

WENHASTON WITH MELLS HAMLET PARISH COUNCIL

Clerk Richard Day

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Minutes of the meeting of the Parish Council held on 20/8/25 at 7.30pm in the Village Hall.

Present; Cllr. A Musk (Chair), Cllr. J Townsend, Cllr. S Mann, Cllr. G Leech, Cllr. C Way, Cllr. T Cushion, Cllr. F Desborough, Cllr. D Stammers, Cllr. M Wilkinson, Cllr. K Canham, 4 Parishioners and Clerk Richard Day.

1. Chair welcomed all to the meeting. Apologies received and accepted from Cllr. S Cooke.
2. Cllr. Townsend declared an interest in agenda item 13 (i) and would take no part in discussion of this matter,
3. There were no requests for dispensation to vote.
4. The minutes of the meeting held on 26/6/25 were proposed for acceptance by Cllr. Way seconded by Cllr. Leech and unanimously approved.
5. CLERK REPORT. The anticipated work to carry out painting at the outside gym surround will commence on 18th September and continue each Thursday until completed. The football club are aware that entry to the pavilion will be required for toilet facilities and hot water and access has been arranged by Cllr. Canham. Re-enrolment/exemption certification has been provided to the Pensions Regulator to meet the Council's statutory requirements.
An estimate for repair/replacement of machinery held for the Cemetery/Play area upkeep will be obtained, the latter may be the most cost effective given the age of the equipment.
6. None.
7. A copy of County Cllr. Smith's report is available upon request to Clerk
8. District Cllr. Report was provided and distributed post meeting. A copy is available from Clerk.
9. No items carried forward from previous meetings.
10. A presentation was made by the Vice Chair of the Village Hall Management Committee outlining draft plans and costings for improvement and upgrade to the kitchen area at the hall. The Parish Council were requested to provide financial support towards the project which will cost in the region of £38k. Clerk and RFO will examine what level of support may be possible and report back the Councillors at the next meeting. The VHMC will also investigate the possibility of incorporating suggestions made by parishioners at the meeting and will provide an opportunity for all parishioners to view the proposal and comment prior to a final decision on the design. (Carry forward item to next meeting.)
11. The report from the external auditors had been circulated to members for review prior the meeting. There were no issues raised by auditors and Councillors unanimously accepted the report.

A Musk

17/9/25

12. The overgrown hedge on Bramfield Rd. will now be cut back to improve vision for road users following permission by the owner. Councillors Stammers and Mann were thanked in anticipation of their work with this.
13. (i) DC/25/2724/FUL ref. garage and front porch elevation at Kevrol, St. Michaels Way Wenhaston. Unanimously supported. (Cllr. Townsend took no part in this discussion) (ii) Clerk advised Councillors that the application DC/24/1743/FUL is scheduled for review by the Planning Committee and Clerk will provide details of the rationale for supporting this application as soon as requested. (Refer to minutes of meeting held on 26/6/25)
14. There were no committee or representative's reports.
15. CORRESPONDENCE
- (i) A request for speed bumps and a 20mph speed limit was requested on Low Rd by a parishioner. The difficulty and cost of implementing such schemes were discussed and it was felt that the Parish Council would not pursue this matter and a response outlining the reasons for the decision would be provided.
- (ii) A complaint regarding horse riding on designated footpaths and a request for signs prohibiting this was received and appropriate guidance subsequently provided to allow the matter to be reviewed.
16. RFO REPORT. Payments for authorisation total £1776.93 this month and balance at bank prior to payment is £44425.37 which has been reconciled to spreadsheet and made available for member audit.
Quarterly expenditure vs Budget summary has been provided with explanation of variance to plan. There are no issues of concern.
Updated NALC salary scales have been circulated and are made available for adoption.
Report and actions as above proposed for acceptance by Cllr. Musk seconded by Cllr. Leech and unanimously approved.
17. Meeting Closed 8.40 pm DATE OF NEXT MEETING 17th September 2025

A Musk

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SUMMARY OF PAYMENTS FOR AUTHORISATION 20/8/25.

RICHARD DAY	£438.37
PKF LITTLEJOHN	£252.00
JG WING	£280.00
KOMPAN Ltd	£161.61
EM DAY	£644.95

TOTAL	£1776.93
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17/9/25