

WENHASTON WITH MELLS HAMLET PARISH COUNCIL

Clerk Richard Day

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Minutes of the Parish Council meeting held on Wednesday 18th July 2018.

Present; Cllr. D Corbett (Chair), Cllr. L Spindler (Deputy chair), Cllr. H Phillips, Cllr. A. Edwards, Cllr. D. Cox, Cllr. A. Alder, Cllr. K. Canham, Cllr. J. Gairn, County Cllr. R. Smith, Richard Day Clerk to Council and 2 Parishioners.

1. Chair welcomed all to meeting. Apologies were received and accepted on behalf of Cllrs. Musk and Amery. The death of District Councillor Catchpole was advised and condolences will be sent on behalf of the Parish Council
2. There were declarations of interest from Cllr. Cox re items 11 (i) and 13 (i)
3. There were no requests for dispensation to vote.
4. The minutes of the meeting held on 20/06/18 were proposed for acceptance and signature as an accurate record by Cllr. Corbett, seconded by Cllr. Spindler, this was unanimously approved.
5. Clerk's Report

As there is no meeting scheduled for August any urgent planning matters will require a specially arranged meeting. Other matters can be dealt with as per standing orders.

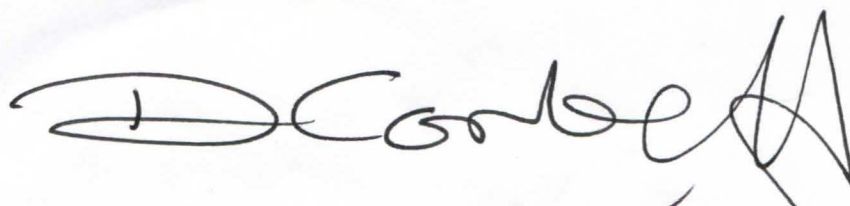
Confirmation of respective Trustee positions of Parish Council and Management Committee of Village Hall established. Records updated to reflect this following reference by Chair VHMC to CAS Suffolk specialist advice.

Further vandalism at Tennis Club. I have received a request to pass this information to Parish Councillors as we may face similar problems, particularly with the new equipment. I have responded that we await a meeting with the Police representative and will feedback on any agreements/outcomes/suggestions for prevention.

Grass cutting arranged and completed for new Sports Area prior to painting etc. Installation scheduled for completion this week with resolution of minor problems.

Lease for Post Office within Village Hall is now available for execution on the terms as discussed and agreed. This has been duly signed on behalf of the Parish Council.

6. Matters arising from the minutes – none.
7. A copy of the report is available from Clerk upon request.
8. Not applicable.
9. (i) Clerk will request action to improve exterior appearance of telephone box.
(ii) Cllrs Cox and Musk will attend to the fence at Well Green.



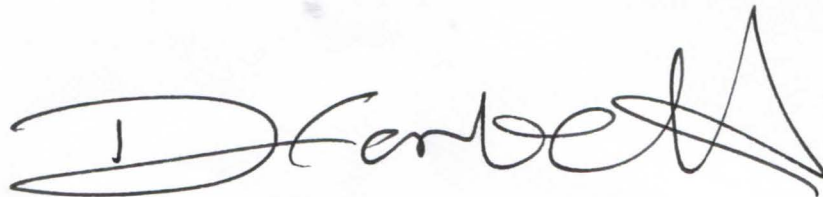
- (iii) Litter pick to be arranged in Autumn by Cllr. Edwards (grabs and bags can be supplied via Cllr. Cox who will investigate and obtain)
10. Cllr Alder reported on Pepyn and Lessey trust distributions within village and the VHMC programme of fund raising.
11. (i) DC/18/2478 FUL – (Cllr Cox took no part in discussion) conversion of existing outbuildings to summerhouse/guest annexe. No objections – all voted in agreement.
(ii) DC/18/2699/ FUL. To extend single storey rear extension to within 1 metre of existing corner – no objection- all voted in agreement.
12. Cllr. Corbett proposed acceptance of costs of up to £200 for materials to paint walls of new sports area. Cllr. Canham seconded with unanimous support. Launch/opening of the new facilities is planned for 26th August. Cllrs Corbett and Spindler to organise with Cllrs. Cox and Canham supporting. Cllr. Phillips to officially open on behalf of Parish Council.
13. Correspondence read at meeting
(i) Village Hall Committee...Quotations for raised boiler room floor. (Circulated prior to meeting) ACTION(Cllr Cox took no part in discussion.) It was agreed to proceed at a cost of £370 following proposal by Cllr Canham, seconded by Cllr Gairn. All voted in agreement.
(ii) Village Hall Committee...Plans for 100th Anniversary of end of WW1. Request for donation towards cost of event. (circulated prior to meeting) ACTION. It was felt that Parish Council would restrict funding to the previously agreed actions on this occasion.
(iii) Amended proposals for Pavilion received in outline from football club. I have requested a meeting with Vice Chair prior to any formal approach to Parish Council for financial assistance/grant. ACTION. Carry forward to September meeting after formal request made for grant of £2000 towards costs of £4000
(iv) Rubbish Bin emptying at Sports Area....Circulated pre meeting.(Response to tennis club required.) ACTION. Cllr Canham has agreed to check weekly and empty if necessary.
(v) Confirmation from SCDC that Neighbourhood Plan is officially made.
14. Correspondence circulated post meeting
(i) Electoral Review of East Suffolk. Consultation of Draft Recommendations.
(ii) Wenhaston War Memorial...Possible listing as being of Special Architectural or Historic Interest by Historic England. 21 day consultation period advised for relevant/ supporting comments.
(iii) Clerks and Councils Direct July issue.
15. RFO Report
Cheques totalling £58902.76 require authorisation this month. Balances prior to issue are current account £45956.39 and deposit account £18114.77 Total £64071.16. Statements made available for Councillor audit. Funds to cover cheques will be transferred from reserves.

Expenditure vs Budget Summary made available together with explanation of significant variance to plan.



As we have only 3 current signatories to cheques it would be appropriate to increase this by 2 additional councillors to cover absences. ACTION Cllr Spindler proposed acceptance of the report and Cllr Cox seconded. All voted in agreement. Clerk will arrange for Cllrs Canham and Gairn to become signatories.

16. (i) Cllr. Spindler offered to arrange signage to the outdoor sports equipment/gym
(ii) PC Simon Green in attendance at next meeting at 7pm
17. Meeting closed at 8:40. Next meeting 19th September 2018.

A handwritten signature in black ink, appearing to read 'J. Canham'. The signature is stylized with a large, sweeping initial 'J' and a long, horizontal stroke that extends across the page.