

WENHASTON WITH MELLS HAMLET PARISH COUNCIL

Clerk Richard Day

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Minutes of the meeting held in the Village Hall on Wednesday 16th January 2019.

Present; Cllr. D. Corbett (Chair), Cllr. H. Phillips, Cllr. A Musk, Cllr. N Amery, Cllr A Edwards, Cllr. P Wildish, Cllr. K Canham, County Cllr. R Smith, District Cllr. M Gower, Richard Day Clerk and no Parishioners.

1. Chair welcomed all to the meeting. Apologies were received and accepted on behalf of Cllr. Spindler, Cllr. Gairn and Cllr. Cox.
2. There were no declarations of interest.
3. There were no request for dispensation to vote.
4. The minutes of the meeting held on 19/12/2018 were proposed for acceptance and signature as an accurate record by Cllr. Edwards and seconded by Cllr. Musk, this was unanimously approved.
5. CLERK REPORT.

Acknowledgement and thanks provided by SARS for recent donation made by Parish Council.

Possibility of refund to be made regarding purchase of cemetery plot in 2004. Circumstances explained by Clerk.

Repairs completed to fencing at multi sports area as directed following recent inspection.

Risk assessment will now be undertaken across all areas of Parish Council assets and activities following the review of internal control procedures conducted by Councillors. (Note dated 3/1/19 and agenda item 9 (ii) refers)

Interior clean of telephone box has been undertaken. Repainting scheduled for between April and September.

I have again approached Latitude for concessionary/free tickets for the Village. This has been unsuccessful as set criteria are used by organisers which the Parish does not meet. It was also explained that it is entirely a voluntary gesture without any obligation on the part of the organisers.

Problems with possible subsidence at cemetery have been resolved in so far as this has been referred back to the stonemasons concerned.

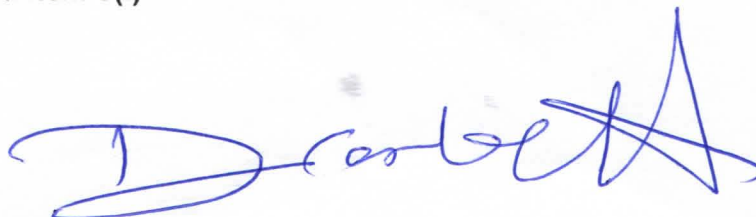
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6. Matters arising from the minutes NONE.
7. A copy of report is available from the Clerk upon request.
8. A copy of report is available from the Clerk upon request.
9. (i) Clerk provided copies to all members of the itemised expenditure budget for 2019/2020 based upon previously agreed total figure. Suggested levels and purpose of reserves were also included. The document was proposed for acceptance by Cllr. Corbett, seconded by Cllr. Musk and unanimously approved.
- (ii) Clerk had circulated prior to meeting full details of internal control Procedures for members to review. Cllr. Corbett proposed that these were effective and Cllr. Musk seconded. All voted in agreement.
10. Cllr. Wildish provided a report on the completed improvements to car park and interior of Village Hall. Councillors agreed that these were of a high standard and were appreciative of the dynamic approach of the Village Hall management committee in completing the work.
11. (i) Sizewell C consultation was discussed and members will formulate a draft response for agreement at next meeting. (Agenda item) Notice of appeal received re DC/18/1009/FUL following refusal by SCDC Planning – No action required as Parish Council's document supporting the proposal will be considered by Planning Inspectorate at appeal hearing.
- (ii) A proposal to form a Planning committee was discussed and in order to fully consider the matter Clerk will obtain terms of reference from neighbouring Parish who operate such an arrangement. (Agenda item next meeting)
12. Phase 3 (preliminary discussion) re Sports/Play area. Item carried forward to next meeting.
13. CORRESPONDENCE READ AT MEETING. None
14. CORRESPONDENCE CIRCULATED FOLLOWING MEETING. None.

15. RFO REPORT.

Cheques totalling £2,513.09 require authorisation this month. Balances of accounts prior to issue are c/a £21,532.58 d/a £3,122.86 Total £24,657.44. (VAT reclaim to be made at financial year end, currently £10,095) Accounts made available for Councillor audit.

Precept request has been made at the level directed for 2019/20. Expenditure budget based upon this is now made available together with recommendations for allocating sums to reserves for 2019/20 under agenda item 9(i)



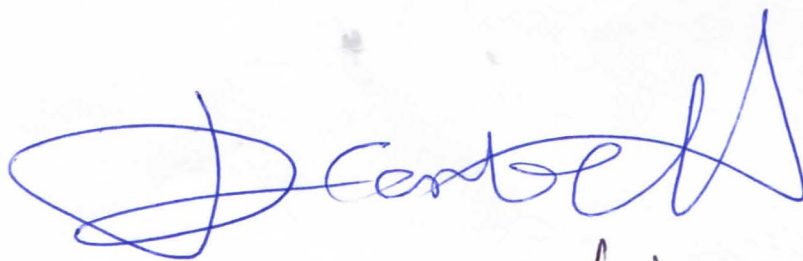
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Qtr 3 expenditure vs budget detail is also made available together with explanation of significant variances to plan. RFO report proposed for acceptance by Cllr Edwards, seconded by Cllr Phillips and unanimously agreed.

16. NONE

17. Meeting closed 8.35pm.

Next meeting 20/02/2019



J. Edwards