

# WENHASTON WITH MELLS HAMLET PARISH COUNCIL

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Clerk Richard Day

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Minutes of the meeting of the Parish Council held in the Village Hall on  
Wednesday 15<sup>th</sup> January 2020.

Present; Cllr. P Wildish (chair), Cllr. C Way (vice chair), Cllr. H Phillips, Cllr. A Musk, Cllr. K. Canham, Cllr. D. Stammers, Cllr. M. Welby, Cllr. C Watson, County Cllr. R. Smith and Richard Day Clerk to Council.

1. Chair welcomed all to the meeting. Apologies were received and accepted on behalf of Cllrs. Cackett, Goldson and Cox.
2. There were declarations of interest from Cllrs Musk and Welby re agenda item 12(i) who would not take part in discussions regarding this matter.
3. There were no requests for dispensation to vote.
4. The minutes of the meeting held on 18/20/2019 were proposed for acceptance and signature by Cllr. Phillips seconded by Cllr. Welby and unanimously approved.
5. CLERK REPORT.

Minor repair work carried out at play area under maintenance contract, ongoing as replacement parts awaited. I am also awaiting recommendation and costing for basketball hoops support which are in need of attention at the sports area. (These are not part of the new equipment they were retained during refurbishment but have probably reached the end of serviceable lifetime.) I am also advised that gates to play area are reaching the end of their economic working life but no further action required at present.

I am in regular dialogue regarding the replacement post for Speed indication device which is taking an age to install.

Seminar to be attended in February covering GDPR requirements for Parish Councils to ensure we are up to date with legislative requirements.

Vandalism at sports area on occasions this month. Broken glass bottles have had to be cleared twice unfortunately. If anybody is passing please be aware of ongoing problems.



Long overdue replacement of Clerk's laptop and software update will be made this month within the reserve previously set aside for this purpose. ACTION Proposed that Clerk should attend to the replacement as outlined by Cllr Stammers, seconded by Cllr Musk and all voted in agreement.

6. Matters arising from the minutes NONE.
7. A copy of the report is available from the Clerk.
8. No report.
9. Clerk provided documents outlining the previously agreed budget for 2020/21 and confirmed precept request made for members to note.
10. Cllr. Welby will take over and attempt to facilitate a meeting with interested parties concerning footpaths clearance on Commens.
11. Cllr. Wildish updated members on the progress with Village Hall repairs/improvements and thanked Cllr. Smith for the recent grant awarded to the management committee.
12. (i) Ref DC/19/14903/FUL – Two storey extension at Heathers, Hog Lane, Wenhasston. No objections to proposals – (Cllrs Musk and Welby took no part in discussions)  
(ii) None
13. Clerk had circulated prior to meeting a full outline of Parish Council's proposed internal control procedures for review by members. It was proposed by Cllr. Way and seconded by Cllr. Stammers that these should be completed as outlined and outcomes provided to members for comment. All voted in agreement.
14. RFO REPORT.  
Cheques totaling £1329.77 require authorisation and approval this month. Balances of accounts prior to issue are C/A £35145.70 and D/A £3135.34 (Total £38281.04) Statements are made available for monthly member audit having been reconciled to ledger. Cllr Welby proposed acceptance of report, Cllr. Wildish seconded and all voted in agreement.
15. CORRESPONDENCE.  
(i) Letter from Parishioner suggesting awareness presentation for Parish Council regarding light pollution. Invitation extended to attend February meeting at 7pm.  
(ii) Letter of thanks from SARS for recent donation made by Parish Council
16. (i) Cllr. Wildish confirmed litter pick for village scheduled for April.  
(ii) Parish Council continues to have 2 vacancies – members to attempt to identify interested persons.  
(iii) Meeting closed at 8.35 pm. Next Parish Council meeting 15/2/20.

*Stammers*  
19.02.2020