

WENHASTON VILLAGE HALL
Minutes of the 27th Annual General meeting
held on Wednesday 24th May 2017 at 7.00 p.m.

Present. Officers: Robin Dillaway (Chairman), Clive Watson (Vice-Chair), Steve Garlick (Treasurer), Jane Peters (Bookings Secretary), **Co-optees:** Sarah Robbins (Village Rep.) Sue Gow (Minutes). **Trustees:** Tony Gow, Donna Squires, Trish Gower, Christine Buttle, Helen Gairn, Bernard Orme, Jenny Jeffrey, Eileen Hayes, Carol Hudson-Jary, Viv Kemp. **Other residents:** Sue and Andy Norris, Richard Atkins, Jan Clements, Sally and Nick Amery, Phil and Denise Corbett, Heather Phillips, Janet Dillaway, Kathleen Orme, Jill Daines, Michael Gasper, Ann and Gus Jones. **Apologies:** Wil and Ann Harvey, Ann and Roddy Edwards.

1. The Chairman welcomed all present. Apologies received as above.
2. **Minutes of the AGM May 25th 2016: Prop.- AJ. Sec.- Tr. G. Agreed by all present** as a correct record. Adopted and signed by the Chair.
 - 2a) **Matters arising** from the minutes: None.
3. **Chairman's Report** (full text available on request): RD – fourth AGM report. RD has had compliments for the activities and environment of the. Residents and others have continued to support the cinema club (Pics in the Sticks) the Café and Kurling. **New activities** have also been a draw, in particular the Produce, Craft and Flea Market, Wenhaston Snappers – recently with a successful exhibition in the Café, and Wenhaston Mens' Breakfast. The Southwold Doctors have left the VH and the space is now being used for writing and art. Appreciation go to the many volunteers who make things happen and to the VH Officers and other committee members. The Chair and Secretary are standing down at this meeting. There were no questions from the floor. **Report Prop.- CB. Sec. – SN.** Agreed and accepted by all present.
4. **Treasurer's Report** (full text and spreadsheets available on request). Overall a more successful year than the previous. The total expenditure declined dramatically (by nearly £11,000) which resulted in a net gain of just over £9,000. The monthly markets were only introduced towards the end of 2016 so do not make an impact on this year's figures, but will do so in 2016/17 accounts. **Income:** Hall hire remains the biggest source of income (£7k) followed by the Café (4.5k) and the Cinema (2k). The café doubled proceeds over the previous year. **Expenditure:** A drop of £7.k in repairs and maintenance costs although still accounting for £2k. The largest expenditure for 2016 was cleaner's wages. Notable savings made by a reduction in café expenditure and electrical charges. **Balances:** Santander A/c. £11,608.23; Building Soc. £9,969.96; Cash £88.40.
Audited accounts for 01.01.2016 to 31.12 2016 and comparison charts for 2015 and 2016 tabled.
Questions from the floor: **CB – Q.** Market income? **A.** Presently listed under Table Top Sales. **AJ – Q.** Bazaar 2016 income? **A.** Under Events. **EH. – Q.** Kurling? **A.** Also under Events. **Noted:** New categories will be created for the 2016/17 accounts, and as approved by VHMC, a new software package has been approved for purchase and anomalies will be ironed out after re-entering all the present data.

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Continued **Agenda item 4**. Questions from the floor.

HP – Q. Payment for rubbish collection? **A.** Required for the extra bin. Dog bags? **A.** As mentioned at a recent VHMC meeting, this should have gone to the Parish Council. **Report and accounts: Prop.- TG; Sec. C-HJ.** Agreed by all present and adopted. Margaret Hill thanked for auditing gratis.

5. **Booking Secretary's Report:** The bookings have gone very well – it is becoming increasingly difficult to find a space to book any one-off events during the week. Annual Blood Donor sessions bring very good income. The success of the Café, Cinema and Kurling has been mentioned. Much needed income is also provided by Bar sales during events. **Report - Prop. CB. Sec. SR.** Accepted by all present.

