

# WENHASTON WITH MELLS HAMLET PARISH COUNCIL

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Clerk Richard Day

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Minutes of the Parish Council Meeting held in the Village Hall on Wednesday  
18<sup>TH</sup> October 2017.

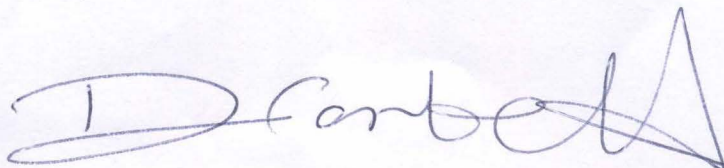
Present; Cllr. D Corbett (chair), Cllr. H. Phillips, Cllr. A Musk, Cllr. C Watson, Cllr. A Edwards, Cllr. A Alder, Cllr. D Stammers, Cllr. K Canham, Cllr. J Gairn, County Cllr. R Smith, District Cllr. R Catchpole and Richard Day Clerk to Council.

1. Chair welcomed all to meeting. Apologies were received and accepted on behalf of Cllr. Spindler and Cllr. Hewett.
2. There were no declarations of interest.
3. There were no requests for dispensation to vote.
4. The minutes to the meeting held on 20/09/2017 were proposed for acceptance by Cllr. Alder and seconded by Cllr. Edwards this was unanimously approved.
5. Clerk's Report  
Abandoned vehicle reported. Visit made by enforcement officer and process in place for remedy. Ref ABV 408  
Action taken regarding excess water draining from Hopkins site. Liason with WALGA and they are pursuing re damages/repair to allotments. I attended seminar on the new General Data Protection implications for Parish Councils. These are effective from May 2018 and preparation needs to commence asap. First stage is an impact analysis, followed by appointment of Data Protection Officer. There will be costs involved and should be factored into budget planning for 2018.
6. Matters arising from the minutes – None
7. A copy report is available from clerk upon request.
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9. Following the decision at the previous meeting not to hold Parish Council meetings in August in future, the following amendments were proposed to effect this decision.
  - (i) Cllr. Stammers proposed amendment to Standing Orders, Cllr. Musk seconded. All voted in agreement.
  - (ii) Cllr. Edwards proposed amendment to Financial Regulations, Cllr. Corbett seconded. All voted in favour clerk then explained how the amendments to administrative procedures would be implemented.
10. Initial meetings with prospective suppliers held. We await costings and recommendations – c/fwd to Nov meeting.
11. Clerk confirmed asset valuation had been reviewed. It was then proposed by Cllr. Alder that the current Insurance Policy was renewed taking advantage of lower premium rates for 5 year undertaking Cllr.



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- Musk seconded all voted in agreement.
12. No reports from committees/representatives.
13. (i) Re Appa DC/17/4172/FUL. Ground floor extension to North Coign, Blyford Lane, Wenhaston. No objections raised.  
 (ii) The draft Parish Council response to SCDC Planning consultation was proposed by Cllr. Alder, seconded by Cllr. Canham. All voted in agreement. Clerk to forward to SCDC.  
 (iii) Update provided for Pine Lodge appeal and date.
14. Neighbourhood Plan – Matter with independent assessor.
15. Correspondence read at meeting  
 (i) Letter of closure from insurers re claim against Parish Council following planning dispute raised by Parishioner.
16. Correspondence circulated post meeting  
 (i) SALC Minutes of AGM  
 (ii) SALC Annual Report.
17. RFO Report  
 Second instalment of precept payment received and credited direct to account.  
 Balances of accounts prior to issue of cheques this month C/a £24,434.07 D/a £18,080.92 Total £42,514.99  
 Cheques for approval this month total £4,153.49  
 Parish Council should consider a specific reserve for proposed improvements for amenities prior to precept request. (Carry forward to next meeting)  
 Qtr 2 expenditure vs budget summary provided with explanation of major variances.  
 The report was proposed by Cllr Stammers for acceptance, seconded by Cllr Musk and approved unanimously.
18. A.O.B. Clerk to circulate details of the next forum for Safer Neighbourhood communities for councillors to attend at Leiston/Sizewell venue following request from Cllr Edwards for information on local crime statistics .
19. Meeting closed 8.40pm. Next meeting 15<sup>th</sup> November 2017.



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