

WENHASTON WITH MELLS HAMLET PARISH COUNCIL

Clerk Richard Day

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Minutes of the meeting held in the Village Hall on Wednesday 17th September 2014.

Present; Cllr. D. Corbett (Chair), Cllr. L. Spindler (Vice Chair), Cllr. H. Phillips, Cllr. A. Edwards, Cllr. R. Dillaway, Cllr. J. Tate, Cllr. Alan. Spindler, Cllr. Alastair. Spindler, Cllr. A. Alder, Cllr. D. Wilkinson, County Cllr. M. Gower and Richard Day (Clerk).

1. Chair welcomed Councillors to the meeting. Apologies were read out and accepted on behalf of Cllr. M. Gasper.
2. There were no declarations of interest.
3. There were no requests for dispensation to vote.
4. The minutes to the meeting of 20th August 2014 were proposed for acceptance by Cllr. Dillaway and seconded by Cllr. L. Spindler. This was unanimously agreed.
5. Clerk's Report
 - Audit opinion has been given following completion of work by BDO. This is now presented to the Parish Council following approval by Auditors and requires proposal for acceptance. There were no issues highlighted and no queries raised.
 - Notice of Audit conclusion has been posted and inspection by Parishioners is available by appointment.
 - Audit for 2014/15 has been requested for 9/6/15.
Cllr. Phillips proposed that the Parish Council accepted and approved the Annual Return as referred to in Clerk's report. This was seconded by Cllr. Wilkinson and unanimously approved and the Clerk was congratulated on the work undertaken.
6. There were no other matters arising from the minutes.
7. County Councillor Gower's report is available upon request to the Clerk.
8. Clerk advised Council that play area remedial work had been requested via NORSE and despite requests/reminders a start date had not yet been provided (chasing will continue).
The work at the Sports Club is completed apart from re-wiring of perimeter fence. The Clerk presented a further quotation to remove the remains of the roundabout from the play area. Cllr. Dillaway proposed acceptance of the quote of £600 gross from PW Waters Ltd, this was

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seconded by Cllr. L. Spindler and unanimously agreed. Clerk will now place the order for work to commence and completion will mean that the findings of the ROPSA reports have been complied with. As this amount was not budgeted for payment will be made from reserves. Cllr. Alder provided an update on the preferences expressed by the Village following consultation for the improvements to the play area. Agreement was made on the initial specification for the work following proposal by Cllr. Dillaway, seconded by Cllr. Phillips. All Councillors voted in favour and it is hoped that three estimates of cost will be available at the October meeting.

9. A copy of PCSO Newson's report is available from Clerk.
10. A meeting has been scheduled for 23/9 at SCDC. Cllrs Corbett and Dillaway will attend following agreement on required Parish Council input as a result of circulation pre-meeting of relevant material. Agenda is related to Local Plan and specific site allocations (discussion only.) Further copy correspondence regarding the postponed SCDC committee meeting to discuss Appn C13/0833/FUL has been received from a Parishioner. Clerk has been requested to confirm that Parish Council's view remained unchanged as the content of the copy correspondence was without foundation and in the view of Council added nothing to the Application..
11. Cllr. Corbett highlighted the deteriorating condition of the footpaths on the Commons which were becoming overgrown and in some cases impassable. Comments to be taken up by Cllr. Gasper as Parish Council's representative on the Committee comprising SWT and Commons Group. Cllr. Gasper to report back to Parish Council with outcome.
12. Correspondence read at meeting.
 - (i) Request to use grass area next to skate park from local exercise group. (Agreed subject to applicants liason with Sports Club)
13. Correspondence circulated following meeting.
 - (i) Clerks and Councils Direct Sept issue.
14. RFO Report.
 - Cheques for approval this month total £ 1,447.70. Payments received from RPA re HLS Agreement Commons of £1438.00. (This will be passed to SWT upon receipt of invoice for work completed) and £55.00 in respect of Advertising in Warbler and Cemetery fees of £75.00.
 - Balances of accounts PRIOR to the above are Current a/c £5850.91 Base Rate Tracker a/c £15846.21
 - Base Rate Reward a/c. £ 4027.52. Total £25,724.68

Quarterly Expenditure vs Budget statements will be prepared for next month and a Councillor will be required to agree bank reconciliations.



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- October requires a review of all charges levied by Parish Council and preparation of Draft Budget for 2025/16.

RFO report proposed for acceptance by Cllr. Alder, seconded by Cllr. Edwards and unanimously agreed. (Cllr. Wilkinson has agreed to undertake quarterly audit control duties re Bank reconciliations following next month's meeting.)

15.(i) Speed of buses through Village was highlighted and article to appear in Warbler outlining what should be done to report instances at the time they occur.

(ii) Cllr. Phillips reported that the War Memorial Book project would be launched on 8th November.

(iii) Cllr. Wilkinson provided feedback following website training and an email summary of actions required will be provided to each Councillor.

Meeting closed at 8:45pm.

Dorbell, 15.10.14.

Cheques issued September 2014.

MIKE RAWLINGS £29.00

AW&D HAMMOND £8.00

RICHARD DAY £48.20

BDOLLP £120.00

HMRC £397.60

LEISTON PRESS £160.00

RICHARD DAY £529.90

DJ COBY £153.00

TOTAL £1447.70

A handwritten signature in black ink, appearing to read 'D. Corbell', with a large, stylized flourish at the end.

15.10.14.