

# WENHASTON WITH MELLS HAMLET PARISH COUNCIL

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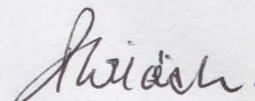
Clerk Richard Day

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Minutes of the Annual Meeting of the Parish Council held on 19/5/21 at 7.30pm.  
at the Village Hall.

Present; Cllr. P Wildish , Cllr.C Way, Cllr. M Welby, Cllr. D Cox, Cllr. I McBrearty  
Cllr. A Musk, Cllr. D Stammers, Cllr. C Watson, Cllr. S. Mann, Cllr. H Phillips  
and Clerk Richard Day.

1. Cllr. Wildish welcomed all to meeting. Apologies for absence were received and accepted from Cllr. K Canham. Cllr Phillips proposed Cllr. Wildish as Chairman of Parish Council and Cllr. Way seconded. All voted in agreement and formalities were completed.
2. Cllr. Way was proposed as Vice Chair by Cllr. Wildish, seconded by Cllr. Musk and all voted in agreement.
3. There were no declarations of interest and no requests for dispensation to vote.
4. Minutes to the meeting held on 21/4/21 were proposed for acceptance by Cllr. Mc Brearty, seconded by Cllr. Welby and agreed unanimously.
5. Clerk report.  
Internal audit has been satisfactorily concluded and findings posted on website and circulated to Councillors. Recommendations will be summarised at next meeting and approval sought for actions but these are minimal.  
External audit documentation has been completed and forwarded.  
Cllr Stammers has volunteered to attend to growth of weeds at Cemetery either side of new fencing. This will avoid strimming and damage to posts and rabbit wire in future.
6. Matters arising from previous minutes. None.
7. No report from County Cllr. Smith.
8. No report from District Cllr. Goldson.
9. Cllr. Code of Practice was re issued and unanimously approved for adoption
10. Standing Orders were re issued and unanimously approved for adoption.
11. Financial Regulations were re issued and unanimously approved for adoption.

  
16.6.21

12. The following Councillors were unanimously appointed to Committees/Roles for the next 12 months. (i) Planning. Cllrs. Wildish Way, Musk and Watson. (ii) Village Hall Management Committee (Parish Council representative) Cllr. Way. (iii) Internal Control Monitor. Cllr. Welby
13. Cllr. Wildish proposed Richard Day was reappointed as RFO, Cllr. Musk seconded and all voted in agreement.
14. SALC were appointed as internal auditors by unanimous vote.
15. (i) Cllr. Way provided updated proposal and costings for the telephone box display and these were proposed for acceptance by Cllr. Musk, seconded by Cllr. Stammers and all voted in agreement. Cost projected as £350. (ii) The request from WALGA and preference for replacement / repair of the allotment gate had been circulated pre meeting. Cllrs. decided that the existing double gate should be retained but accepted that posts/supports were in need of replacement. Clerk to advise WALGA and request costings for the work prior to approval.
16. None.
17. Correspondence received highlighting continued instances of speeding in the Village. Clerk outlined possible measures to address the matter and will contact Cllr. Goldson with a view to agreement on joining other Parishes in attempting to reduce instances. Carry forward to next meeting but should proposals be accepted a small team of volunteers from the village would need to be formed to support the Parish Council.
18. RFO Report.  
Cheques for approval and signature total £8922.89 this month and funds held at bank prior to issue of cheques total £43163.77. Statements have been reconciled to ledger and are available for member audit. First instalment of precept has been received totalling £11640.00 I have also been made aware of a CIL payment which is due to the Parish but details of this will be reported next month when I have full confirmation of details. Report proposed for acceptance by Cllr. Stammers, seconded by Cllr. Wildish, all voted in agreement.
19. Meeting closed at 8.55. Next meeting will be held on 16/6/21.

*Richard Day*  
16/6/21