

WENHASTON WITH MELLS HAMLET PARISH COUNCIL

Clerk Richard Day

richard@daymilldown.fsnet.co.uk

Minutes of the meeting held in the Village Hall on Wednesday 19th March 2014.

Present; Cllr. D. Corbett (Chair) Cllr. L. Spindler (Vice Chair), Cllr. H. Phillips, Cllr. J. Tate, Cllr. Alan Spindler, Cllr. A Alder, Cllr. A. Edwards, Cllr. R. Dillaway, Cllr. D. Wilkinson, County Cllr. M. Gower and Richard Day Clerk.

1. Apologies were received and accepted from Cllr. M. Gasper and Cllr. Alastair Spindler.
2. Non Pecuniary interests were declared re agenda items 8(ii) (Cllr. Dillaway and Cllr. Corbett) 10 (Cllr. L. Spindler and Cllr Alan. Spindler) and 13 (Cllr. Phillips)
3. None.
4. Copy of report is available from Clerk.
5. Minutes to the meeting dated 15/02/14 were proposed for acceptance by Cllr. Dillaway and seconded by Cllr. Alder. All voted in favour.
6. Clerk's Report
 - Work will be completed this week on the cleaning and re-enamelling the War Memorial. Following further enquiries I have also established that it is the Parish Council's responsibility in respect of the repair work reported last month re the rendering to the gate pillars. ACTION - CLERK TO OBTAIN QUOTE FOR WORK AND REPAIR TO GATES WHICH MAY ALSO BE REQUIRED.
 - No update recd so far following the Hopkins Homes consultation/presentation at the Village Hall.
 - Awaiting confirmation of completion of transfer of allotment land...small issue with SCDC and Land Registry to resolve and solicitors account to settle. The proposed tenancy agreement with WALGA has now been signed.
 - SLA with SWT now signed and completed. Copy held by clerk and available for inspection. Original stored in safe by Pretty's Solicitors Ipswich.
 - Despite best efforts I have not been able to contact Alan Musk re the hedge. Phone calls and letters have proved unsuccessful. ACTION - CLLR PHILLIPS HAS CONTACTED MR.MUSK AND WORK WILL NOW BE DEFERRED UNTIL AUTUMN FOR ENVIRONMENTAL REASONS.
7. None.



16-4-14

8. (i) Clerk explained that income from Cemetery Fees was falling well short of maintenance and upkeep costs. After a full review of comparative charges a new scale of fees was proposed by Cllr. Alder with a further review each year and implementation effective from 01/04/2014. This was seconded by Cllr Corbett and unanimously approved.
- (ii) Cllrs Corbett and Dillaway left the meeting prior to voting. It was proposed by Cllr. Alder and seconded by Cllr. Edwards that part of the legacy would purchase cinema/audio equipment for the village use and enjoyment (max £3000) and part would fund equipment purchase at Wenhaston Primary School to improve facilities for creative learning - this would include a story chair/bench to be situated outdoors (maximum £1000.) A plaque would need to be installed on the chair/bench and suitable acknowledgement included with the cinema/audio equipment in recognition of the late Ken Roberts' legacy. One Councillor abstained from voting - all others voted in favour. Clerk to write confirming proposals to the Robert's family prior to releasing funds and a target date of June was set to complete matters. Additionally the April meeting agenda will include possible use of section 106 monies and a subcommittee will be convened for this purpose.
- (iii) (Cllr Corbett and Dillaway returned to the meeting) This item was deferred without further action at the current time.
9. Copy of report available from the Clerk.
10. (i) Cllrs. L. Spindler and A. Spindler left the meeting. Appn DC/14/0590 approved unanimously (Cllrs. L. Spindler and A. Spindler returned to the meeting.)
- (ii) Appn DC/14/0132 FUL re Heathside Haven Blackheath Road, Wenhaston - erection of laundry and cycle store. Permission granted by SCDC.
11. Agenda and format finalised. Clerk to forward to invitees. Cllr. Corbett to Chair.
12. Format for APM agreed. Clerk to forward draft agenda to Chair prior to April Parish Council Meeting.
13. (Cllr. Phillips left the meeting prior to discussion on this item) It was proposed by Cllr. Dillaway and seconded by Cllr. Corbett that a donation of £150 was made to assist the W/I with the costs of producing a book which will outline the backgrounds and sacrifice of the men whose names appear on the war memorial. This was unanimously approved. (Cllr. Phillips returned to the meeting)
14. Correspondence read at meeting
 - Email from Cllr Gasper pointing out that yellow zig zag lines outside school were in need of re painting. ACTION - CLERK TO REPORT TO HIGHWAYS DEPT.



16.4.14

- Email from Blythweb advising of a proposed increase in charges for publishing Parish Council Agendas and Minutes and to maintain the PC webpage. ACTION - CLERK TO RESPOND STATING THAT BY AUGUST WEBPAGE AND ARCHIVE REQUIREMENTS WILL BE CLARIFIED.

- Letter from SCDC advising of Litter Action...Spring Clean Suffolk. Assistance offered if any group is willing to organise.

15. Correspondence Circulated at meeting

- Clerks and Councils Direct - March edition

- Letter from Dr Therese Coffey MP advising changed contact detail and update.

- LAIS Summary update

16. RFO Report

- Credits recd during month £335.00 Wenhaston Warbler. £210.00 Allotment Rentals and £280.00 Burial fees. Balances of accounts PRIOR to issue of cheques totalling £8294.94 are Current a/c £14373.31 Base Rate Tracker £15842.30 and Base Rate Reward £4017.50 Total £34233.11 (£25938.17 AFTER cheques issued)

- Final work undertaken and paid for in respect of risk assessment remedial work (Cemetery) This together with the full risk assessment work (Financials) completed and minuted 870/12 and the ROSPA report undertaken but not yet received re the Play area and Sports Ground completes requirements for 2013/14.

- I have forwarded a draft of new guidelines for requirements to cover Parish Council Financial Regulations which will require consideration and adoption at the April meeting. This has been prepared by NALC to meet new legislative requirements. This will be an Agenda item next month.

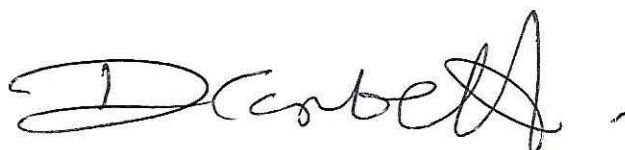
- Cllr. Wilkinson proposed acceptance of the report which included risk assessment confirmation. This was seconded by Cllr. Edwards. All voted in favour.

17. (i) Concern was expressed re speeding buses in Village - Clerk to contact Bus Company.

(ii) It was agreed to appeal by letter to residents of Narrow Way for consideration when parking as difficulties were still being encountered. Clerk to provide suitable letter for delivery.

(iii) Complaint received regarding overgrown hedge in St Michaels Way which is encroaching on to the pavement. Clerk to write requesting action.


Meeting closed 9:25pm. Date of next meeting 16/04/2014.



16.4.14

CHEQUES ISSUED MARCH 2014 WENHASTON WITH MELLS HAMLET PARISH COUNCIL.

Richard Day	£528.22
HMRC	£337.35
Lawrence Tree Services	£2100.00
Prettys	£480.00
Woolnough Contractors Ltd	£3180.00
WVHMC	£35.00
Leiston Press Ltd	£140.00
CAS	£291.39
Richard Day	£44.90
SALC	£50.40
Halesworth Volunteer Centre	£50.00
F. Masters Ltd	£1057.68
TOTAL	£8294.94



16-4-14