

WENHASTON WITH MELLS HAMLET PARISH COUNCIL

Clerk Richard Day

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Minutes of the meeting of the Parish Council held in the Village Hall on Wednesday 16th October 2019.

Present; Cllr. P Wildish (chair), Cllr. C Way, Cllr. H Phillips, Cllr. A Musk, Cllr. K. Canham, Cllr. D Stammers, Cllr. C Watson, County Cllr. R. Smith, District Cllr. A Cackett, District Cllr. T. Goldson and Richard Day Clerk to Council and 1 parishioner.

1. Chair welcomed all to the meeting. Apologies were received and accepted on behalf of Cllr. D Cox.
2. There was one declaration of interest from Cllr. Stammers re agenda item 13 (i) Cllr. Stammers would exit the meeting room during discussion of this item.
3. There were no requests for dispensation to vote.
4. The minutes of the meeting held on 19/09/19 were proposed for acceptance and signature by Cllr. Canham seconded by Cllr. Way and unanimously approved.
5. CLERK REPORT.
Meeting held with NORSE regarding outcome and actions following Playing field and sports / play equipment safety inspection. Remedial work in hand for the risks identified, all of which were low grade. Discussion with Mr Coby regarding additional work required for sports area paths and surfaces, this will be finalised in due course. Arrangements underway for remembrance Sunday and Parish Council involvement. Clerk to advise Chair as soon as confirmed. Donation of £50.00 to Royal British Legion proposed by Cllr Musk, seconded by Cllr Wildish and unanimously approved.
Clerk holiday arrangements 2020. Cllr Musk proposed and Cllr Stammers seconded the motion to bring forward the July 2020 meeting by one week to avoid unnecessary expense of obtaining cover for Clerk holidays. All voted in favour.
6. Matters arising from the minutes NONE.
7. A copy of the report is available from the Clerk.
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9. Cllr. Wildish proposed Cllr. Way as Deputy Chair and this was seconded by Cllr, Watson. All voted in favour.



10. (i) The vacant position as emergency planning co-ordinator will continue to be temporarily filled by Cllr. Wildish.
(ii) The vacant position within the planning advisory group will be filled by Cllr. Way following proposal by Cllr. Musk, seconded by Cllr Stammers and unanimously approved.
11. (i) Parish Cllr. Photographs will (hopefully) be taken at next meeting and displayed at village Hall. Cllr. Wildish organising.
(ii) Clerk provided a summary of suggestions, actions for adoption and completion following recent internal audit. These were proposed for acceptance by Cllr. Phillips, seconded by Cllr. Canham and unanimously agreed. Clerk to advise upon completion.
12. Cllr. Wildish's report on Village Hall current activities and issues is available upon request.
13. Planning: DC/19/3715/FUL – Single storey extension AS AMENDED at Glengally, Blyford Lane, Wenhaston - Unanimously approved.
DC/19/3797/FUL – Single storey kitchen extension at Halesworth Golf Club, Wenhaston – Unanimously approved.
14. CORRESPONDENCE.
A full costing and income projection has now been received from the Village Show organisers and a specific request for a donation of £100.00 received. This allows the Parish Council to make an informed decision on the request previously deferred pending receipt of the information.
CARRY FORWARD TO NEXT MEETING.
15. CORRESPONDENCE FOR CIRCULATION. None
16. RFO REPORT.
Balances of accounts prior to authorisation and issue of cheques totalling £ 2565.31 are C/A £41337.07 D/a £3132.22 Total £44469.29. Statements are available for member audit.
Second precept instalment of £11042.50 received. VAT refund now received following complaint procedures being instigated by Clerk. £11268.94 received.
Expenditure vs Budget ytd figures provided pre meeting together with explanation of significant variance to plan. These are due solely to seasonal expenditure. RFO report proposed for acceptance by Cllr Musk, seconded by Cllr Phillips. All voted in agreement.
17. Meeting closed at 8.15pm
Next Parish Council meeting 20th November 2019

