

# WENHASTON WITH MELLS HAMLET PARISH COUNCIL

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Clerk Richard Day

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Minutes of the meeting held in the Village Hall on Wednesday 21st May 2014.

Present; Cllr. D. Corbett (Chair), Cllr. L. Spindler (Vice Chair), Cllr. H. Phillips, Cllr. J. Tate, Cllr. Alan. Spindler, Cllr. A. Alder, Cllr. A. Edwards, Cllr. R. Dillaway, Cllr. D. Wilkinson, Cllr. M. Gasper, County Cllr. M. Gower, Richard Day (Clerk) and one Parishioner.

1. Chair welcomed Councillors and Parishioner to meeting.
2. Cllr. Phillips proposed Cllr. Corbett as Chair, Cllr. Edwards seconded and all voted in favour. Cllr. Corbett signed the declaration of acceptance.
3. Apologies received and accepted from Cllr. Alastair Spindler.
4. There were no declarations of interest.
5. There were no requests for dispensation to vote.
6. The minutes of meetings held on 16th April and 12th May were proposed for acceptance by Cllr. Dillaway and seconded by Cllr. Wilkinson. All voted in favour.
7. Clerk's Report May 2014
  - Internal Audit findings have now been received. There are no matters arising. Copy report circulated to Councillors.
  - Training course cancelled re grant funding and application process.
  - Clerk holiday from 17<sup>th</sup> July.....admin/cover arrangements to be confirmed at next meeting.
  - Allotments ..Land registry issues now resolved and solicitors are moving matters forward.
  - Yellow Zig Zags outside school will be repainted next week following representations made to Highways Dept.
  - Equipment to be ordered following release of cheque to supplier in respect of Projector /Lens etc. No further response from school regarding their exact requirements for equipment despite two reminders for details to be provided.
  - Hopkins Homes advised that the next available opportunity to provide any further information direct to the Parish Council would be prior to the June meeting and that Parishioners would be welcome to attend. No response so far.

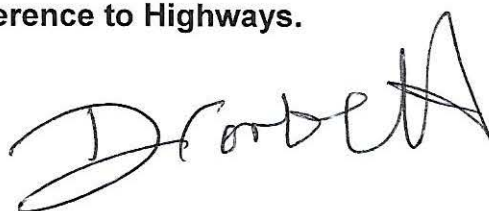
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- Repair work has been completed to the Cemetery fencing. Small additional job to complete to the gate to make it fully rabbit proof.
8. None
  9. (i) Following review by Councillors and feedback from Parishioners Cllr. Dillaway proposed that quotes were obtained to remove the gates and pillars to the war memorial and repair the steps. Cllr. Alder seconded this and all voted in favour. Clerk to obtain quotes but value to be obtained for disposal of gates, either by way of price adjustment or separate sale (Clerk to obtain)  
(ii) Cllr. Alan Spindler to circulate proposals re path opposite to Village Hall for consideration (Agenda item at June meeting)
  10. A copy of the report is available from the Clerk.
  11. Cllr. Gasper outlined current position regarding commons including HLS transfer to Parish Council and subsequent management agreement with Suffolk Wildlife Trust. He requested that the option of ownership by Parish Council was pursued further. It was agreed that Clerk would provide detail as set out by solicitors advising what would be required to achieve this objective. This will be circulated and the matter carried forward to the July agenda. The Parish Council's copy of the current agreement was passed to Cllr. Gasper for reference.
  12. There were no reported crimes during the previous month.
  13. Cllr. L. Spindler was proposed by Cllr. Corbett as Vice Chairman. This was seconded by Cllr. Alder and all voted in favour.
  14. Cllr. Dillaway proposed Cllr. Gasper as Transport Liaison Officer, Cllr. Wilkinson seconded and all voted in favour.
  15. There was no nomination for SALC representative.
  16. Cllr. Edwards proposed Cllr. Dillaway as Village Hall Management Committee Representative, Cllr. Alder seconded and all voted in favour.
  17. Following proposal by Cllr. Dillaway, seconded by Cllr. Alder the following were appointed to Finance Committee. Cllr. Corbett, Cllr. L. Spindler, Cllr. Phillips and RFO Richard Day. All voted in favour.
  18. Cllr. Dillaway proposed Cllr. Gasper as Parish Council representative to joint committee dealing with management of commons issues. Cllr. Wilkinson seconded and all voted in favour.
  19. Richard Day was proposed by Cllr. Corbett as RFO, this was seconded by Cllr. L. Spindler and all voted in favour.
  20. It was proposed by Cllr. Dillaway and seconded by Cllr. Wilkinson that Standing Orders as provided to Councillors pre meeting were adopted. All voted in favour.
  21. It was proposed by Cllr. Wilkinson and seconded by Cllr. Edwards, that Financial Regulations as provided to Councillors pre meeting were adopted. All voted in favour.



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22. It was proposed by Cllr. Wilkinson and seconded by Cllr. Dillaway that meeting was temporarily closed at 8:20pm to allow Parishioner to speak. All in favour. Meeting re-opened at 8:25pm.
23. Appn DC/14/1293/FUL (Land at Pumping Station, Blyford Lane) A proposal for objection and covering letter explaining rationale was unanimously agreed. Clerk to forward. Appn DC/14/1206/FUL.(Bird Haven, Low RD. Wenhaston) No objections all voted in support. Appn DC/14/1336/FUL (Little Wimples, Blackheath Road Wenhaston) No objections all voted in support.
24. Following proposal from Cllr Wilkinson, seconded by Cllr. Dillaway it was proposed that a maximum of two delegates would attend training for setting up and maintaining Village website. All voted in favour. Cost £90. Cllr. Wilkinson to advise Clerk of delegates for booking arrangements.
25. Proposal from Cllr. Dillaway, seconded by Cllr. L. Spindler that a donation of £100 was made to First Responders group following their letter of request. All voted in favour,
26. Annual Parish Council meeting minutes reviewed and it was confirmed that appropriate action was being taken regarding matters raised in open forum.
27. Correspondence Read at Meeting
- None other than agenda items.
28. Correspondence for Circulation
- Latitude Festival. Traffic and Footpath Orders.
  - Centurion Traffic Management. Notice of temporary road closures.
  - Clerks and Councils Direct. May 2014 issue.
  - Internal Audit. Summary of findings and report from SALC.
  - Suggestion/proposal from Cllr Alan Spindler re junction of Narrow Way/ The Street and possible improvement to pathway.
29. RFO Report
- Cheques issued this month total £4,680.88. Account Balances PRIOR to cheque issue £8631.69 C/A £15844.27 Base Rate Tracker and £4022.51 Base Rate Reward. Total £28,498.47.
- External audit to commence next month. Statutory notice will be posted 2<sup>nd</sup> June.
- Following a proposal from Cllr. Corbett which was seconded by Cllr. Edwards, the RFO report was approved and accepted. All voted in favour.
30. Cllr. Alan. Spindler requested that Highways Dept were advised of white line repainting needs at cross roads on Back Road with Bramfield Road (reported 22/5 ref 3371422) Further complaints received regarding obstruction to pavement caused by hedge in St Michaels Way. Clerk to issue final letter prior to reference to Highways.



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Meeting closed at 8:45pm. Date of next meeting 18th June 2014.

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Summary of cheques issued May 2014.

DJ Coby	£213.00
Richard Day	£76.53
Alan Stammers	£7.25
Jason Gairn	£150.00
Leiston Press Ltd.	£140.00
SALC	£178.80
Richard Day	£530.10
Projector Point	£3385.20
Total	£4680.88

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