

# WENHASTON WITH MELLS HAMLET PARISH COUNCIL

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Clerk Richard Day

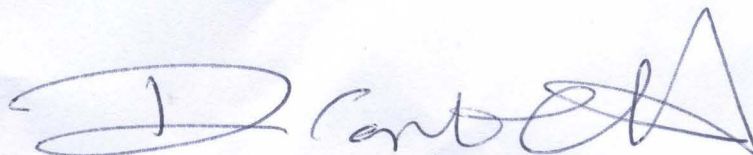
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Minutes of the Parish Council Meeting held in the Village Hall on Wednesday  
15<sup>th</sup> March 2017.

Present; Cllr. D. Corbett (Chair), Cllr. L. Spindler (Deputy), Cllr. H. Phillips, Cllr. A. Musk, Cllr. C. Watson, Cllr. A. Edwards, Cllr. J. Hewett, Cllr. A. Alder, Cllr. K. Canham, Cllr J. Gairn, County Cllr. M. Gower, Richard Day (Clerk) and 8 Parishioners.

1. Chair welcomed all to meeting. Apologies were read and accepted on behalf of District Cllr. Catchpole and Cllr. Stammers.
2. There were no declarations of interest.
3. There were no requests for dispensation to vote.
4. The minutes to the meeting held on 15/02/2017 were proposed for acceptance by Cllr. Gairn, seconded by Cllr. Edwards and unanimously approved.
5. Clerk's Report
  - Ongoing correspondence with legal advisers regarding claim by planning applicant alleging PC deliberately caused delay in processing application.
  - Report of overgrown footpath made on 20/2 as requested at previous meeting.
  - Arrangements made and work commenced for internal audit process to commence w/c 24/4/17.
  - Section 137 expenditure limit for 2017/18 is £7.57 per relevant household as advised by Dept. for Communities and Local Government.
  - Risk assessment...Bus shelter( Remedial action requires agreement.) ....ACTION.. Cllrs Musk and Hewett to meet, agree on actions and Cllr Hewett to arrange via Southwold Railway Trust who have offered assistance with repair.
  - All other matters covered within meeting agenda.
6. Matters arising from the minutes – none.
7. A report is available from the Clerk.
8. No report at meeting.
9. (i) No progress re footpath to Star. Cllr. Canham will request agenda item when progress made.
 

(ii) Agenda agreed in principle for Annual Parish meeting, Clerk to circulate/publish.



19.4.17

10. A full presentation was made to Parish Council by the Neighbourhood Planning sub group. The content had also been circulated pre meeting to all Councillors and a question and answer session followed. The following proposals were made;

- (i) That the Parish Council adopts the Wenhaston with Mells Hamlet Neighbourhood Development Plan and approves it for submission to Suffolk Coastal District Council. The sub group should have the authority of the Parish Council to carry out and monitor the submission (This proposal was unanimously accepted.)
- (ii) The Parish Council commends the designation of the Street Area of Local Village Character (As defined in the Neighbourhood Development Plan) as a conservation area, to Suffolk Coastal District Council and requests that the District Council undertakes the process of formal designation. (This proposal was unanimously accepted)
- (iii) The Parish Council recommends that the non-designated Heritage Assets identified within the Neighbourhood Development Plan be adopted by Suffolk Coastal District Council. (This proposal was unanimously accepted)

11. None.

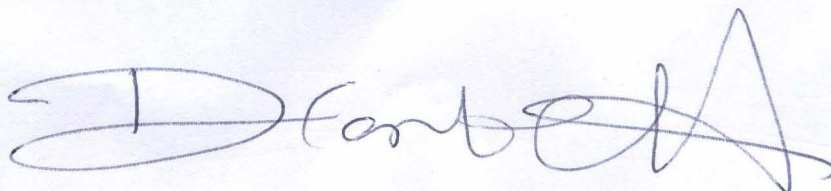
12. Planning matters

- (i) DC/17/0620/VLA – re amendments to definitions/wordings land off St Michaels Way, Wenhaston – approved unanimously.
- (ii) DC/17/0478/FUL re Heathside Farmhouse, Blackheath, Wenhaston – approved with one vote against.
- (iii) DC/17/0862/PN3 re conversion of farm building to single dwelling – St Margarets Farm, Holton Road, Wenhaston - approved unanimously.

13. Clerk summarised current position having circulated correspondence prior to meeting. It was proposed by Cllr. Corbett and seconded by Cllr. Gairn that the proposals from Hopkins addresses the concerns as expressed in the email dated 12/03/17 from WALGA (Chair) suggested solutions re rabbit proofing and light reduction to be included in the correspondence. This was seconded by Cllr Gairn and all voted in agreement.

14. A letter from Wenhaston Sports Club was circulated pre-meeting and read at meeting. It was agreed that the issues raised concerning the future management responsibility useage and maintenance of the facilities required a full consideration and consultation with the Parish. This will be an agenda item at APM as the first stage. This will be followed by a further consultation with interested parties but it was stressed that full support would be required for progress as the Sports Club suggestions/request seemed to be outside the resources of the Parish Council.

15. Correspondence Read at Meeting



19.4.17.

E/mail from Sports club .This was also circulated pre meeting .See also agenda item 14

**16. Correspondence Circulated Post Meeting**

- NORSE...Grass Cutting FAQs
- LAIS 1396 Housing White Paper
- Clerks and Councils Direct March issue
- Letter of thanks from RBL re donation.

**17. RFO Report**

Cheques totalling £1712.36 require approval this month. Balances of accounts prior to issue of cheques are c/a £8915.40 d/a £18047.02....Total £26,962.42. Bank account has been reconciled to spreadsheet and as part of year end procedures VAT reclaim will now be applied for totalling £7,450 ( approx).

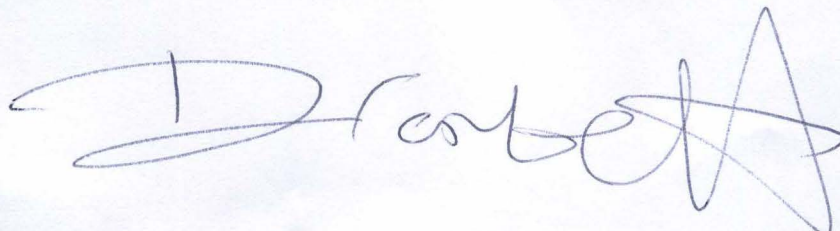
Accounts will be prepared as at 31/3/17.

**REPORT PROPOSED FOR ACCEPTANCE BY CLLR MUSK, SECONDED BY CLLR SPINDLER AND ALL VOTED IN AGREEMENT.**

**18. (i) Parishioners 100<sup>th</sup> Birthday celebration – carry forward to April agenda.**

**(ii) Pothole outside Village Hall still not repaired – Clerk to chase S.C.C for action and broken post for 30mph sign on Star Hill to be reported (Done - ref 00165650)**

**Meeting closed at 8:30pm. Next meeting 19/04/2017 preceded at 7pm by Annual Parish Meeting.**



19.4.17