

WENHASTON WITH MELLS HAMLET PARISH COUNCIL

Clerk Richard Day

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Minutes of the Parish Council meeting held on 17th June 2026 at 7.30pm in the Village Hall.

Present; Cllr. A Musk (Chair), Cllr. J Townsend (Vice chair), Cllr. G Leech, Cllr. C Way, Cllr. F Desborough, Cllr. M Wilkinson, Cllr. County Cllr. A Dunning, 2 Parishioners and Clerk Richard Day.

1. Chair welcomed all to meeting. Apologies from Cllrs. Canham, Mann, Stammers and Cooke had been received and were accepted.
2. There were no declarations of interest.
3. There were no requests for dispensation to vote.
4. The minutes of the meeting held on 20th May 2026 were proposed for acceptance by Cllr. Wilkinson, seconded by Cllr. Desborough and unanimously approved.
5. **CLERK REPORT.**
Memorial benches are scheduled for delivery 29/6/26. Cllr Stammers has agreed to collect from my address and hold pending installation.
All audit work completed following submission of documents in respect of external audit by PKF Littlejohn LLP. Certification should be completed by them in September.
Letters forwarded as agreed to Parishioner volunteers in village, these have been well received.
Contract renewal due for safety inspections of play area and outside sports facility. I recommend that Kompan Ltd is re engaged at an annual cost of £852.56. (Quarterly inspections and annual certification.)
The CIL summary 2025/26 has been circulated to members, this already appears on the website, it shows nil funds held or received during the financial year.
6. None
7. Cllr. Dunning had provided a report pre meeting and a copy is available from the Clerk.
8. A District Councillor report had been provided prior to the evening and is available from the Clerk.
9. Matters brought forward from Annual Parish Meeting. (i) The suggestion of a bar code to be placed within the telephone box to provide a link to the village website will be arranged by Cllr. Way. (ii) An additional notice has been placed on the public notice board providing Councillor details and method of contact

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for Parishioners. It was unanimously agreed that this would remain as present ie. via Clerk and full contact details appear on both the noticeboard and website.

10. The Internal Audit Report has been satisfactorily concluded and copies circulated to members prior to the meeting and placed upon the PC webpage. Councillors voted to accept the report and a summary of actions will be agreed at the next meeting in respect of suggested development points. CARRY FORWARD.
11. PLANNING. (i) Cllrs unanimously agreed to support application ref. DC/26/1955/FUL for a single storey, flat roofed extension at Roseanne, Highfield Farm, Wenhaston. This had been received post agenda production but prior to the meeting. (ii) Cllrs. were referred to the Parishioner objection to retrospective application reference DC/26/1562/FUL. This had been previously discussed and objection forwarded on behalf of the Parish Council.
12. No reports from Parish Council representatives on Village Committees/Groups.
13. CORRESPONDENCE.
14. Problems encountered with bin collections on Coles Hill. Two Parishioners attended the meeting and several emails had been sent by others outlining problems. In summary there appears to be an issue with access to Coles Hill due to hedging requiring cutting back. The land owner does not respond to requests to contact or take action. Both County and District Councillors have been made aware of the issues and copy correspondence provided. The matter is further complicated by the fact that delivery lorries and central heating tankers continue to navigate Coles Hill without problem but it seems District Council will not attempt access by bin lorries until cut back is arranged. In the absence of action by the land owner then Highways Sept. Suffolk County Council may issue an enforcement order but work would need to comply with bird nesting considerations prior to September. Clerk has again contacted District Councillor with a view to agreeing a short term solution. (17/6/26) ESC letter circulated regarding the scoping of consultation for the new local plan.
15. RFO REPORT.
Payments for authorisation this month total £2749.43 and the balance at bank prior to payment is £ 56121.86. Statements have been reconciled to spreadsheet and are made available for monthly member audit. Report proposed for acceptance by Cllr. Leech, seconded by Cllr. Townsend and unanimously agreed.
16. Meeting Closed at 8.25pm. NEXT MEETING TUESDAY 7th JULY

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SUMMARY OF PAYMENTS FOR AUTHORISATION 17/6/26

RICHARD DAY £427.76

JG WING £350.00

SALC £348.00

HMRC. £789.55

EM DAY £657.32

ICO. £52.00

WENHASTON BOWLS CLUB £124.80

TOTAL £2749.43

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