

# WENHASTON WITH MELLS HAMLET PARISH COUNCIL

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Clerk Richard Day

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Minutes of the meeting of the Parish Council held on 15/10/25 at 7.30pm in the Village Hall.

Present; Cllr. A Musk (Chair), Cllr. S Mann, Cllr. C Way, Cllr. K Canham, Cllr. T Cushion, Cllr. G Leech, Clerk Richard Day and 1 Parishioner

1. Chair welcomed all to the meeting. Apologies received and accepted from County Cllr. Smith, District Cllr. Wakeling and Cllrs. Stammers, Desborough and Townsend.
2. There were no declarations of interest.
3. There were no requests for dispensation to vote.
4. The minutes of the meeting held on 17/09/25 were proposed for acceptance by Cllr. Canham seconded by Cllr. Musk and unanimously approved.
5. CLERK REPORT.

Hedges cut at cemetery and vegetation removed and cleared of grass around growing area. Replanting where necessary will take place in November.

Re decoration has been completed at the outside gym/sports area by the Community Payback team and I have forwarded a letter of appreciation for the work which has been completed on a materials only cost. I have also thanked the football club for their co-operation whilst the work was undertaken.

I have made arrangements for obtaining a wreath for Remembrance Sunday, all that remains is to arrange Parish Council representation on 9<sup>th</sup> November. It was agreed that former chair Peter Wildish would represent the PC on this occasion as he was also scheduled to read an address.

I attended the Planning Committee meeting held at Lowestoft and made the approved presentation objecting to the proposed development off Blyford Lane on behalf of the Parish Council.

6. None.
7. No report from County Cllr. Smith
8. A copy of District Cllrs' report is available from the Clerk.
9. No items carried forward.
10. Cllrs. Considered a request from Wenhaston Warbler to assist with the cost of production of a colour issue for next month. This will include special articles covering the 50<sup>th</sup> anniversary of the opening of the Village Hall and also a tribute to the late Heather Phillips MBE who amongst other notable roles within the village also served for over 65 years as a Parish Councillor. It was unanimously decided to award a grant of £250 to assist as requested and to provide support for future administration costs.

*A Musk*

*19.11.25*

11. Cllr. Musk proposed that the Parish Council should consider contacting other organisations within the village with a view to arranging a form of permanent acknowledgement for the service to the village by the late Heather Phillips MBE. Clerk will arrange an entry in the Warbler suggesting interested parties make initial contact with the Parish Council and this was unanimously agreed. (Carry forward pending responses)
12. Clerk confirmed that a summary of the current internal governance arrangements would be prepared and circulated prior to the next meeting. Subject to members review and agreement this will then be made available for signature on behalf of the Parish Council by the nominated member.
13. PLANNING DC/25/3628/FUL. Members unanimously supported the application for conversion and extension of an existing outbuilding to form a gym, changing area and general storage at Halesworth Golf Club, Halesworth Rd, Wenhaston.
14. Minutes and subsequent copy correspondence has been received and circulated following the VHMC consultation with parishioners and interested parties regarding the proposed upgrade to kitchen area and café at the Village Hall. The consultation is ongoing.
15. CORRESPONDENCE. East Suffolk Council Planning Dept. communication regarding their call to identify sites for future housing development containing an invitation to Councillors to take part in an explanatory webinar has been circulated. Further publicity material will be provided and displayed when received.
16. RFO REPORT.  
Payments for authorisation this month total £2005.97. Second precept payment of £13448.50 has been received and balance at bank prior to these items is £38.871.51, This has been reconciled and is available for member audit. Expenditure vs budget analysis has been prepared and circulated for the six month period to 30/9/25 and variances explained to members via notes to the analysis. There are no areas of concern. Report proposed for acceptance by Cllr. Cushion seconded by Cllr. Mann and unanimously agreed.
17. Meeting closed 8.30. Date of next meeting 19<sup>th</sup> November 2025.

A Musk  
19.11.25

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Summary of payments for authorisation at meeting dated 15/10/25.

RICHARD DAY	£599.25
JG WING	£500.00
SALC	£82.80
EM DAY	£663.92
COMMUNITY ACTION SUFFOLK.	£120.00
WENHASTON VILLAGE HALL	£40.00
TOTAL	£2005.97

*A must*  
*19.11.25*