

WENHASTON WITH MELLS HAMLET PARISH COUNCIL

Clerk Richard Day

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Minutes of the Parish Council Meeting held in the Village Hall on Wednesday 18th January 2017.

Present; Cllr. D. Corbett (Chair), Cllr. L. Spindler (Deputy), Cllr. H. Phillips, Cllr. A. Musk, Cllr. C. Watson, Cllr. A. Edwards, Cllr. J. Hewett, Cllr. D. Stammers, Cllr. K. Canham, Cllr J. Gairn, County Cllr. M. Gower, District Cllr. R. Catchpole, Richard Day (Clerk) and 6 Parishioners.

1. Chair welcomed all to meeting. Apologies were read and accepted on behalf of Cllr. Alder.
2. There were no declarations of interest.
3. There were no requests for dispensation to vote.
4. The minutes to the meeting held on 21/12/2016 were proposed for acceptance by Cllr. Spindler, seconded by Cllr. Corbett and unanimously approved.
5. Clerk's Report
 - Maintenance and inspection contract agreed with KOMPAN Ltd for Play area as per recent quote and accordingly Sports Club have been advised that as a result the ROSPA inspection for the Sports Club will now need to be arranged by them.
 - Risk assessment work has started and will be completed by next meeting together with a summary of any recommendations for action.
 - Installation of sponsorship/plaques/notices is required at Play area. Date to be agreed. CLERK TO EMAIL CLLRS MUSK and STAMMERS WHEN IN POSITION TO INSTALL.
6. Matters arising from the minutes – none.
7. A report is available from the Clerk.
8. A report is available from the Clerk.
9. Clerk to approach SCDC Highways with request for footpath at roadside on Star Hill.
10. Cllr. Spindler proposed closure of the meeting at 7:50pm to allow Parishioners and guests to put their views to Councillors. Cllr. Edwards seconded and all voted in agreement. Meeting re-opened at 8:05pm. Cllr. Corbett then proposed a draft response from Parish Council to Sizewell C consultation – this was seconded by Cllr. Phillips and all voted in *favour (The draft will be finalised by Cllrs. Corbett, Spindler and Edwards and circulated prior to Clerk responding on behalf of Parish Council.)

* Noted Jason
Gairn abstained
D Corbett
15/2/17

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11. Neighbourhood Planning Sub Group have request slot at February meeting to fully update Parish Council – Clerk to arrange.
12. (i) Re DC/16/5318/FUL – No objections but Parish Council to request a robust site management plan whilst work underway to prevent traffic problems in St. Michaels Way.

(ii) Re DC/16/5388/PN3 – no objections

(iii) RE DC 5217/AGO – no objections

13. Peter Langford presented information to Parish Councillors to consider adopting emergency planning procedures within the village. Further information to be provided, Clerk will circulate and include as an agenda item at February meeting for decision on where and how to adopt (A committee will be required should this proceed.)

14. Correspondence Read at Meeting

E/mails planning appn ref DC/16/3938/FUL COUNCILLORS NOTED CONTENT AND DECISION TO BE MADE AT COMMITTEE MEETING OF SCDC PLANNING. DISTRICT CLLR CATCHPOLE UPDATED ON POSITION. (Circulated pre meeting)

15. Correspondence Circulated Post Meeting

- Clerks and Councils Direct Jan. issue
- ESTA Winter Bulletin
- Halesworth Volunteer Centre Annual Report.
- Local Councillor Winter Edition
- SALC Letter re subscriptions and services.

16. RFO Report

Balances of accounts are C/a £11,263.94 and D/a £18,047.02 Total £29,310.96. Bank accounts have been reconciled and agree to ledgers and made available for audit by Cllr Watson. Cheques for approval this month total £844.39. Expenditure budget presented showing no overall increase but with increased costs for Audit, Insurance, Subscriptions and NALC pay scales offset by reduced expenditure on play area maintenance. Acceptance proposed by Cllr Stammers seconded by Cllr Edwards and all voted in favour.

17. Any other business – (i) Clerk to request SCDC Highways review white lines/give way signage St Michaels Way/Narrow Way as deemed inadequate at the moment. (ii) Annual Parish meeting date to be confirmed at February Meeting.

Meeting closed at 8:50pm. Next meeting 15th February 2017.

D. Corbett 15/2/17