

AGENDA

Wenhaston Village Hall Management Committee Meeting

Wednesday 9th May 2018 in the main hall at 7pm

- 1. Welcome and Apologies**
- 2. Welcome to new elected members following the AGM**
- 3. Welcome to Alison Alder representing the Parish Council**
- 4. Minutes of the last Committee Meeting**
- 5. Matters arising**
- 6. Financial Report – MH**
- 7. CAF account update and working name for the Charity Commission – SA/MH**
- 8. Bookings Report – JP**
- 9. 100 Club Report - TrG**
- 10. Café update - JC**
- 11. Maintenance group Report - RA**
- 12. Entertainments Group Report - CHJ/SA**
 - a. Young people in the village AA/SA**
- 13. Update**
 - a. Café bar and kitchen proposed changes**
 - b. Hall roof**
 - c. Stage curtains**
 - d. Hall floor**
- 14. Fire Risk assessment/actions update – LG/SA**
- 15. Data Protection Legislation due to come into force on 25th May 2018 discuss policy and action required and appoint a Data Protection Officer – PW/all**
- 16. Post Office lease renewal and rent review update – SA**
- 17. Environmental and hygiene update and discussion - SA**
- 18. Village Hall Car Park update and Sub Committee for project – SA/PW/IB**
- 19. Hall hire rates and other issues – SA/JP**
- 20. Christmas bazaar – JP/EH**
- 21. Correspondence**
- 22. Any other business**
- 23. Date of the next meeting.**