

# WENHASTON WITH MELLS HAMLET PARISH COUNCIL

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Clerk Richard Day

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Minutes of the Annual Meeting of the Parish Council held on 21/06/2023 at 7.30pm. in the Village Hall.

Present; Cllr. P Wildish, (Chair) Cllr. A Musk, Cllr. J Townsend, Cllr. S Mann Cllr. C Way, Cllr. M Welby, Cllr. D Stammers, District Councillor Smith, 4 Parishioners and Clerk Richard Day.

1. Chair welcomed all to meeting. Apologies received and accepted from Cllrs. Canham and Leech. (Subsequent to the meeting apologies were received from District Cllrs. Wakeling and Keys-Holloway.)
2. There were declarations of interest expressed by Cllrs. Townsend and Stammers around planning matters and specifically applications DC/232296/FUL and DC/23/2052/FUL respectively. Councillors would withdraw from all discussions on these matters.
3. There were no requests for dispensation to vote.
4. The minutes to the meeting held on 17/5/23 were proposed for acceptance by Cllr. Musk, seconded by Cllr. Mann and unanimously approved.
5. CLERK REPORT:  
Problems encountered with failure to empty dog waste bins and litter bins at various sites within village. The situation is improving but despite several chasers and complaints progress is slow.

The update on the security system at the village hall together with the erratic water system and associated costings have been circulated pre meeting. The costings for the required improvements to the gents' toilets are awaited but as stated in the circulated note an agreement to assist is sought from the Parish Council. ( Cllrs voted unanimously to provide letter outlining agreement in principle to matched funding within the sum allotted within reserves subject to receipt of 3 quotations for the work required. The matter will then return to the agenda for formal approval and confirmation of amount. Funds to be allocated from balance of CIL monies held)

The court cleaning agreed at a previous meeting will commence on 22/6 and will take 3 days to complete.

New notice boards installed at Village Hall specifically for Parish Council use, Cllrs. Townsend and Wildish provided the necessary labour which is much appreciated.

Cllr. Stammers was also thanked for his recent work with clearance work adjacent to cemetery fencing.

*P Wildish*  
19/7/23

6. There were no matters arising from previous minutes.
7. A copy of Cllr. Smith's report is available from the Clerk. Cllr. Smith will also pursue matters relating to the County Council adoption process and white lines for St. Michaels Way/Beckers View on behalf of a parishioner
8. There was no report from District Councillors during the meeting.
9. Item carried forward from previous meeting resulted in a proposal from Cllr. Wildish, seconded by Cllr. Musk to co-opt Mike Wilkinson as a Parish Councillor to fill one of two current vacancies. This was unanimously supported.
10. The Internal Audit has been successfully completed and signed off by SALC. The document and proposed actions had been circulated to members for review and comment pre meeting. Members unanimously approved the outcome and proposals.
11. Following the Annual Parish Meeting (Open Forum) A request from a Parishioner to consider additional playground equipment (Swings) at the play-area was considered. This had not met with any further support to date from the Parish and given site limitations and design of the existing layout of equipment, the comparatively recent installation process and cost, the request did not meet with support from members.
12. PLANNING. (i) DC/23/1738/FUL. Installation of Solar system to roof at Old Hall Farm Barns, Wenhaston. Decision to support unanimously ratified. (ii) DC/23/1895/FUL. Creation of multi-generational accommodation within previously converted double garage and adjacent areas and for single storey extension at Harraden House, Blackheath, Wenhaston. No objection decision unanimously ratified. (iii) DC/23/2052/FUL. Conversion of existing outbuildings to form holiday annexe/let at Hill Farm Barn, Blyford Rd. Wenhaston. Decision to agree to the application ratified unanimously. The objections highlighted by neighbouring property owners concerning possible infringement of the terms of any approval were noted together with other issues raised. The former will be monitored and will be subject to a referral to planning enforcement if appropriate. (iv) DC/23/2296/FUL. Construction of single storey extension to side and rear, with external cladding at Adele, St Michaels Way, Wenhaston. Unanimously supported.
13. CORRESPONDENCE. A request from the Village School for a financial contribution towards furnishing costs for the new library was considered. Cllr. Wildish to obtain more specific information and the matter will be carried forward to the next meeting.
14. RFO REPORT: Balance at bank is £ 58566.74, this is prior to authorisation of payments this month totalling £1893.87. Accounts have been reconciled to ledger and are available for member audit. Report proposed for acceptance by Cllr. Musk, seconded by Cllr. Stammers and unanimously approved.
15. Meeting closed at 8.36. Next meeting 19/07/2023

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19/7/23