

WENHASTON WITH MELLS HAMLET PARISH COUNCIL

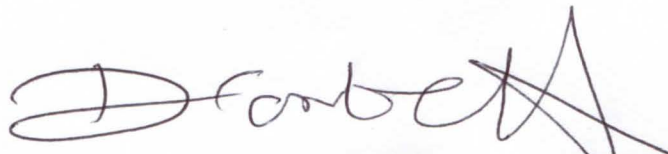
Clerk Richard Day

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Minutes of the meeting held in the Village Hall on Wednesday 18TH April 2018.

Present; Cllr. D. Corbett (Chair), Cllr. L. Spindler (Deputy Chair), Cllr. H. Phillips, Cllr. A. Musk, Cllr. A. Edwards, Cllr. D. Cox, Cllr. A. Alder, Cllr. K. Canham, County Cllr. R. Smith and Richard Day, Clerk to Council.

1. Chair welcomed all to meeting. Apologies were received and accepted on behalf of Dist. Cllr. Catchpole, Cllr. N Amery, Cllr. J Gairn and Cllr. D Stammers.
2. There were no declarations of interest.
3. There were no requests for dispensation to vote.
4. Minutes to the meeting held on 21/03/2018 were proposed for acceptance by Cllr Phillips and seconded by Cllr. L. Spindler. This was unanimously approved.
5. Clerk's Report
Primary Focus has been accounts and year end procedures prior to audit. Initial meeting with internal audit scheduled for later in week. First phase of work for sports area to commence on 14th May. Three days approx. and the site will be tidied up the following week. No details regarding the Kompan start date available yet. I have nominated myself as point of contact for the duration.
6. Matters arising from minutes. None
7. A copy report is available from clerk upon request.
8. No report available.
9. (i) Following debate and review of suitable options Cllr. Corbett proposed purchase of a Commemorative Silhouette figure for the village to recognise the 2018 Armistice Project 'There but not there' and the 100 years since the end of WW1. Cllr. Spindler seconded and all voted in favour. This will be sited at a suitable place within village and cost will be £750. It is hoped that most of the sum will be raised from donations. (CLERK TO ARRANGE PURCHASE)
(ii) A decision of generator purchase for emergency planning purposes was again deferred. Cllr. Cox will provide details at May meeting of an alternative specification (Portable option) (ACTION MAY AGENDA ITEM)
10. (i) A full review of the content and relevance of the Annual Governance statement was made. Cllr. Alder proposed agreement and signature of the document, Cllr. Spindler seconded, all voted in agreement and chair clerk duly signed on behalf of the Parish Council.



- (ii) Draft accounts had been provided prior to the meeting together with an explanation of the AGAR Section 2 document Account Statements. Cllr. Musk proposed signature on behalf of the Parish Council, Cllr. Edwards seconded with all Cllrs. voting in agreement prior to signature by chair.
11. Cllr. Canham proposed renewal of the 5 year undertaking for the Insurance of sports Pavilion at an annual premium of £305.59. Cllr. Cox seconded and all voted in agreement. (Discounted terms over 5 years saves £150.00) Levels of cover confirmed as appropriate.
12. Following a long debate it was decided to defer a decision on the level of support to the Village Hall towards repairs and renewals costs. Cllr. Alder to respond to Chair VHMC with summary of further information required and rationale for request. (CARRY FORWARD TO MAY AGENDA)
13. There were no further reports from committee members.
14. Planning
- (i) DC/18/1266/FUL – Rear extension Coles Croft – No objection – All voted in agreement.
- (ii) DC/18/1118/FUL – Demolition of garage and tin roofed sheds at Holmsgarth, Blackheath Road and replacement with double garage and sheds on same footprint. – No objection – All voted in agreement.
- (iii) No further correspondence.
15. No further updates on neighbourhood Plan.
16. Correspondence read at meeting
Letter from Parishioner concerned with parking problems in Narrow Way when market held at Village Hall. ACTION. Passed to VHMC requesting matter given attention.
17. Correspondence circulated post meeting
- (i) Suffolk Coasts and Heaths Spring/Summer newsletter.
- (ii) Letter of thanks for recent donation. Wenhaston Bowls Club.
- (iii) Letter of thanks for recent donation. Wenhaston Village Show.
18. RFO Report
Cheques for approval and signature total £7,404.98 this month and balances prior to issue are C/A £14,976.17 and Reserves £18,103.36. Total £33,079.53. Bank Statements made available for audit with ledger by nominated Councillor.
Draft accounts for year ending 31/3/18 have been circulated to all members.
19. A Village “Litter pick” had been suggested. It was agreed that this should be an Agenda Item for May meeting.
20. Meeting Closed at 9.05pm.

Next Meeting 16th May 2018

