

WENHASTON WITH MELLS HAMLET PARISH COUNCIL

Clerk Richard Day

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Minutes of the Parish Council meeting held on Wednesday 19th September 2018.

Present; Cllr. D Corbett (Chair), Cllr. L Spindler (Deputy chair), Cllr. H Phillips, Cllr. A Musk, Cllr. N Amery, Cllr. A. Edwards, Cllr. D. Cox, Cllr. D Stammers, Cllr. K. Canham, Cllr. J. Gairn, Richard Day Clerk to Council and 4 Parishioners.

Prior to the meeting PC Green, Community Engagement officer provided guidance and updates for a safer neighbourhood.

1. Chair welcomed all to meeting. Apologies were received and accepted on behalf of Cllr. R Smith.
2. There were no declarations of interest.
3. There were no requests for dispensation to vote.
4. The minutes of the meeting held on 18.07.18 were proposed for acceptance and signature as an accurate record by Cllr. Edwards, seconded by Cllr. Spindler, this was unanimously approved.
5. The minutes to the extraordinary meeting on 09.08.18 were proposed for acceptance by Cllr. Musk and seconded by Cllr. Cox. All voted in agreement.
- 6.

CLERK REPORT SEPTEMBER.

Arrangements made following resignation of Cllr Alder. Statutory notices posted and the Parish Council will probably be in a position to co opt. Awaiting update from electoral services.

Problem with non collection of compostable waste from cemetery resolved and invoice paid.

Solicitors have completed arrangements for lease of post office and they will hold the original document for safe keeping. I have a copy also. They are now attempting to arrange first registration of the Village Hall with the Land Registry to reflect the ownership position previously advised. This was the recommended approach to avoid future problems. It will be a long procedure.

I have been advised that the War Memorial has now been listed as a grade 2 listed building of historical importance.

All other matters covered within agenda.

7. Matters arising from the minutes - None
8. No report.



9. (i) Clerk confirmed that following contact with BT agreement had been obtained for cleaning and re painting of the telephone box. No firm date given so we will monitor and chase if required.
(ii) Litter pick will be an agenda item for February.
10. Cllr. Spindler updated on the Emergency Planning document which seems to be delayed because of red tape. (Ongoing via Cllr. Spindler)
11. Planning Application – DC/18/3487/FUL – Change of use to residential dwelling, Old Forge Studio, Back Road, Wenhaston. – No objection – one abstention all other member voted in favour.
12. Cllr. Corbett proposed acceptance of the amended Model Standing orders as provided by NALC. Cllr. Philips seconded. All voted in agreement.
13. Cllr. Stammers proposed a grant of £2K to Football Club following their presentation at earlier meeting. Cllr. Canham seconded. All voted in agreement to assist with the required improvements to showers and general work on Pavilion.
14. Concern was expressed following the closure of Barclays, Halesworth and Parish Council to write to Terese Coffey MP supporting her stance in objecting to this development.
15. Clerk outlined the options for a maintenance contract for Sports Areas and Children’s Play Area. Subject to receipt of a written commitment from NORSE it was agreed to proceed with their verbal quotation for quarterly inspections with remedial work and annual ROSPA certification. Clerk to follow through and provide written confirmation when obtained. Cost approx. £800.00 p/a. (Alternative quote Kompan £1400.00 p/a) proposed Cllr Corbett, seconded Cllr. Musk. All voted in agreement.
16. CORRESPONDENCE.
Request from Clerk for consideration of rationalisation of working hours. (Carry forward to Oct meeting.)
17. CORRESPONDENCE FOR CIRULATION.
None
18. RFO REPORT.
Parish Council Insurance policy due for renewal under 5 year undertaking. Asset register cross referred with policy schedule and in order. Copy provided. Premium £1126.40. Action: Renew as per premium stated.
Balance of grant monies received from SCDC re Sports area funding £20,843.67
Cheques totalling £3293.21 require authorization this month and balances of accounts prior to issue are c/a £22540.85 d/a £3118.62 Total £25659.47 Bank accounts have been reconciled with ledgers and are made available for Councillor audit.
Report proposed for acceptance by Cllr Phillips, seconded by Cllr Spindler all voted in agreement.
19. (i) Reports of drainage/sewer problems and smells in area of Blackheath and around Green Acres – CLERK TO REPORT.
(ii) Grit bins to be requested for re-filling and Cllr. Gairn to report on second bin at Blackheath Road.
(iii) Agenda item requested for next meeting – Stage 3 – Sports/Play area.
(iv) Overgrown hedge bordering Back Road causing problems. (Clerk to report)
- MEETING CLOSED. NEXT MEETING 17th OCTOBER 2018

