC) **Tuesday 9th January 2024 7pm**

Present:

Chair: Guy Chinery (GC) **Vice Chair:** {Position Vacant}

Treasurer: Linda Hammond (LH)

Booking Clerk: Suzanne McKeown (SM)

Committee Members: Eileen Hayes (EH): Jan Clements (JC): Jane Peters (JP):
Kevin Canham (KC): Carol Hudson-Jary (CHJ).
Mac McKeown (MM);
Angela Corsan (AC): Suzie Cooke (SC): Fran Desborough (FD);
Mike Wilkinson (MW). Helen Jones (HJ); Sara Mc Laughlin (SMc)

- 1) **Welcome & Apologies:** GC - Welcomed everyone especially new Committee members Helen Jones (HJ) as Quilters Rep and Sara McLaughlin (SMc) as Village Rep. Apologies from Carey Taylor (CT) and Lizzie Pitkeathly (LP); and invited guest Sheryl Meldrum.
- 2) **Minutes of Previous Meeting Signed off as True:** GC - Proposed by MW and seconded by CH-J.
- 3) **Matters Arising:** GC – None.
- 4) **Correspondence:** GC –
 - Reported a generous donation of £250.00 from an un-named donor who had been thanked by both GC and Treasurer LH.
 - Pre-Christmas email from Alison Alder inviting a member of the Committee to read a lesson at the Village Carol Service. CHJ had volunteered and had read the lesson. GC thanked CHJ on behalf of the Committee.
 - A communication from Margaret Goldstone requesting donations of wine for the Christmas Community Lunch. 6 bottles were purchased and delivered by GC. MM said he had given Janice Girling a bottle of wine as a Christmas thank you from the VH stock. Stock holder LH informed.
 - GC also thanked Margaret Goldstone for taking home and laundering the VH tea towels on a weekly basis.
- 5) **Post Office Security:** - GC said the order had been made and deposit paid for the screen and works involved and would chase by the end of the week if no update given.

- 6) **Committee Members Succession;** GC – Confirmed that SC expressed interest in the position of Chair and CHJ had volunteered to be Vice Chair. LH stated that she would contact the person who had shown an interest in the position of Treasurer and try and get a definitive answer soonest otherwise it would need to be advertised again in the Warbler before the AGM on 26th March.

AC volunteered to take on the Minutes Secretary role from JC after the AGM.

GC requested LH and JC list all the ancillary jobs they currently do in order that they can be divvied out and reassigned to other members of the Committee.

7) **Brief Reports from**

Chair: - GC

- Gents Toilets update still on track for end of January and would need volunteers to help decorate. Six members put their hands up. GC to organise work party once the job is finished.
- KC reported that Dale has kindly offered to provide/donate a Christmas tree for the next few years. Everyone said there had been lots of positive comments about the out-door Christmas tree.
- MM thanked everyone involved in erecting and taking down the outdoor tree, from tractor driver Lewis to Roger, Jason and all the guys who helped.
- LH said comments had been suggested that the money raised by some VH social events be ring-fenced, or put aside to help fund bigger and better social events. LH stated that all monies raised for the VH is used for Maintenance and running costs and doubted that people realise the annual cost of running the VH is somewhere in the region of 18,000.
- A notice for the AGM 26th March 23, to go into the March Warbler by the deadline date in February .

Maintenance: MM –

- Townsend Electrical contacted to investigate/replace hall bulbs that are US, they will need a tower to access. AC suggested that it might be prudent to get an estimate to replace all bulbs as others still working might be failing soon and cheaper in long run considering use of tower each time. MM to liaise.
- Waveney Windows have been in contact to install lock cover on emergency door- date/time not convenient to us as a wake booked, new date TBA.
- MM thanked Sally & Nick Amery for strimming the shrub boarder at the rear of the hall.
- Hall floor due a refresh, agreed to leave until after 70s/80s/ booked for 30th March when heavy foot traffic expected on the floor.
- New chair stoppers to be purchased and fitted before 30th March.
- MM to look at leylandii hedge whether it needs trimming this side of bird nesting season. JP asked whether the ivy encroaching over the fence near opposite the back door be cut back also. MM to investigate.
- MM mentioned the car park Notice Board had been removed to facilitate the Christmas tree. This had been found to be rotten and difficult to write on. Replacing the board was discussed (possibly illuminated) and may be considered in conjunction with a permanent solution to the electrical supply to the car park. The Committee felt this should be tastefully done and in consultation with potential users. MM, RC & JT to come up with proposals.

Entertainment: CHJ –

- No change from last report except there not been no confirmation about the July booking from Giles Shenton's Theatre Co. This slot could be replaced with either Shanty Chorus music night or a Quiz night, to be looked at.
- We would still like to put something on for families for Halloween including fancy dress and light food at end of October, ongoing.
- CH-J reported that a new chair exercise class to start 11-12 noon on Tuesday 23rd January, initial walk in at a cost of £8.00 per session. Please spread the word.

Treasurer's Report: LH 01/12/23 to 31/12/23 – See Attachment Appendix 1

Questions on Other Reports: - JC pointed out that the Café Report stated a net income from the Café in December of £317.05, whereas in the 'Cash Flow' section of the Treasurer's report, 'Café Income' was stated at £359 (rounded). Why were these figures different? LH replied that on 01/01/24 several transactions totalling £41.57 were still pending in the WVH Accounts.

8) Any Other Business:-

JP – had been approached by a potential hall hirer who wanted to use saucepans in the kitchen but realised there were none. Would it be possible to purchase a set? MM proposed vote and LH seconded, all agreed – JP to action.

9) Date of Next Meeting: – (Now to be second Tuesday of the Month to avoid the Flower arrangers clash of evening) **Tuesday 13th February 2023 at 7.15**

10) GC Closed the Meeting.

