

AGENDA 207.

WENHASTON WITH MELLS HAMLET PARISH COUNCIL.

**Clerk Richard Day
Mobile 07500210476**

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NOTICE OF MEETING.

I hereby give you a notice that a meeting of the Parish Council will be held on Wednesday 19th February 2025 at 7.30pm in the Village Hall when your attendance is formally requested.

The Parish Council will be holding a surgery from 7.00pm when Parishioners are welcome to speak with Councillors about any ideas or concerns which they may have.

Signed Richard Day

AGENDA.

- 1. Chairman's welcome and note of any apologies submitted.**
- 2. To receive members' declarations of interest.**
- 3. Members' requests for dispensation to vote.**
- 4. To approve and sign the minutes of the meeting held on 15th January 2025**
- 5. Clerk's report.**
- 6. Any other matters arising from the minutes.**
- 7. Report from County Councillor Smith.**
- 8. Report from District Councillor.**
- 9. Items carried forward from previous meetings. (i) Proposed donation to Village Hall. (ii) Co- option of additional Parish Councillor.**

10. (i) Approval of Internal Control statement by Councillors following annual review of systems and subsequent report. (ii) Review of effectiveness of Internal Audit. (iii) Approval of Terms of Engagement for SALC to undertake Internal Audit for Parish Council for 2024/25.

11. Risk assessment report from Clerk. (Summary)

12. Planning. (i) DC/25/0061/FUL. Orchard Lea, Hall Rd. Wenhaston. Change of use of annexe to part time holiday let. Construction of garden room following demolition of conservatory. To ratify decision. (ii) DC/25/0092/FUL. Double storey rear extension at Blackheath Cottage, Blackheath Rd. Wenhaston. To ratify decision. (iii) DC/24/1743/FUL Re development of B2 Outbuildings to residential dwelling(self build) Oak Hill, Halesworth Rd Wenhaston. (iv) DC/25/0039/FUL Extension and conversion of garage to provide annex accommodation. White Lodge. The Street, Wenhaston. (vi) Planning correspondence received post agenda publication and pre meeting date.

13. Report(s) from Parish Council representatives/committee members.

14. Correspondence.

15. RFO Report. Bank reconciliation and member audit.

16. Date of next meeting Wednesday 19th March 2025