

WENHASTON WITH MELLS HAMLET PARISH COUNCIL

Clerk Richard Day

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Minutes of the Annual meeting of the Parish Council held in the Village Hall on Wednesday 15th May 2019.

Present; Cllr. H. Phillips, Cllr. A Musk, Cllr. D Cox, Cllr. Stammers, Cllr. P Wildish, Cllr. P Meaden, Cllr. C Watson, Cllr. J Gairn and Cllr. K Canham.

1. Cllr. Phillips proposed Cllr. Wildish as Chairman of the Parish Council, Cllr. Gairn seconded and all voted in favour.
2. Cllr. Meaden was proposed as Vice Chair by Cllr. Musk, Cllr. Stammers seconded and all voted in favour. Declarations of acceptance of office were then signed by chair and all councillors. Personal data authorities were also obtained and documents issued.
3. Apologies were received and accepted by County Cllr. Smith. Cllr Cox expressed an interest in item 15 (i) and would leave the meeting room during discussion.
4. There were no requests for dispensation to vote.
5. Clerk Report. Vacancies remain on Parish Council for 2 Members. If anybody is interested and requires further information please contact Clerk in the first instance. Cllrs Wildish, Meaden and Watson together with Clerk will attend Planning workshops as part of Council Development and Cllr. Meaden will also attend Cllr briefing/ training as he is new to the role. Correspondence passed by Suffolk Wildlife Trust who have received a Parishioner letter regarding horse riders on Blackheath Common. I have asked SCC for their policy on Common Land and permitted useage but hopefully this is an isolated incident.
6. Minutes to the meeting of 17/04/19 were proposed for acceptance by Cllr. Musk, seconded by Cllr. Phillips and unanimously approved.
7. None.
8. Councillor code of Practice issued. Proposed for acceptance by Cllr. Cox seconded by Cllr. Musk and unanimously agreed.
9. Standing Orders were issued and proposed for acceptance by Cllr. Cox, seconded by Cllr. Musk and unanimously agreed.
10. Financial Regulations were issued and proposed for acceptance by Cllr. Gairn, seconded by Cllr. Musk and unanimously agreed.
11. The following persons were appointed to advisory roles –
Transport Liaison – Parishioner Mike Gasper

Richard Day
15.5

SALC Representative – Clerk
 VHMC – Cllr. Wildish
 SWT/Commons/Parish Council \Group – Cllr. Gairn
 Planning Advisory Group – Cllrs. Meaden, Wildish and
 Watson (To also liaise with NHP Group member, P Corbett
 (Parishioner)

Proposed Cllr. Stammers, seconded Cllr. Cox. All voted in agreement.

12. Clerk was re-appointed as RFO following proposal by Cllr. Phillips – Cllr. Musk seconded. All voted in agreement.
13. SALC were appointed as internal auditors for 2019/2020 following proposal by Cllr. Cox, seconded by Cllr. Canham. All voted in agreement.
14. NONE
15. NONE
16. (i) Ref: DC/18/2213/FUL – Construction of low retaining walls and excavation for parking area at Hill House, The Street, Wenhaston – No objections
 (ii) Cllr Cox returned to meeting
 Ref: DC/19/1731/FUL – Single storey 3 bay garage at Old Hall, Bartholomews Lane, Wenhaston – No objections
17. N/A
18. N/A
19. RFO Report:
 Balances of accounts prior to issue of cheques are C/A £28,753.61 and D/A £3126.94 These figures include the first precept payment of the financial year totalling £11042.50. Cheques totalling £1156.29 require authorisation and signature this month.
 Problems persist with Barclays acting on changed mandate instructions. Cllr Meaden also to be added to list of signatories as soon as possible.
 Report proposed for acceptance by Cllr Musk and seconded by Cllr Cox. All voted in agreement.
20. NONE.
21. Meeting closed at 8.30pm
 Next meeting 19th June 2019.

