

WENHASTON WITH MELLS HAMLET PARISH COUNCIL

Clerk Richard Day

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Minutes of the Annual meeting of the Parish Council held on 17th April 2024 at 7.30pm. in the Village Hall.

Present; Cllr. P Wildish, (Chair) Cllr. A Musk, Cllr. S Mann, Cllr. D Stammers, Cllr. J Townsend, Cllr. K Canham, Cllr. T Cushion, Cllr. G Leech, Clerk Richard Day and one Parishioner.

1. Cllr. Leech proposed Cllr. Wildish as Chair, Cllr. Canham seconded and all voted in agreement.
2. Cllr. Townsend proposed Cllr. Musk as vice- chair, Cllr. Canham seconded and all voted in favour.
3. Chair welcomed all to meeting. Apologies for absence received and accepted from County Cllr. Smith and Cllrs Way and Welby
4. There were no declarations of interest or requests for dispensation to vote.
5. The minutes of the meeting held on 20/3/24 were proposed for acceptance by Cllr. Wildish, seconded by Cllr. Musk and unanimously approved.
6. Clerk Report. All matters covered within agenda.
7. None
8. The Councillor Code of Practice was re-issued and adopted following proposal by Cllr. Wildish which Cllr. Stammers seconded and all voted in agreement.
9. Standing Orders were re-issued and following proposal from Cllr. Mann seconded by Cllr. Townsend and unanimously supported.
10. Financial Regulations were re-issued and proposed for adoption by Cllr. Musk seconded by Cllr. Canham and unanimously agreed.
11. The following Councillors were unanimously appointed to roles within the Parish Council. Parish Council Representative on Village Hall Management Committee, Cllr. Wilkinson. Planning advisory Group, Cllrs. Wildish, Canham, Way and Musk.
12. Richard Day was proposed by Cllr. Wildish as RFO, seconded by Cllr. Mann and unanimously agreed.
13. SALC were re-appointed as internal auditors following proposal by Cllr. Wildish, seconded by Cllr. Mann, this was unanimously agreed.
14. There were no items carried forward from previous meetings.
15. The Annual Governance Statement had been circulated to members pre meeting and Governance procedures had been fully reviewed at the December

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meeting. Cllr. Musk proposed signature of the Statement, Cllr. Cushion seconded and this was unanimously approved.

16. The Annual Governance and Accountability Return, Accounting Statements had been provided to members prior to the meeting for their review. Cllr. Wildish proposed approval and signature. Cllr. Leech seconded and all voted in agreement.

17. No planning correspondence.

18. CORRESPONDENCE (i) Letter of thanks received following Parish Council's sponsorship of the annual Village Show. (ii) Correspondence from Wilder Wenhasston regarding their 'Dark Skies' project. This will be circulated to members prior to the next meeting for Councillors to consider. Agenda item May.

19. No reports.

20. RFO REPORT:

Balance held at Bank is £45253.29 and this is prior to authorisation of payments totalling £4692.63. for this month.

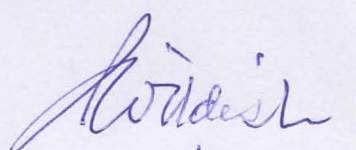
VAT reclaim has been submitted for approval and preparations are underway for the internal audit which is scheduled for w/c 20/5. The statutory notices will be published during the next 4 weeks on the Parish Council website and noticeboard.

Qtr. 4 expenditure vs budget is within agreed control figures and there are no areas of concern either from the final quarter or the full year figures. Summary figures circulated.

Report proposed for acceptance by Cllr. Wildish seconded by Cllr. Stammers and unanimously approved.

21. Meeting closed 8.10pm. Date of next meeting 15th May 2024.

(Annual Parish Meeting 24/4/24 at 7pm)


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