

# WENHASTON WITH MELLS HAMLET PARISH COUNCIL

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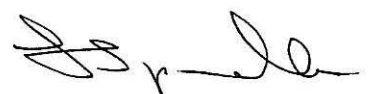
Clerk Richard Day

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Minutes of the meeting held in the Village Hall on Wednesday 15th January 2014.

Present; Cllr. D. Corbett (Chair), Cllr. H. Phillips, Cllr. J. Tate, Cllr. A. Edwards, Cllr. R. Dillaway, Cllr. M. Gasper, Cllr. M. Gasper, Cllr. A. Alder, Cllr. L. Spindler, County Cllr. M. Gower, Clerk Richard Day. Twelve parishioners attended prior to the meeting proper.

1. Chair welcomed everybody to the meeting. Apologies were received and accepted from Cllrs Alastair Spindler and D Wilkinson. Cllr. Alan Spindler was absent from the meeting. Prior to commencement Cllr. Phillips advised the meeting that former Cllr. W. Roberts had recently passed away. The Parish Council wished to place on record their acknowledgement of the work Cllr. Roberts had done on behalf of the village.
2. Cllr. Dillaway expressed an interest in agenda item 8(i).
3. None.
4. A copy of the report is available from the Clerk. (Cllrs should consider prior to next meeting a possible local cause to sponsor for grant support.)
5. The minutes to the meeting dated 18/12/13 were proposed by Cllr. Edwards and seconded by Cllr. Corbett as being accurate and all voted in favour of acceptance.
6. Clerk's Report
  - Enquiries re Commons ie Trees/fences/damage etc being fielded pending completion of formalities re management.
  - Tree problem at Cemetery following storms. Large fallen pine has been dealt with and removed. This underlines importance of action following earlier risk management assessment. I have had further site meetings. Refer to Agenda item 8
  - Contact made with Consumer Council re AWA problems and inaction.
  - Dog issue advised by police who are dealing with an incident on footpath near to Church Farm.



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- Progress report provided regarding the handover of management of 3 Commons and the related payment schedule from (i) Rural Payments Agency (ii) SCDC.
  - Confirmation received that S 137 expenditure limit for 2014/15 is set at £7.20 per head.
7. The proposed site for the seat on Blackheath as well as the design has now been agreed by all parties (Cllr. Gasper)
8. Cllr. Dillaway left the meeting prior to discussion.
- (i) A proposal from Cllr Alder to donate £40 towards the cost of the Christmas Bazaar was seconded by Cllr. Tate. All voted in favour.
  - (ii) Cllr. Dillaway returned to the meeting. Cllr. Corbett proposed acceptance on the quotation provided by Lawrence Tree Services for the work required on the Birch trees at the Cemetary. This was seconded by Cllr. Dillaway. All voted in favour. Clerk to arrange.
  - (iii) The proposed meeting with BT will take place prior to the regular Parish Council meeting on April 16th at 6:30pm (a donation has been received to cover the additional cost of room hire.) The meeting will be publicised in the Warbler - (Clerk to provide a short article) and invites to be forwarded to those previously scheduled to attend the postponed meeting. Parishioners are welcome to attend or forward comments/questions prior to the meeting (agenda/format to be confirmed Feb meeting.)
  - (iv) Following the agreement at the October 2012 Council meeting a review of Clerk's contracted hours and role was undertaken as part of budget planning. It was generally accepted that the workload and complexity had changed significantly. The following was proposed by Cllr. Dillaway and seconded by Cllr. Spindler. All voted in favour.
    - a) Role should be independently be re-evaluated and paid in line with NALC pay scales. Contracted hours would remain unchanged.
    - b) Budget should include contingency to cover any additional hours works (claim to be subject to prior approval by Chair) and budget should also include 15% contingency to provide holiday cover where required.
  - (v) Quotes for layering and cutting the playing field hedge have been obtained. A donation has been promised to cover the full cost of layering as this option, although more expensive is environmentally preferable. Cllr Spindler proposed that layering was proceed with and Cllr. Corbett seconded. There was one abstention and all other Councillors voted in favour. (Clerk to advise Football Club and Sports Club of decision and rationale) Estimated cost is £2000 net of VAT.
9. A report was provided and a copy is available from the Clerk.
10. (i) DC 13/3630 Greenacre St Michaels Way - Approved (all voted in favour.)
- (ii) DC/133708 FUL Temporary consent change of use of Land at Hazel Lane. A letter of opposition will be forwarded to SCDC outlining the

  
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Parish Council's concerns. This was unanimously approved. Permission confirmed by SCDC re DC/13/3008/TPO Oakhurst, Blackheath Road and DC/13/3076 (Crown reductions for traffic, safety reasons)

11. Following proposal by Cllr. Dillaway seconded by Cllr Alder, Cllrs. Spindler and Phillips were unanimously re-elected to Relief in Need Trust.
12. This item will be carried forward to February agenda to allow review of charging structure of cemetery fees in conjunction with expenditure incurred to maintain.
13. Correspondence read at meeting.
  - Parishioner's letter re pathway at end of Narrow Way requesting continuation to The Street. Clerk to respond outlining reasons Parish Council cannot support request.
  - E/mail from VHMC re charging arrangements re cancelled and proposed BT Meetings. Clerk to confirm new arrangements re BT meeting.
14. Correspondence for circulation.
  - ESAT...Members Bulletin Issue 127.
  - Clerk and Councils Direct Jan 2014 issue.
15. RFO Report.
  - Balances of accounts PRIOR to issue of cheques totalling £829.80 this month. Current Account £13798.29 Base Rate Tracker £15842.30 Base Rate Reward £4017.50... Total £33,658.09
  - Expenditure remains within overall budgetary control figures ytd. Items of additional expenditure will be met from reserves as planned...these include Solicitors fees re allotments and Common Land. Cleaning War Memorial , Village Hall repairs and Tree Surgery (Cemetery ) Amounts to be invoiced but estimated at £10k. The costs will be partially offset by receipt of funds from SCDC and RPA re Commons totalling approx £2.3K.
  - Report proposed for acceptance by Cllr. Corbett and seconded by Cllr. Dillaway. All voted in agreement.
16. AOB - Clerk to contact Highways re the condition of bank at Star Hill (done 16/01/2014 call ref 3244918)
  - Condition of driveway to playing fields - carry forward to February agenda.
  - Annual Parish meeting arranged for 23/04/2014.

Meeting closed at 9:05pm. Next meeting 19/02/2014.

  
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CHEQUES ISSUED JANUARY 2014

BIG WOOD	£50.00
RICHARD DAY	£475.80
LEISTON PRESS	£192.00
WENHASTON COMMONS GROUP	£112.00
TOTAL	£829.80

  
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