

WENHASTON WITH MELLS HAMLET PARISH COUNCIL

Clerk Richard Day

1richardday@gmail.com

Minutes of the meeting of the Parish Council held in the Village Hall on Wednesday 19th February 2020.

Present; Cllr. P Wildish (chair), Cllr. H Phillips, Cllr. K. Canham, Cllr. D. Stammers, Cllr. M. Welby, Cllr. A Musk, Dist. Cllr. T Goldson, Richard Day Clerk to Council and 9 Parishioners.

1. Chair welcomed all to the meeting. Apologies were received and accepted on behalf of Cllrs. Cackett, Smith, Way and Cox.
2. There were no declarations of interest.
3. There were no requests for dispensation to vote.
4. The minutes of the meeting held on 15/01/2020 were proposed for acceptance and signature by Cllr. Welby seconded by Cllr. Musk and unanimously approved.
5. CLERK REPORT.

Replacement dog waste bin installed on Church Common

Further chaser sent regarding installation of post for VAS on Blyford Lane.

GDPR workshop attended on behalf of Parish Council 17/2 Clerk has prepared new/updated policies for adoption and will forward for review and approval at next meeting.

Planning workshop attended on behalf of Parish Council 27/1.

Contract due for renewal in respect of Grounds maintenance for 2020/21.

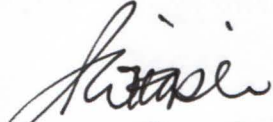
Vertas Ltd are increasing to £559.30 this year representing approx. 4%.

Acceptance proposed by Cllr Musk, seconded by Cllr Stammers. All voted in agreement.

6. Matters arising from the minutes **NONE**.
7. A copy of the report is available from the Clerk.
8. No report.
9. No matters carried forward from previous meeting.
10. Cllr. Musk outlined Village Activity for VE Day (8/5/20). Parish Council willing and able to support in principle - (Carry forward item to next meeting to consider specific request)

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18.2.20

11. Cllr. Wildish updated on Village Hall Management Committee and highlighted the forthcoming AGM.
12. PLANNING: None.
13. The risk assessment (financial) has been completed following the review last month by members of the scope of internal control procedures. A summary of the findings has been circulated previously and is now signed. Acceptance was proposed by Cllr. Wildish, seconded by Cllr. Stammers and unanimously approved.
Clerk will complete remaining risk assessment work prior to next meeting.
14. An offer to maintain grass area surrounding telephone box has been received from Parishioner.
The box is due for decommission in the near future and Parish Council to investigate possible uses via entry into Wenhaston Warbler. Chair to thank Parishioner and advise of current position.
15. RFO REPORT.
Cheques totaling £1926.62 require approval this month. Prior to issue bank balances are C/A £33740.93 and D/A £3136.41 Total £36877.34. Bank statements are made available for member audit. Proposed for acceptance by Cllr Wildish, seconded by Cllr Stammers and unanimously agreed.
16. CORRESPONDENCE.
 - (i) Email from Tennis Club re cleaning and possible repainting of court. Offer to include multi sports area and request for assistance with overall cost if possible. Clerk to decline offer for multi sports area. More information required regarding request for funds ie final decision on scope and associated costing for this.
17. Items for March agenda:
 - (i) Date to be set for Annual Parish Meeting.
 - (ii) Review condition of Bus Shelter and adjacent dog waste bin – meeting closed 8.05pm
Next meeting March 18th 2020


18.3.20