6. Village Hall activity reports

- **100 Club:** Tr. G. – thanked Sue Norris for auditing the accounts and Jane Peters for her valuable help. As at August 2016 - 142 members. The present year there are 150 members. Continuing with three regular prizes, plus bonus at Christmas, £275.84 in the account. £750 to Village Hall. So all going well. No questions from the floor. **Report - Prop. HG. Sec. Jan. C.** Accepted by all present.
 - **Café:** Gus J. On March 1st Jan, Richard, Ann and Gus took over the running of the café, which has continued to thrive, thanks to the team of stalwart volunteers, bakers and users. The appeal has widened, attracting holiday makers and those passing through. The monthly market enhances numbers and trebles net profits. The team works hard to reduce waste and costs and is introducing savoury items by popular demand. Please continue to support and encourage others, as the café has become an important fund-raiser for the VH. No questions from the floor. **Report - Prop. TG., Sec. VK.** Accepted by all present.
 - **Cinema: Andy and Sue N.** Going well with a small, dedicated committee of volunteers. Monthly 'popular' films on Saturday; International and 'art' on Thursdays. Ideas for films are welcomed. Please pass on to Andy, Tony G. or Wil. There is also a DVD lending library. No questions from the floor. **Prop. J.Daines, Sec. T.G.** Accepted by all present.
 - **Market: CB.** Monthly Market is going very well, with good coverage in Community News. Table charge is £5.00 with increased footfall and income for the café. Thanks to all for distributing posters and to Carol H-J's offer to collect the table money. A further appeal made for help to clear up at 12.30 when the market ends. HP – suggested a rota of helpers as per the café. To be considered. No questions from the floor. **Report - Prop. H.G, Sec. EH.** Accepted by all present.
7. **Election of Village Representatives & co-options:** Sarah Robbins and two vacancies. HP – suggested VK who declined, as already a Trustee. AJ suggested herself, Gus, and Jan as co-reps. as the 'Café Consortium.' **Prop. HP. Sec. CB.** Agreed by all present. **Noted:** Village Reps. are co-opted to the VHMC, may contribute but do not vote.

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Continued - Agenda item 8.

8. Confirmation of Trustees as members of the Management Committee for 2017/2018: No nominations from the floor for Chair or Secretary (latter role could be divided, as per role descriptions provided by SG). Roles to be agreed at post-AGM meeting. SG – read out the list of Affiliated Groups' nominated Trustees. **Noted:** Omissions - Gardeners Club – Viv Kemp Trustee, Arts and Crafts – no nominee and Youth Club, no nominee. D. Corbett: could be a parent instead of a Y.C. Committee member. **Noted:** Richard Atkins to be Table Tennis nominated Trustee.

Question from the floor. RA: **Q.** Unclear if affiliated groups have to pay full fee if without a nominated Trustee? **A.** Several such groups do not have nominated Trustees. This is not required under the Constitution. Listed Trustees to be voted en bloc.

Prop. CW, Sec. MG. Agreed by all present.

9. AOB: HP thanked all involved in the VH, Officers, Trustees and Volunteers. The amount of work and commitment in keeping the VH thriving cannot be underestimated. **Tr.G.** Expressed appreciation to those officers leaving and to the remaining committee for their hard work.

The meeting closed at 19.50 with the Chair's thanks to all attending.

Village Hall Management Committee meeting followed to agree Officers.

- 1) Clive Watson to stand as Chair. **Prop.** B.Or. **Sec.** TG. Accepted and agreed.
- 2) Carol Hudson-Jary to stand as Secretary. **Prop.** TG **Sec.** JJ. Accepted and agreed. **Noted:** SG to meet C.H-J to hand over relevant documents.
- 3) Date of next regular meeting:
July 26th 2017 at 7pm in the VH Community Room.