

# WENHASTON WITH MELLS HAMLET PARISH COUNCIL

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Clerk Richard Day

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Minutes of the Meeting of the Parish Council held on 15/12/21 at 7.30pm in the Village Hall.

Present; Cllr. P. Wildish (Chair) Cllr. C. Way, Cllr. J. Townsend, Cllr. H. Phillips. Cllr. K. Canham, Cllr. D. Stammers, Cllr. M Welby, Cllr. A. Musk, Cllr. C. Watson District Cllr. T. Goldson and Clerk Richard Day.

1. Cllr. Wildish welcomed all to meeting. Apologies for absence were received and accepted from County Cllr. Smith and Cllr. S. Mann
2. Cllr. Musk declared an interest in agenda item 11(i) and would take no part in discussion.
3. There were no requests for dispensation to vote.
4. Minutes to the meeting held on 17/11/21 were proposed for acceptance by Cllr. Musk seconded by Cllr. Welby and agreed unanimously.
5. CLERK REPORT:  
Update on current outstanding matters.

- (i) Speeding mitigation. Awaiting confirmation from County Cllr Smith of availability of device to track and record speeding vehicles. Awaiting further information on timescale. Additionally meeting arranged with SCC Highways to discuss alternatives and/or additional measures and also to investigate possibility of a traffic survey. (13/12/21)
- (ii) Defibrillator at Sports Ground. Awaiting installation. All other matters completed.
- (iii) Telephone Box. Awaiting National Power to disconnect supply. Postponed due to National Emergency work. Contractor in place to remove box to storage and renovate and refurbish.
- (iv) Allotments Gate repair etc. Further quote now received from Brick Kiln Farm Ltd £1164.00 net. Cllr Canham proposed acceptance of revised quote and specification, Cllr Welby seconded and all voted in agreement.

I have completed and filed the annual return to Charity Commission re Playing field/Sports area.

The Parish Council have received an offer of donation of an oak tree from East Suffolk Council to be used as part of the forthcoming Queen's Jubilee Celebrations. Consideration required for suitable site.

*Richard Day*  
19/1/22

6. Matters arising from previous minutes. None.
7. No report
8. No report
9. Items carried forward from previous meetings. (i) Following Chair's report on investigation and research into improving engagement and facilities for young people in the village it was agreed to use the expertise available through CAS and the Parish Council would seek to actively promote this and act as a referral mechanism for future needs. (ii) Jubilee Celebrations planning. Cllr. Musk provided a full update on planning for the commemoration of the Queen's jubilee in 2022. Agreement in principle was obtained on design and the estimated cost of specialist work involved. The final design and cost will be confirmed at the next meeting when a decision will be made.
10. Refer to Clerk Report. It was proposed by Cllr. Musk and seconded by Cllr. Stammers that the Parish Council should commission a speed survey at both ends of the village in liaison with SCC Highways Dept. Upon completion suitable guidance on possible mitigation measures will be placed before Councillors for consideration. The cost of the survey will be approx. £500.00. All voted in agreement.
11. (i) DC/21/5030/ FUL (Erection of agricultural storage building at 2 Westgate Cottages, Bartholomews Lane, Wenhaston) Cllrs. unanimously ratified the recommendation to support the application. Cllr. Musk had played no part in discussions. (ii) None.
12. Neighbourhood Plan. Following a request from one of the primary contributors to the made Neighbourhood Plan that Cllrs. revisit its content and relevance to current planning applications the following measures will be put in place. (i) Hard copies of the NHP were made available to each Councillor for future reference. (ii) The next meeting will include guidance on the application of the NHP to future planning applications (iii) Phil Corbett has volunteered to provide future guidance to PC when reviewing future planning applications and the impact of the NHP on such applications. The objective of these measures is to assist Cllrs in their decision making process.
13. Cllr. Canham gave a full report following the recent VHMC meeting. Key points were that the VHMC expressed thanks to the PC for funding defibrillator costs and that they will make the hall available free of charge for a planned future training event for organisations/individuals in the village. A request for PC donation towards the cost of hanging baskets at the hall will be carried forward to the January meeting.
14. CORRESPONDENCE. A request that the PC fund the cost of maintenance / repair of tracks on Blackheath has been received but it was pointed out that the PC did not own or have responsibility for the land. Funding would be prohibitive and ongoing and therefore PC could not consider the request further.

*Stoddart*  
19/1/22

**15. RFO REPORT:**

Bank balance is £61645.93 prior to issue of cheques totalling £1620.35 which require authorisation this month. The fidelity guarantee has been increased with insurers to reflect current level of funds held. This now stands at £75000. Bank statement is made available for monthly audit following reconciliation.

Budget 2022/23 document was made available for member records summarising agreements made last month. This also includes the recommended breakdown of reserves held, specific and general and confirmation of the precept requirement approved at previous meeting. RFO Report proposed for acceptance by Cllr Wildish, seconded by Cllr Musk and unanimously agreed.

**16. Meeting closed at 8.25pm Next meeting 19/1/22.**

*Wildish*  
19/1/22