

WENHASTON WITH MELLS HAMLET PARISH COUNCIL

Clerk Richard Day

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Minutes of the meeting held in the Village Hall on Wednesday 17th April 2019.

Present; Cllr. D. Corbett (Chair), Cllr. L. Spindler (Deputy Chair), Cllr. H Phillips, Cllr A Musk, Cllr. N Amery, Cllr. A Edwards, Cllr. P Wildish, District Cllr. Gower and Richard Day Clerk to Council.

1. Chair welcomed all to the meeting. Apologies were received and accepted on behalf of County Cllr. Smith, Cllr. Gairn, Cllr. Stammers, Cllr. Cox and Cllr. Canham.
2. There were no declarations of interest.
3. There were no request for dispensation to vote.
4. The minutes of the meeting held on 20/03/2019 were proposed for acceptance and signature as an accurate record by Cllr. Spindler seconded by Cllr. Musk. This was unanimously approved.
5. **CLERK REPORT.**
 Speed warning device has been stolen and has been reported to Police and insurers. Claim has been accepted and Clerk will now organise replacement. Excess cost and price increase from original purchase will apply.
 Promotional material received outlining faster broadband opportunities. This is sponsored by SCC and a notice has been placed on board. There are also flyers available for café etc. and notice on Parish Council website.
 Bird Scarer...Nuisance report and satisfactory outcome outlined.
6. Matters arising from the minutes NONE.
7. No report.
8. A copy of report is available from the Clerk upon request.
9. Annual Parish meeting will precede Full Council meeting on 15th May and commence at 7pm. Clerk will prepare and forward agreed agenda.
10. (i) Clerk/RFO presented and explained Annual Governance Statement 2018/2019 to members. Cllr. Edwards proposed approval and signature, Cllr Amery seconded and all voted in agreement.
 (ii) Clerk/RFO presented 2018/2019 Accounting Statements to members and Cllr. Spindler proposed approval. Cllr. Phillips seconded and all voted in agreement.

11. Cllr. Spindler advised that Emergency Plan was now at point of adoption by higher authority and implementation was therefore imminent and awaiting confirmation.
12. Planning.
- (i) Final approval of wording to letter of complaint agreed and this will now be forwarded as already minuted. (Planning Committee process)
 - (ii) Application DC/19/1346/FUL – Extension at Well Green Cottage – Approved.
 - (ii) Application DC/19/1309/FUL- Garage conversion to annex at The Nook, Narrow Way, Wenhaston. Approved subject to concerns regarding sufficient parking on site being addressed. Any additional roadside parking to be discouraged.
 - (iv) Planning enforcement orders – To be raised with County Cllr. Smith at future meeting.
13. Parish Council can now co-opt two members following recent uncontested election. Interested persons to contact Clerk in first instance please. (First meeting of new council follows immediately after Annual Parish meeting when election of new officers will be conducted.
14. CORRESPONDENCE READ AT MEETING.
Better Broadband for Suffolk. Publicity material for distribution by Councillors in addition to the Clerk report above.
15. CORRESPONDENCE CIRCULATED POST MEETING.
- (i) Outline of new structure and planning process for East Suffolk.
 - (ii) Merchant Navy Day...details
 - (iii) SCDC. Booklet outlining history and achievements.
 - (iv) Draft Accounts 2018/19 Wenhaston Parish Council.
16. RFO REPORT.
Final quarter 2018/19 Expenditure vs Budget summary provided with explanations of variances.
Additional signatories required for Parish Council bank account as a result of forthcoming changes in Councillors. Authority from Parish Council required for Clerk to arrange this via Simple Servicing Authority instruction to Bank. AGREED that Cllrs Wildish and Musk would be added to authorised signatories following proposal by Cllr Corbett, seconded by Cllr Spindler.
Cheques for approval and issue this month total £ 1379.05. Balances prior to issue are C/A £19371.99 D/A £ 3125.88 Total £22497.87. These have been reconciled to ledger and are available for Councillor audit. The year end accounts and Annual Return have been prepared and internal audit has been arranged for week commencing 17/6/19. RFO Report proposed for acceptance by Cllr Edwards, seconded by Cllr Wildish with all voting in agreement.

17. (i) Cllr. Wildish was thanked for organisation of the recent litter pick within the village and it is planned to make this an annual event.
 - (ii) The outgoing Chair thanked those members not seeking re-election (Cllrs. Spindler, Amery and Edwards) for their work during their time in office.
 - (iii) Members thanked Cllr. Corbett who also is not seeking re-election for her hard work, dedication and leadership during her time as chair of Wenhaston Parish Council.
18. Next Parish Council meeting 15/05/19 at 7.30pm (or immediately following Annual Parish meeting)
- Meeting closed at 8.20pm

