

WENHASTON WITH MELLS HAMLET PARISH COUNCIL

Clerk Richard Day

richard@daymilldown.fsnet.co.uk

Minutes of the meeting held in the Village Hall on Wednesday 16th July 2014.

Present; Cllr. D. Corbett (Chair), Cllr. H. Phillips, Cllr. Alan. Spindler, Cllr. Alastair Spindler, Cllr. A. Edwards, Cllr. R. Dillaway, Cllr. D Wilkinson, Cllr. M. Gasper, County Cllr. M Gower, Richard Day (Clerk) and 2 Parishioners.

cur J Tate
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1. The Chair welcomed everybody to the meeting. Apologies were received and accepted on behalf of Cllrs. Lilian Spindler and A. Alder.
2. Cllr Dillaway declared an interest in agenda item 13 as a member of the Village Hall Management Committee. It was agreed that Cllr. Dillaway would provide information regarding the matter in question but would not vote.
3. None.
4. Minutes for the meeting dated 18th June 2014 were proposed for acceptance by Cllr. Edwards and seconded by Cllr. Wilkinson and unanimously agreed.
5. Clerk report. All matters relevant are covered elsewhere in the minutes.
6. None.
7. A copy of County Councillor Gower's report is available from Clerk.
8. Cllr. Alan. Spindler reported following his meeting with Highways Dept, SCDC. Whilst the potential problems were acknowledged regarding the footpath to the street from Narrow Way funds are not available to provide a solution. It was agreed to highlight the issue again at the earliest appropriate opportunity.
9. Cllr Wilkinson proposed adoption of the recently circulated code of conduct for the Parish Council, Cllr. Corbett seconded and all voted in favour.
10. Cllr. Phillips proposed Cllr. Corbett as Parish Council representative to Pepyn & Lessey Trust. Cllr. Tate seconded and all voted in favour (Cllr. Corbett abstained.)
11. A copy of the report is available from the Clerk.
12. Re Appn DC/14/2048/FUL (Improvements and alterations to Workshop At Wash Lane, Wenhaston) The Parish Council unanimously supported the application.

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Appn DC14/2069 was received on the morning of the meeting. The papers have been circulated for review by Councillors and extraordinary meeting will be called to agree on a response.

13. The request from Wenhaston Village Hall Management Committee for a grant of £1,000 to meeting running costs was circulated prior to the meeting. A proposal to support was made by Cllr. Phillips and seconded by Cllr. Tate. This was carried by a majority of 6-2.
14. Cllr. Gasper requested this item was carried forward to a future agenda as he is awaiting information to present to the Parish Council, he will advise when this is received.
15. Correspondence. ROSPA reports covering play area/skate park and sports area were circulated prior to meeting. It was noted that the previously agreed repairs to the skate park should be completed by the end of the first week in September. This covers the higher risk issues. At the next meeting and after consideration by all Councillors, an appropriate strategy will be agreed to carry out further repairs as identified by the reports and monitor for deterioration between future ROSPA reports (carry forward to September Agenda)
16. None.

17. RFO Report

First quarter expenditure vs budget summary provided to Councillors – no actions required.

Quarterly audit of Bank reconciliation completed by nominated Councillor (Councillor Dillaway.)

Balances of accounts PRIOR to issue of cheques totalling £3153.05.

Current Account £10,948.93 Base Rate Tracker a/c £15846.25

Base Rate Reward £4027.52.

Total Balances £30822.70

Cllr Corbett proposed acceptance of the report, Cllr. Wilkinson seconded and all voted in favour.

18. A.O.B

- Disappointment expressed regarding the lack of action /response by BT following promises made at the recent meeting – Clerk to advise of this feedback.
- Congratulations were given to the Village School following the recent gold award made to them following a road safety initiative.
- Further frustration expressed regarding overgrown hedges/verges obscuring signs/junctions. Clerk reported that currently there was up

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to 3 / 4 weeks delay between reporting matters and action by Highways Dept. If matters could be reported directly to Highways, rather than awaiting on a Parish Council meeting, this would reduce delay and improve matters.

Meeting Closed at 8:30pm. Date of next meeting 20th August 2014.

A handwritten signature in black ink, appearing to read "D. Carbell". The signature is stylized with a large initial "D" and a long, sweeping underline.

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Wenhaston With Mells Hamlet Parish Council 2014/15

	Pro Rata Quarterly Expenditure Budget	Net Expenditure Actuals
Clerk Costs	£1988.00	£1987.00
Admin General Expenditure	£450.00	£554.00
Audit Fees	£87.00	£182.00
Grass Cutting	£617.00	£536.00
Insurance	£275.00	£30.00
Subscriptions	£138.00	£322.00
Training	£125.00	Nil
Rates	£58.00	£90.00
Play Equipment/Inspective/Repair/Doggy Bags etc	£312.00	£64.00
Sections.137/133/19	£438.00	£250.00
	£4487.00	£4015.00

- (i) Excludes items to be allocated from reserves i.e. Legal Fees Re. Allotment Land
- (ii) Excludes printing costs RE Wenhaston Warbler as these are offset by income
- (iii) Categories in excess of pro rata budget are as a result of expenditure occurring early in the financial year – these will largely self-correct during Qtrs2/3/4



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Cheques for authorisation July 2014.

Richard Day £530.10

Ipswich Plastics Ltd £806.76

WVHMC £32.00

Suffolk Wildlife Trust £1145.45

SALC £16.00

Leiston Press Ltd £140.00

Philip Corbett £99.00

AW & D Hammond Ltd. £10.00

Richard Day £22.30

Roger Claxton £114.44

DJ Coby £237.00

Total £3153.05

A handwritten signature in black ink, appearing to read 'Philip Corbett', written in a cursive style.

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