

# WENHASTON WITH MELLS HAMLET PARISH COUNCIL

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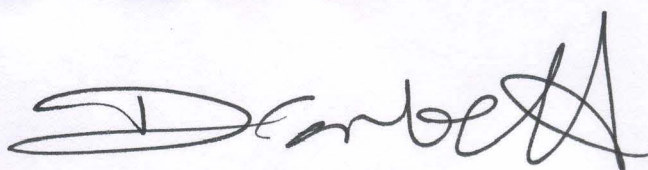
Clerk Richard Day

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Minutes of the Parish Council Meeting held in the Village Hall on Wednesday 20<sup>th</sup> September 2017.

Present; Cllr. D Corbett (chair), Cllr. H. Phillips, Cllr. A Musk, Cllr. A Edwards, Cllr. A Alder, Cllr. D Stammers, Cllr. K Canham, Richard Day Clerk to Council and one Parishioner.

1. Chair welcomed all to meeting. Apologies were received and accepted on behalf of County Cllr. Smith, District Cllr. Catchpole, Cllr. Spindler, Cllr. Hewett, Cllr. Watson and Cllr. Gairn.
2. There were no declarations of interest.
3. There were no requests for dispensation to vote.
4. The minutes to the meeting held on 16/08/2017 were proposed for acceptance by Cllr. Musk and seconded by Cllr. Phillips this was unanimously approved.
5. Clerk's Report  
I have prepared and submitted the information required by Norfolk Foundation Charities for grant monitoring purposes in respect of Playarea. This should now conclude matters.  
A report has been made concerning the waterways in and around Wash Lane, Coles Hill and Coles Lane and also under Blyford Lane. Suffolk County Highways have been made aware of the build up of silt and vegetation. Acknowledgement received pending site visit. Action will be cost dependant and assessed accordingly.  
KOMPAN are to visit Playarea this month following the recent ROSPA inspection and any necessary work will be completed as part of the maintenance contract. Following my review of findings there appears to be nothing of a significant nature to attend to.  
Reform of Data Protection. May 2018 Parish Council will need to comply and appoint a data protection officer.. I have arranged to attend seminar in October.
6. Matters arising from the minutes – None
7. No report available.
8. A copy of Cllr. Catchpole report was made available by Clerk prior to meeting.
9. Cllr. Canham proposed acceptance of the requests from Football Club discussed at previous meeting and subsequently circulated. Cllr Stammers seconded and all voted in favour. The updated management agreement for the Pavilion was subsequently signed on behalf of the Parish Council.
10. No further actions proposed re condition of garages at St Michaels Way. This is an issue for the owners to address.



11. It was proposed by Cllr. Corbett and seconded by Cllr. Stammers that in future Parish Council meetings would not be held in August due primarily to lack of numbers of councillors because of holidays. This was unanimously agreed in principle. Clerk to amend standing orders for approval at next meeting and provide mechanism for urgent matters to be dealt with during August (Bill payments, Planning Applications etc).
12. The playground/amenity sub committee are obtaining quotations for the preferred items of kit. It is hoped to present these at the next meeting for councillor review.
13. None.
14. It is anticipated that an independent assessor will be appointed in October to review the Neighbourhood Plan. Nominated persons can be ratified at next meeting.
15. Correspondence read at meeting  
None
16. Correspondence circulated post meeting
- (i) Clerk and Council Direct Sept. issue.
  - (ii) Local Councillor issue 2 2017.
  - (iii) ESTA Autumn Issue.
17. RFO Report  
Account balances prior to issue of cheques are C/A £14,096.67 D/A £18,077.08 Total £32,173.75. Cheques for approval total £1,570.10 this month and Bank account reconciliation has been made available for Councillor Audit. (Cllr Alder)  
I am preparing the quarterly summary of expenditure vs budget and this will be available for review next month.  
The RFO Report was proposed for acceptance by Cllr. Musk, seconded by Cllr. Alder and unanimously approved.
18. A.O.B.
- (i) Clerk to report the abandoned vehicle (again) situated on common and request action.
  - (ii) Concern expressed re water draining from Hopkins site to Cemetery/Allotment land. Clerk to contact Hopkins with concerns.
19. Meeting closed 8.05pm. Next meeting 18<sup>th</sup> October 2017.

*D Corbett*

18/10/17