

WENHASTON WITH MELLS HAMLET PARISH COUNCIL

Clerk Richard Day

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Minutes of the meeting held in the Village Hall on Wednesday 18th February 2015.

Present; Cllr. D. Corbett (Chair), Cllr. L. Spindler (Vice Chair), Cllr. H. Phillips, Cllr. R. Dillaway, Cllr. J. Tate, Cllr. D. Wilkinson, Cllr. M. Gasper, Cllr. A. Edwards, Cllr. A. Alder, County Cllr. M. Gower and Richard Day (Clerk)

1. Apologies had previously been accepted on behalf of Cllr. Alan Spindler. Cllr. Alastair Spindler did not attend the meeting.
2. Cllr. D. Wilkinson declared an interest in agenda item 11 (i)
3. There were no requests for dispensation to vote
4. The minutes to the meeting of 21/01/2015 were proposed for acceptance by Cllr. Spindler, this was seconded by Cllr. Alder. All voted in favour.
5. Clerk's Report
 - Bramfield Rd Flooding. Update provided on remedial actions.
 - Letter forwarded to SCDC Planning on behalf of Parish Council requesting speed restrictions are included within conditions of approval re Hopkins Development and that these and the widening of Narrow Way are completed prior to ground work commencing.
 - Meeting with Bowls Club representatives attended with Chair on 11/2. (Refer to Agenda item 12)
 - Section 137 Limit for 2015/16 has been set in accordance with the Local Government Act 1972 at £7.36 .
 - Update provided on preparation required for election of Councillors
 - Annual Parish Meeting has been booked for Tuesday 12th May. Request made to SWT for report on Commons as per the Management agreement in place and attendance confirmed.
6. There were no matters arising from the minutes.
7. A copy of Cllr. Gower's report is available from the Clerk.
8. (i) Wenhaston Warbler. Terms of reference -(carry forward to March meeting)
- (ii) Draft Parish Council response to SHLAA consultation was prepared. This will now be circulated and forwarded to SCC by Clerk on 23/02 unless there are any further queries.



18/3/15

- (iii) Still awaiting WVHMC costings for electrical work re possible defibrillator installation (Cllr. Dillaway to forward to Clerk when available)
- (iv) A proposal was made by Cllr. Dillaway, seconded by Cllr. Corbett to agree to the recommended addition of names to war memorial. Maximum cost to be underwritten £1025 gross. This was unanimously agreed. W/I have agreed to donate funds, additional estimated for work awaited.
9. Cllr. Corbett provided an update of progress made so far with proposed Neighbourhood Plan. Statutory notices have been issued by SCDC and designation is awaited. Cllr. Alder proposed an initial amount of £250 was allocated to cover sundry associated initial expenditure, Cllr. Edwards seconded and all voted in favour.
10. A copy of PCSO Newson's report is available from Clerk.
11. (i) Re DC14/3860 FUL (Amended) Proposed residential development off Blyford Lane. Cllr. Wilkinson left the meeting prior to discussion of this item. It was unanimously agreed that the Parish Council's view remained to oppose the application. Clerk to provide SCDC with a further copy of rationale.
- (ii) Cllr Wilkinson returned to the meeting. Re DC/1510/0282 FUL Construction of two storey extension and cart lodge at Bramble Cottage, Blackheath, Wenhaston. Parish Council voted unanimously to support this application.
- (iii) Re notice of High Court Appeal re DC/13/3708/FUL Clerk to forward approved summary of Parish Council's views. The wording was unanimously approved - Clerk to copy in Councillors when forwarded.
12. A proposal was made Cllr. Dillaway seconded by Cllr. Alder for Parish Council to contribute a maximum of £1,000 towards the cost of the proposed repairs to the driveway to sports/play area. This was unanimously agreed. Clerk is also attempting to obtain funds via grant/donations as an alternative further meeting to be arranged with Bowls Club to agree on specification for work and obtain final confirmed costing totalling £5,600.00.
13. Cllr. Edwards proposed acceptance of the draft media policy provided by Clerk and circulated pre meeting; Cllr. Wilkinson seconded and all voted in favour. Clerk to incorporate within standing orders and circulate.
14. Correspondence read at meeting
- Halesworth Volunteer Centre. Request for Donation. ACTION. C/fwd to MARCH MEETING.
 - Letter from Parishioner re SHLAA sites. (Forwarded to Councillors pre meeting for consideration under agenda item 8(ii))
 - Electronic Summons to Meetings. ACTION Existing arrangements to continue.



18/3/15

15. Correspondence circulated following meeting

- Suffolk Age UK Newsletter.
- Planning Inspectorate. Copy of decision re Pine Lodge (Also circulated electronically pre meeting)
- LAIS 1372
- LAIS 1373
- Suffolk CC Letter re Education and Learning Infrastructure Plan.

16. RFO Report

Funds received since previous meeting £149.75 (Warbler advertising £95.00 and £54.75 easement monies re Blackheath UK Power) Cheques for approval this month total £ 1,731.53

Balances of accounts prior to issue of cheques C/A £ 10179.83
Base Rate Tracker £15850.86 Base Rate Reward £4037.57 Total
£30067.76.

I am circulating the proposed changes to audit procedures and reporting for the next financial year. These appear to be onerous and will actually increase significantly the work required of smaller Councils. There will be a requirement to provide accounting information via a website which will include a full breakdown of each individual expenditure item over £100.

The RFO report was proposed for acceptance by Cllr. Gasper, seconded by Cllr. Alder and unanimously agreed.

17. (i) Cllr. Alder will report on progress with Play Area improvements at next meeting.

(ii) Cllr. Wilkinson advised that Parish Council would need to make suitable arrangements for funding domain costs for website. To date he has kindly funded these personally. Chair expressed appreciation for his gesture.

Meeting closed 9-10pm. Next meeting date 18/03/15.



18/3/15

Wenhaston with Mells Hamlet Parish Council.

Schedule of cheques for issue February 2015.

Richard Day	£31.70
SWT	£973.11
SALC	£24.00
Leiston Press Ltd	£140.00
Cross Ram & Co.	£20.00
Richard Day	£542.72
Total	£1731.53



18/3/15