

WENHASTON WITH MELLS HAMLET PARISH COUNCIL

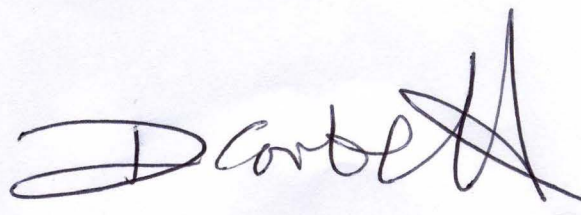
Clerk Richard Day

richard@daymilldown.fsnet.co.uk

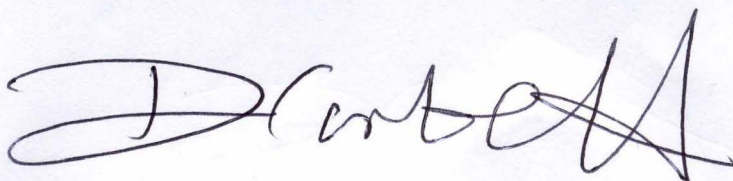
Minutes of the meeting held in the Village Hall on Wednesday 15th April 2015.

Present; Cllr. D. Corbett (Chair), Cllr L.Spindler (Vice Chair) Cllr. H. Phillips, Cllr. R. Dillaway, Cllr. J. Tate, Cllr. A. Edwards, Cllr. A. Alder, Cllr. Alan Spindler, County Cllr. M. Gower, Richard Day (Clerk) and 6 Parishioners attended the meeting.

1. Apologies were received and accepted from Cllr. M. Gasper and Cllr.D Wilkinson, Cllr. Alastair Spindler did not attend the meeting.
2. Cllr. Phillips declared a non pecuniary interest in agenda item 11 (i)
3. There were no requests for dispensation to vote.
4. The minutes to the meeting of 18/03/2015 were proposed for acceptance by Cllr. R. Dillaway, seconded by Cllr. A. Edwards and unanimously approved.
5. Clerk's Report
 - Nomination delivery and statutory duties re Parish Council Elections completed within timescales.
 - Wenhaston will be uncontested and a summary of nominations has been posted.
 - Year end accounting procedures completed and audit documentation, including Annual Return and Governance Statement, prepared for delivery tomorrow morning. (Refer to RFO Report)
 - Progress report on repair to roadway to Sports Pavillion/Play area. Notices to be posted outlining closure on 26th and 27th May and possibly 28th May.
 - VHMC have obtained estimate for required work to install defibrillator . This is £165.00 plus vat. A grant of £100.00 will be made available from Co-op to partially fund and a copy of the agreement regarding care/maintenance has been forwarded to VHMC for signature should Parish Council wish to proceed.
ACTION. Proposal to proceed from Cllr Corbett seconded by Cllr Alder, all voted in favour. Clerk to advise Co-Op and agreement to be forwarded to VHMC for signature .

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- Met with Football Club. Rabbit and mole problems are an issue. Contacting appropriate agency for solution.
 - Chair has contacted Hopkins Homes regarding parking issues caused by plant and cars during the current excavation work.
 - I have written to the Primary School asking if funds are required yet for project the Parish Council agreed to support and if so could a representative view the work prior to release of funds.(An acknowledgement plaque re the original funds donor must be included.) Subsequently advised that all now complete and I have written to update the donors with this information and extended an invitation to visit.
6. None.
 7. A copy of the report is available from Cllr. Gower is available from the Clerk.
 8. (i) Problems with reporting and editing were highlighted and acknowledged. These matters will be considered further as agreed at the May meeting when the Warbler and its involvement with the Parish Council will be decided.
(ii) Request for donation from DAS met with no support.
(iii) Cllr. Alder provided an update on play equipment and costings.
(iv) The current Parish Councillor roles had been circulated as a reminder that at the Annual meeting of the Parish Council (May) these will require to be filled.
 9. SCDC have approved neighbourhood area designations and notices have been posted to this effect. Next committee meeting is 19/05/15 and agenda will be published and circulated prior.
 10. Report from PCSO Newson not received.
 11. (i) Cllr. Phillips took no part in discussion and did not vote:-Ref Appn DC/15/0692/OUT. Proposed new house off Blackheath Road. This was supported by the Parish Council subject to confirmation of adequate off road parking arrangements (One abstention and Cllr. Phillips took no part in debate or vote)
 12. APM Draft Agenda will be circulated prior to meeting. Any amendments or additions to be promptly advised in order that agenda can be posted prior to 07/05/2015.
 13. Correspondence read at meeting
 - Letter from Parishioner advising that the boundary to property in Narrow Way is adversely impacted visually by vegetation growing on the pathway used to access allotment land. I will visit site/property.
 - Two e-mails received complaining regarding plant using inappropriate route of entry to the Hopkins Homes land and consequent damage to a tree. I have written to developers



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requesting that this is given their attention and correct point of approach used. FURTHER ACTION. Clerk to request SDC takes appropriate action.

14. Correspondence circulated at meeting

- LAIS1374.1
- LAIS1377
- LAIS1378
- LAIS1379

15. RFO Report

Balances of accounts for year end purposes were C/A £8,584.95 Base Rate Tracker £2,001.82 Base Rate Reward £17,892.97. Total £28,479.74.

Receipts for previous month total £145.00. (included within above)

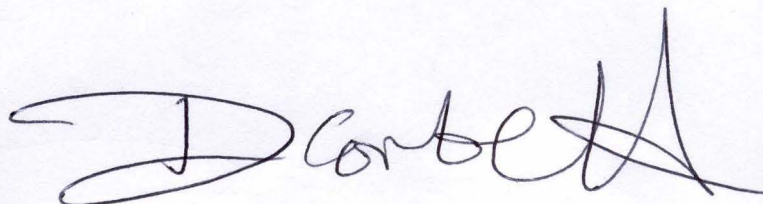
Cheques for approval this month total £1313.22

Annual Accounts to 31/3/15 and documentation for audit are now completed and copies available. The Annual Return has been completed and the Annual Governance Statement awaits approval and signature on behalf of the Parish Council.

Cllr. Dillaway proposed acceptance of RFO report, Cllr. Phillips seconded and all voted in agreement. Clerk presented Parish Council accounts to 31/03/2015 and explained significance and content. The Annual Return and Governance Statements were then approved by the Parish Council following proposal by the Cllr. Corbett, seconded by Cllr. Dillaway and unanimously agreed.

16. Request from Sports Club for assistance towards cost of insurance for Skate Park (£500.) This matter will be carried forward to May meeting. In interim Cllr. Edwards is to investigate condition of ramps, which may need attention, and report back.

17. Meeting closed at 9pm. Next Parish Council meeting 20th May 2015. Annual Parish meeting 12th May 2015.



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