

WENHASTON WITH MELLS HAMLET PARISH COUNCIL

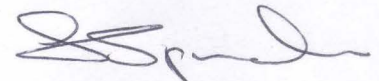
Clerk Richard Day

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Minutes of the Annual meeting of the Parish Council held in the Village Hall on Wednesday 17th May 2017.

Present; Cllr. D. Corbett, Cllr. L. Spindler, Cllr. H. Phillips, Cllr. A. Alder, Cllr. D. Stammers, Cllr. A. Musk, Cllr. C. Watson, Cllr. A. Edwards, Cllr. J. Hewett, Richard Day (Clerk) and 1 Parishioner.

1. Cllr. Corbett was proposed as Chair by Cllr. Phillips. This was seconded by Cllr. Stammers and all voted in agreement. Cllr. Corbett duly signed the declaration of office.
2. Chair welcomed all to meeting and accepted apologies forwarded by Cllrs. Canham and Gairn.
3. There were no declarations of interest.
4. There were no requests for dispensation to vote.
5. The minutes to the meeting held on 19/04/2017 were proposed for acceptance by Cllr. Hewett, Cllr. Alder seconded and all voted in favour.
6. Clerk's Report
 - Problem with tap at Cemetery.
 - Refer to RFO Report as current activity and focus has been with preparation for internal and external audit.
7. None
8. No report
9. No report
10. Councillor Code of Practice was proposed for acceptance by Cllr. Musk, seconded by Cllr. Edwards, all voted in agreement and copies provided to Councillors.
11. Standing orders were proposed for acceptance by Cllr. Hewett seconded by Cllr. Spindler and all voted in favour (Copies of the amended standing orders were provided to Councillors pre-meeting)
12. Financial Regulations were proposed for acceptance by Cllr. Watson, seconded by Cllr. Phillips and all voted in favour (Copies provided to Councillors)
13. Cllr Spindler was proposed by Cllr. Corbett for Vice Chair, Cllr. Stammers seconded. All voted in favour.
14. Following discussion and nominations the following Councillors were appointed to various roles;
 - Transport Liaison: Cllr. Hewett
 - SALC Representative: Clerk



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- VHMC Representative: Cllr. Watson. Representative re commons: Cllr. Spindler. Emergency Planning: Cllr. Spindler
- Sizewell Representative: Cllr. Edwards

15. Richard Day was proposed as RFO by Cllr. Spindler, seconded by Cllr. Corbett. All voted in agreement.
16. SALC were appointed as Internal Auditors following proposal by Cllr. Hewett, seconded by Cllr. Phillips. All voted in agreement.
17. Following circulation of the proposals made by Football Club it was felt that Parish Council would agree to these (Agenda item June to confirm by vote.)
18. Cllr. Hewett will re-contact Highways in an attempt to secure further progress with white line re-painting, pot-hole repair and obscured signage.
19. Planning. Clerk to forward email to Cllr. Catchpole regarding recently amended proposals for the development at the former Wootens nursery underlining the desire for further consultation despite the reduction in plot numbers – proposed by Cllr. Corbett, seconded by Cllr. Edwards, all voted in agreement.
20. Correspondence read at meeting

None

21. Correspondence circulated post meeting

- Standing Orders as per agreed amendments/update
- Copy of Internal Audit Report for year ending 31/3/17
- Clerk and Council Direct May issue.
- LAIS 1399. Neighbourhood Planning.

22. RFO Report

Internal audit has been completed and a copy circulated together with amended/updated standing orders for adoption. No issues identified by audit. Advisory notes will be complied with as suggested.

Annual Return has been forwarded and public notices will be published on the website in line with statutory requirements from 5th June.

Balances of accounts prior to issue of cheques are c/a £23,381.97 D/A £ 18,058.15 . Total £41,440.12

Precept for first 6 months of financial year received £9675.50

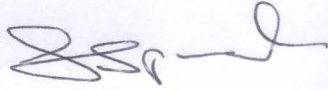
Vat refund has now been received totalling £7,441.39

Cheques totalling £3,920.20 await approval this month

Report proposed for acceptance by Cllr Spindler, seconded by Cllr Stammers and all voted in agreement.

23. None.

(Meeting closed at 8:10pm. Next meeting 21/06/2017.)


21.6.17