

WENHASTON WITH MELLS HAMLET PARISH COUNCIL


Clerk Richard Day

richard@daymilldown.fsnet.co.uk

Minutes of the meeting held in the Village Hall on Wednesday 18th June 2014.

Present; Cllr. D. Corbett (Chair), Cllr. L. Spindler (Vice Chair), Cllr. H. Phillips, Cllr. Alan. Spindler, Cllr. A. Alder, Cllr. A. Edwards, Cllr. R. Dillaway, Cllr. D. Wilkinson, County Cllr. M. Gower, Richard Day (Clerk) and 23 Parishioners.

1. The Chair welcomed Councillors and Parishioners to the meeting. Apologies were received and accepted on behalf of Cllrs Gasper, Tate and Alastair Spindler.
2. See agenda item 13(ii)
3. There were no requests for dispensation to vote.
4. The minutes to the meeting held on 21st May 2014 were proposed for acceptance by Cllr Alder and seconded by Cllr. Edwards. All voted in favour.
5. Clerk's Report
 - Clerk away 3 weeks immediately following July meeting. Contactable via E/mail in case of need but response time may be slower than normal. As there will be approx. 1 week after return prior to August meeting I have provisionally arranged admin. support , within budget, if required.
 - Land transfer re allotments now completed. Lease to WALGA signed and copy to be forwarded to them. (I await confirmation date of actual conveyance) SCDC have contacted me requesting date for publicity and press release. This is being arranged via Chair.
 - I have obtained and included within circulating folder DEFRA and Legal guidance on what needs to be completed to obtain adverse possession re the Commons. As agreed this will return to the Agenda once Councillors have read the documents.
 - Following recent changes to Financial Regulations I have prepared a summary of key actions and dates to allow Councillors to monitor and undertake. These are today being provided to all Councillors.
6. There were no other matters arising from the minutes.
7. Cllr. Gower provided a report, a copy of which is available from the Clerk.



16-7-14

8. (i) Proposal for removal of gates and pillars to entrance of war memorial at a cost of £350 was made by Cllr. Edwards and seconded by Cllr. Wilkinson The gates will be sold at auction and Cllr. Gower has kindly offered to transport/arrange - all voted in favour.
(ii) A proposal to request a site meeting with Suffolk Highways regarding possible extension/improvements to footpath at junction of Narrow Way with The Street was made by Cllr. A. Spindler. Cllr. Corbett seconded this and it was unanimously agreed. Clerk to contact Highways dept, Cllr. Alan. Spindler to attend on behalf of Parish Council with suggested solution as circulated previously to Councillors (contacted 20/06 - REF 339/8517. Bob Clench SCDC to contact Alan Spindler and arrange site visit)
9. There were no reported crimes within the Parish during May.
10. A proposal by Cllr. Edwards for the Parish Council to meet the cost of repair materials for the skate park following recent vandalism was seconded by Cllr. Dillaway and unanimously approved. Cost estimates obtained at £672 net and Clerk will arrange for inspection of the completed repairs (the Sports Club have indicated that they may be prepared to assist with the cost.)
11. Cllr. Alder provided an update on progress, cost estimates are being obtained.
12. Following receipt of further information re appn C13/0833 (Southwold Railway Trust - Land at Blyford) and full consideration it was unanimously agreed that Clerk would write to SCDC confirming that the previously stated still applied. This was proposed by Cllr Dillaway and seconded by Cllr Corbett.
13. Correspondence..... (i) A request from Halesworth Library for financial support met with no support.
(ii) Cllrs Corbett and Dillaway abstained from discussion and voting upon a request from Wenhasston Good Neighbours for Parish Council to meet the cost of Village Hall Hire for forthcoming fund raising events to commemorate WW1. A proposal to meet the cost of approx £60 was made by Cllr. Edwards and seconded by Cllr. L. Spindler. All voted in favour.
14. Correspondence for circulation
(i) Guidance on adverse possession and process for obtaining it. Copy e/mail from Messrs Prettys and DEFRA attachment. (This was requested at May meeting in respect of the Commons and will be an Agenda item to agree on what should happen next)
(ii) Note of thanks from Trustees of Millennium Green , Halesworth.
(iii) Local Councillor Issue 2. 2014.
(iv) Updated Suffolk Code of Conduct (Councils) For review prior to adoption at July meeting.
15. RFO Report



16.7.14.

- Balances of accounts total £32,832.69. (Current a/c £12,965.91 Base Rate Tracker £15,844.27 and Base Rate Reward £4022.51. The latter will eventually close by transfer to c/a to cover expenditure agreed but as yet only partially made from c/a) Precept has been received £8550.10 and further receipts during month were £350.00 Cemetery Fees and £230.00 Warbler advertising.
 - Cheques totalling £2081.98 as per schedule are due for authorisation and are not included in the above figures.
 - A summary of additional audit responsibilities for Councillors under the revised Financial Regulations has been individually provided, which includes a schedule of dates for actions. Nomination required for July meeting.
 - Authority prepared for signature to allow duplicate Bank Statements to be forwarded to Chair in accordance with new Financial Regulations.
 - Cllr Wilkinson proposed acceptance of RFO report. Cllr. L. Spindler seconded. All Councillors voted in favour.
16. AOB (i) Clerk to report overgrown foliage at top of Coles Hill to Highways Dept.
(ii) Clerk to contact Wenhaston Primary School with final reminder regarding offer of funds towards equipment. (20/6-Advised that seat will be commissioned after competition within school to design it - final invoice not likely for some time so we will need to bear with them)
17. Meeting closed at 8:30pm. Next Parish Council meeting - Wednesday 16th July 2014.



Summary of Cheques to be issued June 2014.

LEISTON PRESS LTD	£140.00
AW & D HAMMOND LTD	£10.00
EEAS NHS TRUST FUND	£100.00
CROSS RAM & CO.	£580.00
RICHARD DAY	£204.48
HMRC	£397.40
RICHARD DAY	£530.10
DJ COBY	£120.00
TOTAL	£2081.98+

A handwritten signature in black ink, appearing to be 'D. Day', written diagonally across the page.

16-7-14