

WENHASTON WITH MELLS HAMLET PARISH COUNCIL

Clerk Richard Day

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Minutes of the Annual Meeting of the Parish Council held on 17/05/2023 at 7.30pm. in the Village Hall.

Present; Cllr. P Wildish, Cllr. A Musk, Cllr. J Townsend, Cllr. S Mann Cllr. G Leech, Cllr. C Way, Cllr. M Welby, Cllr. K Canham, Cllr. D Stammers and Clerk Richard Day.

1. Cllr. Way proposed Cllr. Wildish as Chair, Cllr. Canham seconded and all voted in agreement.
2. Cllr. Stammers proposed Cllr. Musk as Vice Chair, Cllr. Leech seconded and all voted in agreement.
3. Chair welcomed all to the meeting, declarations of acceptance of office were completed, there were no apologies for absence.
4. There were no declarations of interest or requests for dispensation to vote.
5. The minutes to the meeting held on 19/4/23 were proposed for acceptance by Cllr. Musk, seconded by Cllr. Wildish and unanimously approved.
6. CLERK REPORT.

The Coronation tree has been planted, thanks to Cllrs. Musk and Stammers. Plaque to be commissioned.

Problems with bin emptying at Playing field/sports area and War Memorial have been reported and remedial action promised.

Specialist clean request has been made for the multi sports area and confirmation of date awaited.

Cemetery fencing is in need of weed control to avoid damage to rabbit wire by contractor strimming.

Reminder issued to Cllrs. Requesting early completion of their Register of Interests detail for publication.

7. There were no matters arising from previous minutes.
8. The Councillor Code Of Practice was re-issued and proposed for adoption by Cllr. Wildish, seconded by Cllr. Stammers and unanimously agreed.
9. Standing Orders were re-issued and proposed for adoption by Cllr. Wildish, seconded by Cllr. Stammers and unanimously approved.
10. Financial Regulations were re-issued and proposed for adoption by Cllr. Wildish, seconded by Cllr. Stammers and unanimously approved.
11. The following Councillors were unanimously appointed to roles within the Parish Council as follows. Parish Council Representative on Village Hall Management Committee... Cllr. Canham. Planning advisory group... Cllrs. Wildish, Way, Canham and Musk.... Parish Council representative / member trustee for Village Trusts....Cllr. Leech..... Councillor to oversee and report to members on Internal Control Procedures.... Cllr. Welby

Richard Day
21/6/23

12. Clerk, Richard Day was proposed by Cllr Wildish as RFO, Cllr. Way seconded and this was unanimously approved.
13. SALC were appointed unanimously as internal auditors for the Parish Council.
14. Items carried forward from previous meeting. (i) Village Hall /Post Office Security arrangements. Cllr. Wildish provided an update following recent meetings with impacted parties. Further quotations for possible upgrades are being obtained and VHMC will provide details and recommendations for members consideration. (II) Clerk confirmed that co-option could now take place to fill the two Councillor vacancies. Those persons having already expressed an interest to be invited to the next meeting by the relevant Councillor please.
15. PLANNING. (i) Ref. DC/23/1463/FUL Granny Annex and modifications at Chamonix, St Michaels Way, Wenhaston. Proposal to support unanimously supported. (ii) No further correspondence.
16. Clerk advised that Post Office Lease was due for renewal. Solicitors are acting and will prepare a suitable draft, on existing terms for approval by members and tenant.
17. Cllr. Musk provided a costing for the proposed addition to the Village archive and this expenditure was unanimously approved at £250.00
18. CORRESPONDENCE.
E/mail from occupier of property adjoining allotments concerning his fence to which items have been attached. Forwarded to ALA for comment/action. (This matter is now being resolved following a subsequent meeting between the parties involved)

Holding response received from Planning Enforcement re Blyford Lane. this matter will be investigated in due course and a report produced for Parish Council.
19. No reports.
20. RFO REPORT.
Payments for authorisation total £3709.10 this month and are not included in Bank balance of £62185.64

First instalment of precept has been credited to the account equating to £12000. Bank statements have been reconciled and are available for member audit.

Report proposed for acceptance by Cllr. Canham, seconded by Cllr. Leech and unanimously approved.
21. Meeting closed at 8.25 pm. Date of next meeting 21st June 2023.

Richard Wildish
21/6/23