

WENHASTON WITH MELLS HAMLET PARISH COUNCIL

Clerk Richard Day

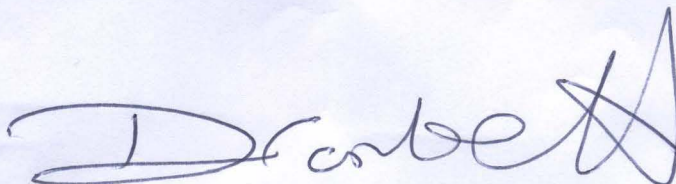
richard@daymilldown.fsnet.co.uk

Minutes of the Parish Council Meeting held in the Village Hall on Wednesday 18th May.

Present; Cllr. D. Corbett (Chair), Cllr. L. Spindler (Vice Chair), Cllr. A. Alder, Cllr. H. Phillips, Cllr. A. Musk, Cllr. J. Gairn, Cllr. C. Watson, Cllr. A. Edwards, District Cllr. R. Catchpole and Richard Day (Clerk)

1. Cllr. Spindler proposed Cllr. Corbett as Chair this was seconded by Cllr. Alder and unanimously agreed. The declaration of office was duly signed.
2. Chair welcomed everybody to the meeting, apologies were accepted on behalf of Cllrs. Hewett, Stammers and Country Cllr. Gower.
3. Cllr. Corbett proposed Cllr. Spindler continued as Vice Chair, this was seconded by Cllr. Phillips and unanimously agreed.
4. There were no declarations of interest.
5. No requests for dispensation to vote were received.
6. Cllr. Musk proposed acceptance of the minutes to meeting 20/04/2016. Cllr. Spindler seconded and all voted in agreement.
7. A presentation of Quiet Lanes project had been made pre meeting.
8. Clerk's Report
Letter dated 9/5/16 from SCDC confirming that Parish Council may fill casual vacancy by co-option. I have advised the two persons who have already expressed an interest and matter will be Agenda item for next meeting. ACTION... Clerk to invite candidates to next meeting. Agenda item to decide on preferred candidate.

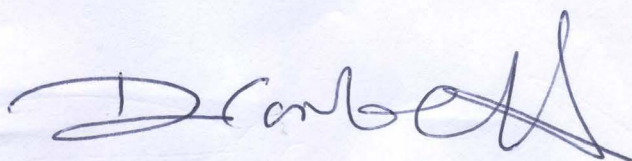
I have obtained a further short report on the condition of the skate park. NORSE confirm that the closure actions taken are appropriate in the circumstances and that the facility's working life will be unlikely to be extended beyond 12 months. An estimate was obtained for temporary repair but upon commencement of the work further problems were encountered, hence the delay in reopening. A further site meeting has been held and a further inspection made. As a result of this I have obtained an estimate of costs to bring the skate park to a standard sufficient to allow re opening. This is in the region of £4,000.00 as much of the equipment is beyond economic and safe repair and requires replacement. Additionally insurance cover will be required costing £350.00 if the Parish Council takes responsibility from Sports Club who currently have cover in place. ACTION....Cllr Musk proposed that in view of these developments that the facility should be dismantled as soon as possible with the proviso that consideration was given to suitable replacement facilities for the age range affected, when the next phase of leisure equipment or facility improvements were made. This was seconded by Cllr Watson and all voted



15.6.16

in favour. Clerk will advise Sports Club and agree actions for implementation of closure.

9. None.
10. No report.
11. Cllr. Catchpole's report will be circulated by email.
12. (i) See Clerk's report.
(ii) Following earlier presentation it was agreed to carry matter forward to June meeting. During interim Cllrs to consider which lanes would be suitable, if any, to designate under the scheme. Cllr. Alder is liaison point for this project and a decision whether to proceed will be made in June.
13. None.
14. Agenda and minutes of recent meeting and circulated.
15. None.
16. Following debate the following was proposed and seconded as indicated;
 - (i) Transport Liaison Officer Cllr. Hewett proposed Cllr. Edwards seconded Cllr. Phillips - all voted in favour.
 - (ii) Clerk to remain as SALC representative - proposed Cllr. Corbett seconded Cllr. Spindler, all voted in favour.
 - (iii) Cllr. Watson proposed by Cllr. Edwards as VHMC representative, seconded Cllr Spindler, all voted in favour.
 - (iv) It was proposed by Cllr. Edwards and seconded by Cllr. Musk that Finance Committee was disbanded as all debate had recently been made by full Council. This was unanimously agreed.
 - (v) Cllr. Spindler was proposed as Parish Council representative on Commons Committee by Cllr. Corbett, Cllr. Alder seconded - all voted in favour.
 - (vi) Cllr. Edwards was proposed as Sizewell C liaison officer by Cllr. Corbett, seconded by Cllr. Watson. All voted in favour.
17. Adoption of Cllr Code of Practice was proposed by Cllr. Watson, seconded by Cllr. Phillips - all voted in favour (copies having been provided.)
18. Adoption of standing orders were adopted following proposal by Cllr. Watson, seconded by Cllr. Phillips. All voted in favour (copies having been provided.)
19. Financial Regulations were proposed for acceptance by Cllr. Watson, seconded by Cllr. Phillips and unanimously agreed (copies having been provided.)
20. Cllr. Corbett proposed Richard Day as RFO this was seconded by Cllr. Spindler and unanimously agreed.
21. SALC were proposed as internal auditors by Cllr. Watson, seconded by Cllr. Corbett and unanimously agreed.
22. Correspondence read at meeting
 - E/mail from Parishioner concerning rabbits on Blackheath and crop damage. (This has been referred to SWT for action and response.)
23. Correspondence for circulation
 - Clerks and Councils direct May issue.
 - SCC Fire and Rescue Risk Management Plan 2015/18
 - Neighbourhood Plan sub group Agenda and meeting minutes April/May



15.6.15

- Internal Auditors Report and findings. ACTION...See RFO Report
- SALC Guidelines and explanation of new Governance and accountability guide for Local Councils.

24. RFO Report

Internal Audit completed satisfactorily. Copy of report in circulation and during meeting a summary of responses / actions was provided to points raised. These are also highlighted on the circulated copy. Documents forwarded for external audit and all arrangements completed to enable public to exercise their statutory rights to inspect documents. First precept payment for current financial year received. VAT reclaim received. Balances of accounts prior to issue of cheques. Current account £26,034.19 Deposit account £17,979.19 Playarea fund £2,800.28 (Total £46,813.66)

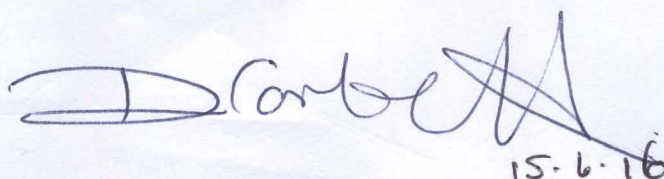
Cheques totalling £ 1308.32 require approval this month.

RFO highlighted forthcoming holiday season and will arrange cover for routine matters and Clerk correspondence to avoid backlog upon return. This should be approx. 3 to 4 hrs per week.

RFO report proposed for acceptance by Cllr Spindler, seconded by Cllr Phillips and unanimously approved.

25. None.

Meeting closed at 8:45pm. Next meeting 22nd June 2016.


15.6.16