

WENHASTON WITH MELLS HAMLET PARISH COUNCIL

Clerk Richard Day

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Minutes of the meeting of the Parish Council held on 19/03/25 at 7.30pm in the Village Hall.

Present; Cllr. A Musk (Chair), Cllr. J Townsend (Vice chair) Cllr. M Wilkinson, Cllr. D Stammers, Cllr. G Leech, Cllr. K Canham, Cllr. C Way, Cllr. S Mann, County Cllr. R Smith, 1 Parishioner and Clerk Richard Day.

1. Chair welcomed all to meeting, apologies for absence accepted on behalf of Cllrs. Cushion and Cooke and District Councillors Wakeling and Keys-Holloway.
2. Cllr. Musk declared an interest in agenda item 12 (i) and would take no part in discussion of this item.
3. There were no requests for dispensation to vote.
4. The minutes of the meeting held on 19/02/25 were proposed for acceptance by Cllr. Townsend seconded by Cllr. Wilkinson and unanimously approved.
5. CLERK REPORT:

The gullies on Blyford Lane have now been flushed by SCC Highways, this should lessen the road flooding risk and surface deterioration.

Payments due this month include the annual Parish Council insurance premium of £554.19. The necessary checking procedures for adequacy of cover have been completed as per the risk assessment work undertaken and confirmed within the minutes,

Issues with overfull/non collection of dog waste bins has been raised by a Parishioner. I have reported the matter together with suggestions for remedy to District Cllrs, a response has been received with an explanation and it is hoped the matter is rectified. The matter will be monitored and if a repeat occurs then further dialogue will take place with a request for permanent remedy.

The litter clearing at the sports area/playground continues regularly and Peter Wildish advises me that there are no major problems at present. I have thanked him for his ongoing support.

Internal audit of Parish Council will be undertaken on 6th – 9th May by SALC

Annual Parish Meeting will be held on 21st May and agenda will be published approx. 4 weeks prior to the meeting.

A music

16.4.25

6. No matters arising from previous minutes.
7. Copy report by County Cllr. Smith is available from Clerk.
8. District Councillors' report had been provided and circulated prior to meeting. A copy is available from Clerk
9. Carried forward items. (i) Following proposal by Cllr. Canham, seconded by Cllr. Mann it was unanimously agreed to co-opt Frances Desborough as Parish Councillor. Chair welcomed Cllr. Desborough to the meeting and Clerk will attend to the necessary formalities and registration. (ii) Clerk confirmed that all outstanding matters in respect of the risk assessment work had been completed. (iii) Clerk confirmed that the Village Show committee had agreed to include details of the Parish Council as sponsors of the show in advertising material and as a result Cllr. Stammers proposed that a grant of £500.00 was made to assist with running costs, Cllr. Mann seconded and this was unanimously supported.
10. The re-drafted Financial Regulations will now be circulated prior to the May meeting for review and approval by Councillors, this has been delayed due to an updated template being provided by SALC following amendment by NALC of the original template.
11. Following proposal by Cllr. Musk. Seconded by Cllr. Stammers the Council's response to the consultation regarding the diversion of footpaths 1 and 25 was unanimously agreed. Cllr. Musk's proposal had been made following discussions with the landowner and tenant farmer. Clerk to forward the agreed response to Suffolk County Council.
12. PLANNING: (i) DC/25/0525/FUL. Retrospective application ref. 2 Westgate Farm Cottages, Bartholomews Lane. Wenhaston. No objection. (Cllr. Musk took no part in discussions) DC/25/0618/FUL. Ref. The Nook, Narrow Way, Wenhaston. No objection. (iii) DC/25/1044/CLE. The consultation to regularise lawful use of the existing facilities at Heathside Haven, Blackheath Rd, Wenhaston IP199EU was unanimously supported.
13. (i) Cllr. Way provided reports on the recent meetings she had attended regarding the Sealink and Lionlink projects. These will be continued to be monitored from the perspective of possible impact on the parish. (ii) Cllr. Leech was thanked for the work undertaken in re-drafting the emergency plan for the village. This has been compiled with the involvement of the Village Hall Management Committee and will more accurately reflect the potential needs of the parishioners and the resource available from volunteers to provide assistance. The document will be circulated by Clerk to Councillors for review and adoption at the next meeting.

A. Musk

16.12.25

14. CORRESPONDENCE:

Request received from Halesworth Museum for a donation to help with the overheads associated with the service provided. The request was not supported by Councillors but may be reconsidered later in the year dependent upon the availability of funds.

Request for donation received from Halesworth Dementia Carers for support with the cost of providing valuable support to families affected. Wenhaston receives significant support from this organisation and Cllr. Canham proposed a donation of £500 which was seconded by Cllr. Mann and unanimously supported.

Complaint from Parishioner resident on Low Rd regarding audible bird scarer disturbance. I have responded outlining the procedure for reporting to the District Council for investigation of the alleged disturbance.

15. RFO Report:

Payments for authorisation this month total £1999.71. The following variable direct debit payments will become due and require re approval by members. WAVE (Water rates allotments) East Suffolk Council (Rates, sports pavilion) Balance at bank prior to these payments is £46818.81 and records are available for member monthly audit to confirm reconciliation has been made. Cllr. Way proposed acceptance of the report, Cllr. Wilkinson seconded and all voted in agreement.

16. Meeting closed at 8.30. Date of next meeting 16/04/25.

A must

16-4-25