

WENHASTON WITH MELLS HAMLET PARISH COUNCIL

Clerk Richard Day

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Minutes of the meeting of the Parish Council held on 16/4/25 at 7.30pm in the Village Hall.

Present; Cllr. A Musk (Chair), Cllr. J Townsend (Vice chair) Cllr. D Stammers, Cllr. G Leech, Cllr. K Canham, Cllr. C Way, Cllr. T Cushion, Cllr. F Desborough, Cllr. S Cooke, County Cllr. R Smith, 10 Parishioners and Clerk Richard Day.

1. Chair welcomed all to meeting, apologies for absence accepted on behalf of Cllrs. Wilkinson and Mann.
2. There were no declarations of interest.
3. There were no requests for dispensation to vote.
4. The minutes of the meeting held on 19/03/25 were proposed for acceptance by Cllr. Leech seconded by Cllr. Stammers and unanimously approved.
5. CLERK REPORT.

Following the allocation of available CIL monies held the annual report has been prepared prior to posting on the website. All available monies have now been allocated to qualifying items of expenditure.

I am investigating the possibility of using the Community Payback Scheme to undertake the painting work required at the sports area and require confirmation that this course of action is acceptable to the Council. Cost of the work would be on a materials only basis if they agree to take it on. Availability of toilet facilities will be required so a volunteer will be needed to unlock access to pavilion.

Audit work is currently being undertaken and statutory notices have been arranged.

Annual Parish Meeting agenda has been circulated to Cllrs. and posted to the website and notice boards.

6. See Planning agenda heading for matters arising from previous minutes.
7. Copy report by County Cllr. Smith is available from Clerk.
8. District Councillors' report had been provided and circulated prior to meeting. A copy is available from Clerk
9. There were no carried forward items from previous meetings.
10. The re-drafted Emergency Plan for the Parish had been circulated for Councillor comment prior to the meeting. The draft plan had been compiled in conjunction with the Village Hall Management Committee. Cllr. Cooke proposed acceptance of the draft. Cllr. Canham seconded and this was unanimously supported. Councillor Leech was thanked for the work on the plan which will now be posted to the website.

A Musk

21/5/25

11. ANNUAL GOVERNANCE and ACCOUNTABILITY RETURN. The Annual Governance Statement had been provided to members prior to the meeting. Following their review Cllr. Cook proposed approval and signature on behalf of the Parish Council. Cllr. Cushion seconded, all voted in agreement and the document was duly signed.
12. ANNUAL GOVERNANCE and ACCOUNTABILITY RETURN. The Accounting statements together with supporting information had been provided to members prior to the meeting for review. Cllr. Way proposed approval and signature on behalf of the Parish Council, Cllr. Musk seconded. All voted in agreement and the document was duly signed.
13. PLANNING. (i) Following the previous meeting where the application reference DC/25/1044/CLE consultation to regularise lawful use of the existing facilities at Heathside Haven, Blackheath Rd. Wenhaston was discussed several residents forwarded concerns and objections both to the Parish Council and East Suffolk Planning. Upon receipt by the Parish Council and prior to the deadline for response to the consultation the Parish Council made a request to East Suffolk Council advising that they had not been made aware of Parishioners' views and objections at the time of the PC response to the consultation. The Parish Council has requested that all points raised by Parishioners are investigated prior to a decision being made by East Suffolk Council and that both the Parish Council's original response to the consultation and the subsequent request to consider the views of Parishioners should be a matter of public record as they were made via the planning portal and acknowledged as received.
14. Cllr. Cushion reported on two meetings recently attended regarding significant infrastructure projects and although there were no specific developments impacting upon Wenhaston, he would continue to update regularly.
15. CORRESPONDENCE: No further correspondence.
16. RFO REPORT. Payments for authorisation this month total £3016.03 as per the schedule. Balance at Bank prior to payments is £44795.00. Year end accounts have been produced, circulated and posted to the website. The information includes bank reconciliation with spreadsheet figures as quoted. Expenditure analysis for Qtr4 has been prepared and circulated, there are no areas of concern. VAT claim has been submitted for reimbursement of £1109.00
17. Meeting closed at 8.30. Date of next meeting 16/04/25 which will follow the Annual Parish Meeting which commences at 7.00 pm for which the agenda has already been published.

A Musk
21/5/25

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SUMMARY OF PAYMENTS FOR AUTHORISATION APRIL 16th 2025.

WENHASTON VILLAGE HALL..HIRE CHARGES FOR MEETINGS	£60.00
DONATION. HALESWORTH DEMENTIA CARERS.	£500.00
KOMPAN LTD. SAFETY INSPECTION.	£322.39
PAYROLL SERVICES. SALC	£82.80
CEMETERY AND GROUNDS GRASS CUTTING	£250.00
MEMBERSHIP SUBSCRIPTION SALC	£388.56
SPONSORSHIP OF ANNUAL VILLAGE SHOW	£500.00
SALARIES AND ASSOCIATED COSTS.	£849.72
SUNDRY EXPENSES	£62.56.
 TOTAL	 £3106.03

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21/5/25