WENHASTON WITH MELLS HAMLET PARISH COUNCIL

**Clerk Richard Day clerk@wenhastonmells-pc.gov.uk**

**Minutes of the meeting of the Parish Council held on 15/10/25 at 7.30pm in the Village Hall.**

**Present; Cllr. A Musk (Chair), Cllr. S Mann, Cllr. C Way, Cllr. K Canham, Cllr. T Cushion, Cllr. G Leech, Clerk Richard Day and 1 Parishioner**

1. **Chair welcomed all to the meeting. Apologies received and accepted from County Cllr. Smith, District Cllr. Wakeling and Cllrs. Stammers, Desborough and Townsend.**
2. **There were no declarations of interest.**
3. **There were no requests for dispensation to vote.**
4. **The minutes of the meeting held on 17/09/25 were proposed for acceptance by Cllr. Canham seconded by Cllr. Musk and unanimously approved.**
5. **CLERK REPORT.** 
6. **None.**
7. **No report from County Cllr. Smith**
8. **A copy of District Cllrs’ report is available from the Clerk.**
9. **No items carried forward.**
10. **Cllrs. Considered a request from Wenhaston Warbler to assist with the cost of production of a colour issue for next month. This will include special articles covering the 50th anniversary of the opening of the Village Hall and also a tribute to the late Heather Phillips MBE who amongst other notable roles within the village also served for over 65 years as a Parish Councillor. It was unanimously decided to award a grant of £250 to assist as requested and to provide support for future administration costs.**
11. **Cllr. Musk proposed that the Parish Council should consider contacting other organisations within the village with a view to arranging a form of permanent acknowledgement for the service to the village by the late Heather Phillips MBE. Clerk will arrange an entry in the Warbler suggesting interested parties make initial contact with the Parish Council and this was unanimously agreed. (Carry forward pending responses)**
12. **Clerk confirmed that a summary of the current internal governance arrangements would be prepared and circulated prior to the next meeting. Subject to members review and agreement this will then be made available for signature on behalf of the Parish Council by the nominated member.**
13. **PLANNING DC/25/3628/FUL. Members unanimously supported the application for conversion and extension of an existing outbuilding to form a gym, changing area and general storage at Halesworth Golf Club, Halesworth Rd, Wenhaston.**
14. **Minutes and subsequent copy correspondence has been received and circulated following the VHMC consultation with parishioners and interested parties regarding the proposed upgrade to kitchen area and café at the Village Hall. The consultation is ongoing.**
15. **CORRESPONDENCE. East Suffolk Council Planning Dept. communication regarding their call to identify sites for future housing development containing an invitation to Councillors to take part in an explanatory webinar has been circulated. Further publicity material will be provided and displayed when received.**
16. **RFO REPORT.** 
17. **Meeting closed 8.30. Date of next meeting 19th November 2025.**