

WENHASTON WITH MELLS HAMLET PARISH COUNCIL

Clerk Richard Day

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Minutes of the Parish Council Meeting held in the Village Hall on Wednesday
20th December 2017.

Present; Cllr. D. Corbett (Chair), Cllr. H. Phillips, Cllr. A. Musk, Cllr. A. Edwards,
Cllr. A. Alder, Cllr. K. Canham, Cllr. J. Gairn, County Cllr. R. Smith and Richard
Day Clerk to Council

1. Chair welcomed all to meeting. Apologies were received and accepted on behalf of Cllrs Catchpole, Spindler and Stammers.
2. There were no declarations of interest.
3. There were no requests for dispensation to vote.
4. The minutes to the meeting held on 15/11/17 were proposed for acceptance by Cllr, Musk and seconded by Cllr. Edwards. This was unanimously approved.
5. Clerk's Report
 - Meetings held with chair VHMC re Post Office lease which is due for review April 2018.
 - Letter sent to Dr.T.Coffey MP regarding unacceptable delays with Neighbourhood Plan, acknowledgment received but no response so far.
 - Star Hill....Parish Council does not own land. I have researched the history of the request for footpath from documents going back 30 years. There are a number of significant hurdles preventing this, cost being the major factor as well as ownership of the land.
 - Costings for lawn mower in hand...update at next meeting.
 - Risk Assessment Summary being circulated prior to commencement. AGENDA ITEM JAN. FOR PC REVIEW OF FINDINGS.
6. Matters arising from minutes - none.
7. A copy of the report is available from the Clerk upon request.
8. No report available
9. Quotes and recommendations for sports area will now be circulated. A meeting will be arranged by Cllr. Alder and Clerk with then invite three potential providers to attend. At the next meeting Parish Council should be in a position to confirm specification and preferred provider. Funding solutions will then be agreed.
10. Cllr. Corbett proposed Mr Nick Amery as Parish Cllr, this was seconded by Cllr. Edwards. All voted in agreement having reviewed Mr Amery's request to be considered. A further vacancy has occurred following Cllr. Watson's resignation.
11. Clerk presented figures for current year and projections for 2018/19 expenditure. Expenditure expected to increase to £1,400 and an increase

to £49.15 for a Band D property was proposed by Cllr. Phillips and seconded by Cllr. Alder. This was agreed unanimously and a precept of £20,185 will be requested. Clerk to prepare Expenditure Budget based upon this figure supplemented by partial use of cemetery income to offset grass cutting costs and cover total Council expenditure of £21,000.

12. Clerk presented report regarding forthcoming Data Protection Legislation and recommendations herein were proposed for acceptance by Cllr. Musk, seconded by Cllr. Gairn and unanimously accepted (copy to be filed with minutes)
13. Cllr, Alder having attended a Safer Neighbourhood Forum with Cllr. Edwards will arrange a presentation with the village for quarter one 2018, agenda item Jan for progress.
14. None
15. Chair advised that Neighbourhood Plan now with inspectorate.
16. Correspondence read at meeting
Email from chair VHMC providing clarity on their constitution. CLERK TO LIASE WITH VHMC TO UPDATE DETAIL ON CC WEBSITE
17. Correspondence circulated post meeting
 - Suffolk Rescue Service. Report and appeal for funds.
 - Report to Parish Council. Data Protection with recommendations for implementation.(Also circulated pre meeting)
 - 2017/18 Risk assessment. Summary of areas for review prior to commencement.
 - ESTA Winter Bulletin.
 - Local Councillor Issue 3 2017.
18. RFO Report
Bank balances are C/A £19,901.65 and D/A £18,088.48 prior to the issue of cheques totalling £1,280.16 this month. Bank accounts have been reconciled and are available for Councillor audit.

Recommendation is made for specific allocation of reserves held outside current account and Council should consider in light of anticipated capital expenditure during short to medium term. This is also advisable if grant funding to be sought for sports equipment.
PROPOSED BY CLLR EDWARDS SECONDED BY CLLR PHILLIPS UNANIMOUSLY AGREED TO USE D/A MONIES FOR SPECIFIC RESERVES COVERING ASSET REPLACEMENT £1.5k data protection costs £1k and SPORTS EQUIPMENT £15.5k

19. Any other business - Clerk to contact SCDC re streetlights at Hopkins Site not switching off after midnight.

Meeting closed at 8:23pm. Next meeting 17/01/2018.