

WENHASTON WITH MELLS HAMLET PARISH COUNCIL


Clerk Richard Day

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Minutes of the meeting held in the Village Hall on Wednesday 20th November 2013.


Present; Cllr. D. Corbett (Chair), Cllr. L. Spindler (Vice Chair), Cllr. H. Phillips, Cllr. J. Tate, Cllr. A. Edwards, Cllr. R. Dillaway, Cllr. Alan Spindler, Cllr. Alastair Spindler, Cllr. M. Gasper, County Cllr. M. Gower, Richard Day Clerk and 3 Parishioners attended the meeting proper.

1. Chair welcomed everybody to the meeting. Apologies on behalf of Cllrs. A. Alder and D. Wilkinson were received and accepted.
2. There were no declarations of interest.
3. None.
4. The report from County Councillor Gower is available from the Clerk.
5. Cllr. Alastair Spindler proposed acceptance of the minutes to the meeting dated 16th October 2013 Cllr. Edwards seconded and all voted in favour.
6. Clerk's Report
 - ALLOTMENT LAND TRANSFER. I now have confirmation from NALC of how the letting of plots should be arranged. A draft lease has been prepared and forwarded to WALGA. This will become effective upon transfer of the land and signature by WALGA. Terms are unchanged from the present informal arrangement but it will be on a proper footing when completed.
 - Grit Bins. SCDC in process of refilling all bins. Letters of thanks sent to all volunteers together with Health and Safety guidance and a process for reporting when grit levels are low. A new bin has been arranged for Heath Rd and a new volunteer will manage this one.
 - Commons. A significant amount of time has been spent on the transfer and admin. process connected with the HLS. This part is now in place with 28/11 the effective date. The position re SWT is covered under a separate agenda heading .



18.12.13

- I have provided a letter updating the family of the Late Ken Roberts with regard to the plans for the monies still held as a result of the bequest. PC may need to erect plaque if we are not close to spending the funds as it is now approx. one year since funds were received. Agenda item next meeting.
7. (i) Seat installation agreement was deferred until next meeting by which time Parish Council will have taken responsibility under the HLS agreement from SCDC (carry forward to December agenda)
 (ii) Proposed by Cllr. Dillaway and seconded by Cllr. Edwards that work should include sealing to protect memorial following cleaning. Meeting was closed at 8pm temporarily following a proposal by Cllr. Gasper, seconded by Cllr. Phillips to allow a Parishioner who had recently cleaned the memorial to advise on the most appropriate action. Meeting re-opened at 8:05pm. The original proposal was unanimously accepted for this work to commence in the spring. Clerk to place order with masters of Woodbridge following their earlier quote for work to be undertaken in early Spring 2014. The Parish Council also expressed thanks to Jane Peters for voluntarily cleaning the memorial prior to the service of Remembrance.
 (iii) Deferred pending receipt of proposed cost from Football Club.
 8. (i) Request to crown reduce tree at Oakhurst Blackheath Road unanimously supported (TPO)
 (ii) Request to crown reduce tree at Acorn Cottage, Blackheath Rd unanimously supported (TPO)
 (iii) Report provided following recent training by Cllr. Edwards.
 9. Email read from Parishioner re congestion caused by parking on Narrow Way. It was agreed that in the circumstances described there was little the Parish Council could do other than to appeal visa Wenhaston Warbler for consideration when parking particularly in this area.
 10. PCSO Newson provided a report and promised this monthly in future (a copy is available from Clerk)
 11. Clerk was provided an update. Agreement with SWT has been delayed. (Further report at next meeting)
 12. Risk assessment work has been completed in terms of financial risk and copy of the summary passed to Finance Committee. Verbal confirmation received that required work completed at play area following ROSPA report (written confirmation requested) Clerk to request opinion on condition of overhanging trees in cemetery and report to Council on findings at next meeting.
 13. Correspondence read at meeting:


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- E/ mail from Parishioner re Pine Lodge Planning Appns
- ACTION AGREED... Parish Council to write requesting that SCDC ensures enforcement action is taken and that a timescale is provided by next meeting.
- (ii) Letter from resident of Narrow Way requesting provision of an additional salt/grit bin.
- ACTION AGREED.... Clerk to write to Parishioner explaining why this request cannot be met at the present time.

14. Correspondence for circulation

- Clerks and Councils direct November newsletter.
- SALC annual report
- LAIS 131107
- LAIS 1361
- LAIS 1359
- Halesworth and District Museum Newsletter.

15. RFO Report.

Cheques to be issued this month.....£1552.55

Funds credited. Burial Fees £35.20....£200.00 Warbler
Advertising....£8550.00 H2 Precept receipt.

Balances of accounts. C/a £7723.01

Base Rate Tracker £15840.33

Base Rate Reward. £4012.50.

Total £27,575.84 (Balances are prior to the above transactions)

The report was unanimously accepted following proposal by Cllr.
Dillaway and seconded by Cllr. Corbett.

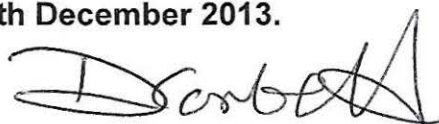
16. (i) Request for condition of back hedge on playing field to be placed on
December agenda

17. (ii) Various issues regarding highways highlighted Councillors to email
Clerk with specifics and these will then be followed through.

(iii) Thanks were expressed to Phil Corbett who acted as agent on behalf
of the Parish Council in this recent presentation to the Planning
Authority which helped achieve a satisfactory outcome.

18. Meeting closed at 8:55pm.

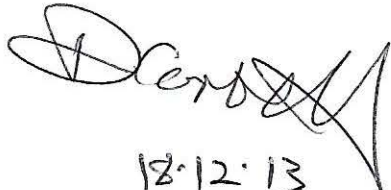
Date of next meeting - Wednesday 18th December 2013.



18.12.13

Cheques issued November 2013...Summary for minutes.

SALC	£50.40
Halesworth Town Council	£15.00
Richard Day	£450.89
SCS	£64.00
SALC	£53.03
Leiston Press Ltd	£140.00
Prettys	£474.80
Glasden Ltd	£193.43
D.J.Coby	£111.00
Total	£1552.55.


18.12.13