

# WENHASTON WITH MELLS HAMLET PARISH COUNCIL

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Clerk Richard Day

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Minutes of the meeting of the Parish Council held in the Village Hall on Wednesday 17<sup>th</sup> July 2019.

Present; Cllr. P Wildish (chair), Cllr. P Meaden (vice chair), Cllr. H Phillips, Cllr. A Musk, Cllr. K. Canham, Cllr. J Gairn, Cllr. C Watson, County Cllr. R. Smith, District Cllr. T. Goldson and Richard Day Clerk to Council.

1. Chair welcomed all to the meeting. Apologies were received and accepted on behalf of Cllrs. Stammers and Cox.
2. There were no declarations of interest
3. There were no requests for dispensation to vote.
4. Cllr. Caroline Way was welcomed by Chair having signed declaration of acceptance of office. Clerk issued copies of Code of Conduct, Financial Regulations and Standing Orders together with Privacy Notice required by GDPR legislation.
5. The minutes of the meeting held on 16/06/19 were proposed for acceptance and signature as an accurate record by Cllr. Meaden seconded by Cllr. Musk and unanimously approved.
6. CLERK REPORT.
  - As next meeting will not be until September and in view of holidays please contact clerk by email and I will respond as soon as practically possible in the event of urgent matters.
  - Planning matters will be dealt with in the normal manner but it may be necessary to arrange an extra meeting, covering planning issues only, depending upon response deadlines. An interim cheque run will be arranged if necessary and matters reported to full council retrospectively as per standing orders.
  - A further copy of Neighbourhood Plan as made has been obtained and this will now be passed to the Planning advisory group who will hold it on behalf of the Parish Council for member reference.
7. Matters arising from the minutes NONE.
8. A copy of the report is available from the Clerk.
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10. Cllr. Wildish proposed and Cllr. Meaden seconded that Parish Councillors should increase their profile within the Village and that

  
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- photographs should appear on the Village Hall notice board. All voted in favour and arrangements will be undertaken at the next meeting.
11. Members had been forwarded the internal audit report pre meeting for review. Following proposal by Cllr. Canham, seconded by Cllr. Meaden it was agreed that key learning and development points would be summarised and actions and timescales agreed at next meeting. All voted in favour. Clerk was thanked for satisfactorily negotiating audit requirements during the year.
  12. Cllr. Wildish reported that work on fire doors and stage at Village Hall would cost in excess of £8,500. Cllr. Meaden advised that an emergency planning workshop was being arranged and Wenhaston would be invited to attend with 3 other Parishes, this would be at the Village Hall – details to be confirmed. Attendance not restricted to Councillors.
  13. Planning – (i) 0 DC/15/1034/VOC re 2 detached houses, lodges and glamping pods at Heathside Holiday Park. Members agreed to proposal with 2 abstentions (six voted in favour none against)  
(ii) DC/19/2610 FUL. Single storey extensions to the Garden House, Blackheath, Wenhaston. All voted in agreement.  
(iii) Cllr. Smith had earlier outlined concerns regarding the EDF Energy response to Sizewell Stage 3 consultation. It was agreed to await details of Stage 4 (imminent) and that Cllr. Wildish would circulate a draft response prior to the next meeting for approval at that time.  
(iv) None
  14. No further correspondence
  15. Correspondence read at meeting.
    - Clerk advised of the resignation of Cllr. Gairn which would take effect following the meeting. Chair responded with thanks to Cllr. Gairn for his previous work as a Parish Councillor.
  16. Correspondence circulated pre/post meeting.
    - (i) Invitation to Sizewell C stage 4 consultation forum.
    - (ii) Latitude 2019. Letter from Festival organisers regarding arrangements.
  17. RFO REPORT.
    - Cheques totalling £1,748.87 await authorisation and signature this month and balances of accounts prior to issue are £22320.57 C/A and £3129.10 D/A Total £25,447.67. Details were available for Councillor audit.
    - The amendments to the Bank mandate have now been logged by Barclays.
    - The report was proposed for acceptance by Cllr Wildish and seconded by Cllr Meaden, all voted in agreement
  18. Any other business – Agenda item next meeting. Cemetery trees – (i) review plan vs space available and consider tree removal if appropriate.  
(ii) Move existing bench to improved site within cemetery .

*Robert*  
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19. Meeting closed at 8.35pm.

Next Parish Council meeting 18<sup>th</sup> September 2019

*W. W. W.*  
18/9/2019