

WENHASTON WITH MELLS HAMLET PARISH COUNCIL

Clerk Richard Day

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Minutes of the meeting held in the Village Hall on Wednesday 17th October 2018.

Present; Cllr. D. Corbett (Chair), Cllr. L. Spindler (Deputy Chair), Cllr. H. Phillips, Cllr. A Musk, Cllr. N Amery, Cllr. D Cox, Cllr. K Canham, Cllr. J Gairn, County Cllr. R Smith, District Cllr. M Gower, Richard Day Clerk and six Parishioners.

1. Chair welcomed newly appointed District Cllr. Gower and all others to the meeting. Apologies were received and accepted on behalf of Councillors Edwards and Stammers.
2. There were declarations of interest from Cllr. Corbett re Agenda item 10 (i) and Cllr. Spindler re Agenda items 10 (i) (ii).
3. No request for dispensation to vote.
4. The minutes of the meeting held on 19.09.18 were proposed for acceptance and signature as an accurate record by Cllr. Corbett, seconded by Cllr. Musk. All voted in agreement.
5. CLERK REPORT.
Further vandalism reported at Sports Area, this has been referred to Tennis Club who are affected.

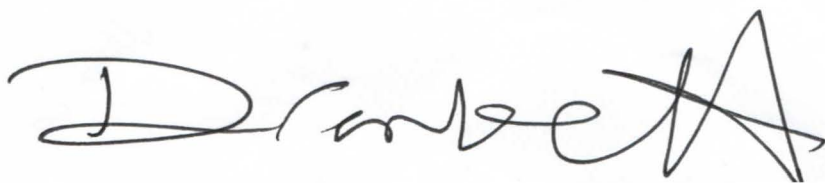
Drainage/Sewer problems reported at Blackheath and this has been followed up.

Overgrown hedges and signage issues reported regarding Back Road / Bramfield Road

Note forwarded as requested regarding closure of Barclays Halesworth.

Remembrance Sunday arrangements. ACTION. Chair will attend on behalf of Parish Council, Clerk will arrange wreath and donation as in previous years. Proposed Cllr. Corbett seconded Cllr. Musk, all voted in agreement.

6. There were no matters arising from the minutes of meeting 19.09.18.
7. A copy of report is available from the Clerk upon request.

 21.11.18

8. (i) Following a request made at previous meeting by Clerk to allow a reduction in hours worked by way of a job sharing arrangement with clerk to Holton Parish Council. Cllr. Phillips proposed agreement and Cllr. Cox seconded subject to:

- (A) No increase in cost to Parish Council.
 - (B) Job description to be approved by Parish Council covering work to be delegated prior to implementation.
 - (C) SALC to administer payroll and implementation.
 - (D) Clerk to retain full responsibility for role and that of RFO.
- All voted in agreement.

- (ii) Confirmation of the scope of the proposed maintenance contract with Norse Ltd for Play and Sports Area has been received and following proposal by Cllr. Corbett seconded by Cllr. Amery. All voted in favour.

The work identified by an earlier inspection as being required in respect of the wire fencing at the previous tennis court will cost approx. £600.00 to repair/replace (Firm quote awaited)

9. No report.

10. (i) (Cllr. Corbett and Spindler left the meeting room, Cllr. Gairn chaired meeting temporarily)
Application DC/18/4041/FUL – Single Storey Annexe at rear of Highcroft, Back Road, Wenhaston – Approved subject to conditions. All voted in favour.

(Cllr. Corbett returned to meeting and resumed chair)

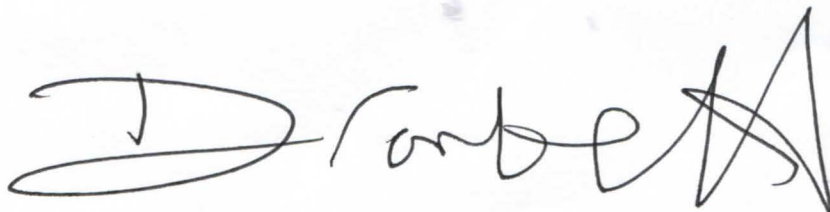
- (ii) Application DC/18/3899/FUL – Proposed residential development of 6 dwellings – Land off Blackheath Road, Wenhaston. - After considerable debate this proposal was declined by all Councillors with one abstention. (Clerk to forward rationale to SCDC Planning)

11. Cllr. Spindler returned to meeting.

Parish Council has obtained agreement to Co-opt to fill vacancy – There is currently at least one interested person - Warbler to further publicise and this matter will be an Agenda item in November for decision by Cllrs.

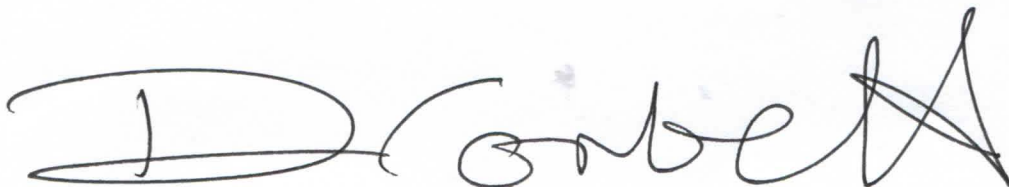
12. Sports Play Area Phase 3. Cllr. Gairn outlined his views on the next stage. Agenda item January at which time proposals/ideas to be discussed and committee formed.

13. Michael Gasper has volunteered to represent Parish Council views regarding local transport and provide regular reports. Cllr. Corbett volunteered as representative for Relief in need charity. (Proposed Cllr. Spindler seconded Cllr. Phillips – all voted in favour)

 21.11.18

14. Clerk advised Councillors that Annual Governance and Accountability Return had been signed as satisfactory by External Auditors with no matters raised. (Document published on website)
15. A significant number of parents expressed concern pre meeting regarding transport to school arrangements for the village. In some cases siblings were likely to attend different schools due to SCC not funding transportation. Strong representations were made to Cllr. Smith who promised to attend a meeting of parents, with a representative from SCC to discuss the matter further. (Cllr. Smith to provide date, Cllr. Corbett to Chair and venue to be confirmed)
16. CORRESPONDENCE
Unsigned and anonymous letter received regarding parking in Narrow Way when events are held at Village Hall. (Forwarded to VH MC)
17. CORRESPONDENCE CIRCULATED POST MEETING
None.
18. RFO REPORT
Balance of accounts prior to issue of cheques are C/A £29,815.14 and Reserve A/C £3,119.75 Total £32,934.89. This follows precept receipt of £10,092.50.
Cheques for approval this month total £3,246.99.
Accounts reconciled to spreadsheet as above.
Quarterly Expenditure vs Budget figures provided together with explanation of significant variances.
Acceptance of RFO Report proposed by Cllr. Musk, seconded by Cllr. Spindler all voted in agreement.
19. Clerk/RFO highlighted position regarding budgeting for next year given that reserves would show a decrease as a result of significant spending during current financial year. (Agenda item November for 2019/20 budget)
20. None.
21. Meeting closed 8.50pm

Date of next meeting Wednesday 21st November 2018

 21.11.18