

# WENHASTON WITH MELLS HAMLET PARISH COUNCIL

---

Clerk Richard Day

[1richardday@gmail.com](mailto:1richardday@gmail.com)

Minutes of the meeting of the Parish Council held in the Village Hall on  
Wednesday 18<sup>th</sup> March 2020.

Present; Cllr. P Wildish (chair), Cllr. H Phillips, Cllr. A Musk, Cllr. D Cox, Cllr. K. Canham, Cllr. D Stammers, Cllr. C Watson, County Cllr. R. Smith, Richard Day Clerk to Council and 8 parishioners.

1. Chair welcomed all to the meeting. Apologies were received and accepted on behalf of Cllr. T Goldson, Cllr. M Welby and Cllr. C Way
2. There were no declarations of interest.
3. There were no requests for dispensation to vote.
4. The minutes of the meeting held on 19/02/20 were proposed for acceptance and signature by Cllr. Stammers, seconded by Cllr. Canham and unanimously approved.
5. **CLERK REPORT.**  
The impact of and restrictions resulting from the Corona Virus outbreak may result in certain Parish Council business being dealt with under existing delegated powers. Clerk will liaise closely with Chairman during coming weeks to ensure urgent matters are attended to all others are carried forward. Meeting dates in the future, including the Annual Parish Meeting may be affected. Provisional dates which may be subject to change will be arranged later in meeting.  
Remaining risk assessment work has been completed. See also agenda items 9 (iii) and 14.  
Further instance of glass bottles being broken at multi sports area.
6. Matters arising from the minutes NONE.
7. A copy of the report is available from Clerk.
8. No report.
9. (i) VE Day celebrations will be cancelled as a result of Coronavirus  
(ii) Costings received from tennis club for refurbishment of court and this amounts to £2250.00. Cllr. Canham proposed a donation of £600 upon completion of the work, Cllr. Stammers seconded and all voted in agreement. Clerk to advise tennis club.  
(iii) Cllr. Cox has volunteered to repair the roof of the bus shelter and remove mess. The adjacent seat will also be cleaned , re-treated and



Chair expressed thanks on behalf of Parish for the assistance. Dog bin adjacent to telephone box will be repaired or replaced by NORSE depending on cost. (iv) Annual Parish Meeting provisionally arranged for May 20<sup>th</sup>.

10. Clerk had circulated prior to meeting update policy document in respect of data protection and management together with a SARS response document. These were proposed for adoption by Cllr. Watson, seconded by Cllr. Wildish and unanimously approved. Clerk to update website.
11. Cllr. Canham proposed co option of Stuart Mann to fill vacancy as Parish Councillor, Cllr Stammers seconded and all voted in favour. Chair welcomed Stuart to meeting (observer) and clerk will attend to formalities prior to next meeting.
12. Cllr. Wildish updated members on behalf of village hall management committee.
13. Planning:
  - (i) DC/20/0672/FUL – ref extension to White House, Chapel Lane, Wenhaston. Members unanimously supported application subject to planning dept being satisfied that there was no loss of amenity for neighbours as a result of the proposal.
  - (ii) DC/20/0717/FUL – Installation of solar panels at Oakwood, The Street, Wenhaston – unanimously approved.
14. Clerk confirmed completion of risk management work and copies of relevant documents are held on file. Asset inspection completed and remedial work arranged. Register of assets reviewed in line with insurance policies.
15. CORRESPONDENCE: Circulated prior to meeting.
16. RFO REPORT:
 

Cheques totalling £1,928.47 require authorisation this month. Balances of accounts prior to issue are C/A £32,000.10 and D/A £3,137.44. Total £35,137.54. This will be the final cheque run for the financial year but there are a number of invoices to be presented which will need to be carried forward and adjusted within next year's expenditure when looking at budgets.

Confirmatory update provided on Qtr 3 expenditure vs planned budget. No areas of concern.

Accounts have been reconciled and are available for Councillor audit. RFO Report proposed for acceptance by Cllr. Wildish seconded by Cllr. Musk and unanimously approved.

17. AOB

- (i) Parishioners attended pre meeting to help with support for vulnerable within village during coronavirus emergency. Co-ordinated approach via East Suffolk Council and Parish Council

*Swain* 29/5/20

has been set up and will distribute material next week to assess need and availability of volunteer resources.

- (ii) Concern expressed regarding River Blyth and 'silting' Cllrs. Musk and Stammers to provide Clerk with summary of concerns and evidence of problems for dialogue with surrounding Parishes and Halesworth Town Council prior to an approach to relevant agency responsible.

18. Next Parish Council Parish meeting 15<sup>th</sup> April 2020 (Provisional)

Meeting closed 8.45pm

*Stammers*  
29/5/20

WENHASTON PARISH COUNCIL

Cheques for approval and signature at Parish Council meeting 18/3/20.

SALC £54.00

HMRC £484.20

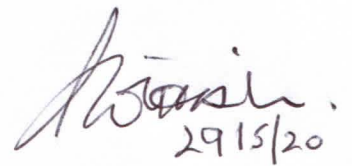
EM Day £227.31

East Suffolk Council £192.00

CAS Ltd £319.13

Richard Day £651.83

Total £1928.47

  
29/5/20